

FORM 2C	Hong Kong International Stationery Fair 2010 香港國際文具展 2010 11 - 14 / 1 / 2010	Return to: Newfair (HK) Ltd. Rm 1509-10, Olympia Plaza 255 King's Road, North Point Hong Kong Attn: Mr Dick Leung Tel: (852) 3182-2922 Fax: (852) 2571-2881 Email: dickleung@newfair.com.hk
Deadline: 4 December 2009	Additional Lighting / Modification of Standard Facilities (For Raw Space Exhibitors Only)	

Ref.	Description	Unit Rate HK\$	Qty	Amount HK\$
1 -	Electricity and visible wiring to each light (100 watt included, HK\$80 or US\$11 for each additional 100 watt power consumption. For neon lights, price should be subject to prior confirmation) (INSTALLATION OF LIGHT IS NOT INCLUDED)			
1a -	(a) 1st - 10th connections, for each connection	220		
1b -	(b) 11th connection and above, for each connection	200		
1c -	(c) 101 st connection and above, for each connection	180		
2 -	1000 watt (220V) socket for lighting connections AND power supply to electrical appliances	2,300		
3 -	2000 watt (220V) socket for lighting connections AND power supply to electrical appliances	4,500		
4 -	3000 watt (220V) socket for lighting connections AND power supply to electrical appliances	6,800		
5 -	30Amp single phase for lighting connections AND power supply to electrical appliances	9,800		
6 -	15Amp three phases (380V) for lighting connections AND power supply to electrical appliances	15,000		
7 -	30Amp three phases (380V) for lighting connections AND power supply to electrical appliances	28,000		
8 -	60Amp three phases (380V) for lighting connections AND power supply to electrical appliances	54,000		
9 -	Telephone for local calls only	890		
10 -	Telephone for local and IDD calls	1,100		
11 -	Fax transmission line (Fax machine not included, power socket must be ordered separately.)	1,100		
12 -	Central internal wiring for private circuit	720		
13 -	EPS line (Card machine, EPS account and power socket excluded)	1,100		
Sub-total :				
20% surcharge for late order received after 4 December 2009:				
30% surcharge for on site order received after 18 December 2009:				
Total amount :				

Note:

- The above electricity supply is applicable for Exhibitors participating in raw space only.
- For Exhibitors order the above must have their own licensed electrician for installation and maintenance. The official contractor will not provide any installation or connection service for these items. Total power consumption shall not exceed the current specified. All electricians working in the exhibition hall must be registered and they must comply with the Government Electricity Ordinance. The employer of the electrician shall be liable for any damages caused if the electrician fails to comply with above requirement. The license of the electrician must be submitted to the official contractor accompanied with this form.
- All items are on rental basis only and no exchange or transfer or refund on ordered items.
- Orders are valid only when accompanied by full remittance. Please kindly send cheque to Newfair (HK) Ltd. or remit payment direct to: The Bank of East Asia Ltd, 46 Yee Wo Street, Causeway Bay, Hong Kong A/C No.: **015-518-25-00704-1**.
- Late Orders will be subject to a surcharge of **20%** and on-site order will be subject to a surcharge of **30%** on furniture items and electrical items.
- Cancellation of additional orders before deadline must be submitted in writing and a 10% cancellation charge will be levied. If cancellation is submitted after the deadline, a 30% cancellation charge will be imposed.
- No cancellation of orders will be accepted 10 days before move-in date of the event.
- The foregoing prices shall remain valid until deadline date.
- Please complete and return the attached location plan for indicating the position of your ordered electrical fittings.
- All power points are for use of machinery only, not for lighting connection. Any abuse will cause immediate termination of electricity supply.
- Provision of facilities and services not indicated on the forms are subject to quotation on individual job basis.

Any complaints regarding rental furniture / electricity installation must be lodged the day before the exhibition commences to Newfair (HK) Ltd. on site service counter person in charge. Otherwise all items are deemed to have been received in good order.

Company Name: _____ Booth No.: _____
Contact Person: _____ Email: _____
Tel: _____ Fax: _____
Address: _____
Date: _____ Signature & Co. Chop: _____