

HKTDC 香港貿發局 messe frankfurt

Application Form 參加表格

12 - 15 / 1 / 2015

For exhibitors of Hong Kong, Chinese Mainland, Korea, Thailand and Vietnam, please complete, sign and return to: 香港、中國內地、韓國、泰國及越南之參展商請填妥參加表格交回:

Hong Kong Trade Development Council

Exhibitions Department

Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

香港貿易發展局

展覽事務部

香港灣仔博覽道一號香港會議展覽中心博覽商場十三號

Tel 電話:(852) 2584 4333 Fax 傳真:(852) 2824 0249 Email 電子郵件:exhibitions@hktdc.org

Hong Kong International Stationery Fair 香港國際文具展 Application Deadline 截止申請日期:29/8/2014

- 貴公司所提供之資料,將用於展覽會場刊及其他大會宣傳資料內。
- 所有資料請用英文填寫。

□ No 否

☐ Yes 會

- 「公司名稱」必須與商業登記證上所列之相同,並將作為製作展台名牌之用。
- 各參展商之電郵地址將放在是次展覽會之網頁上,讓參展商可直接收到買家 發出的電子諮詢郵件。
- 請於截止日期前遞交已填妥之參加表格、商業登記證副本、最新之產品目錄及參展費用。

Important:

- Information supplied will be used in the Official Fair Catalogue and other official promotional materials.
- All information must be completed in English.
- The "Company Name" should be the same as appeared on the Business Registration Certificate and will be used to produce fascia board at your stand.
- Exhibitors email address will be put on the fair website. You may as a result receive
 inquiries directly from interested buyers.
- Please submit completed application form, photocopy of Business Registration Certificate, the latest product catalogue & payment before deadline.

14. Will your company source at the fair 貴公司會否在此展覽中進行採購?

Part L 第一部份 Company Information 公司資料

Company information to be used in the Official Fair Catalogue for receiving general inc	nuiries 用於展覽會場刊內之公司聯絡資料
1. Company Name :	
•	
公司名稱 (中文):	
2. Address 地址:	
City/Town 市鎮:	State/Province 州/省:
Postal Code 郵編:	Country/Territory 國家/地區:
3. Tel No. 電話: /	Fax No. 圖文傳真:/
Country code 國家發碼 City/Area code 區域發碼 Number 電話號碼 4. Email 電子郵件:	Country code 國家號碼 City/Area code 區域號碼 Number 傅真號碼
5. Web Site 網址: http://	
Contact information for fair related matters only 負責有關展覽事宜之聯絡人資料	
6. Contact Person (Mr. / Ms.) 聯絡人(先生/小姐):	
7. Position 職位:	
8. Contact No. 聯絡電話 :/	/ pr 直線號碼 Country code 國家號碼 Mobile number 手機號碼
9. Email 電子郵件:	
Please make sure the email address you provided is a valid and frequently used email.	
If you would like to communicate with us via fax, please ✔ this box □ 誘確保以上填寫的電子郵箱為常用及有效,主辦機構日後只會以電子郵件方式與責公司聯繫。如	n要面N篇官体生类运飞旅和大次,整个心如使品和 L / 200 □
·	#而女公妻央仆杨舟及众身助义派,明在此之代代加上▼ 新。 □
10.Business Nature (tick all that apply) 業務性質 (請選擇合適者): □ 01 Manufacturer 製造商	□ 04 Product Designer 產品設計師
□ 02 OEM/ODM Company OEM/ODM 公司	□ 05 Publisher 出版商
□ 03 Sole Agent/Agent, Wholesaler, Distributor 獨家代理/代理商,批發	
11. Exhibit Brand Name(s) 展品品牌:	
The Extract Color (c) Behavior .	
12. Exhibit / Product / Service Description (maximum 50 words) 展品/產品/朋	
,	
	_
13. Business Registration No. 商業登記証號碼:	
10. Daomicoo Regiotration 四天至旧皿咖啡.	

Part II 第二部份 Product Listing in the Fair Catalogue & Product Zone 產品索引及產品專區

a. PRODUCT ZONE (Optional) 產品專區 (選擇性)

I would like to have my booth(s) in the following product zone 請把我司之展台安排於下列產品專區內:

(Please tick ONE product zone, the Organisers reserve the right to allocate exhibitor in a designated product zone 請選擇下列其中一個產品專區,主辦機構保留分配產品專區之 最終決定權。)

DIY Supplies 創意手工	Gift Stationery 建品文具	□ Kids & School 學童用品	Pen & Paper 書寫設備及紙品	□ Smart Office 卓越辦公
Includes materials and	Includes greeting cards,	includes Artist supplies, and Children	includes Paper & printing	includes Computer peripherals,
tools for DIY and	promotional stationery, gift	stationery & school supplies	products, and Writing	consumables & related accessories,
handicraft usage	box, ribbon and bow etc.	包括美術用品、兒童文具及學校用品	equipment	and Office supplies
包括創意手工及手工藝	包括賀卡、宣傳文具、禮品		包括紙品及印刷品、書寫設備	包括辦公室設備用消耗品 電腦周邊設備
的材料和工具	盒、絲帶及蝴蝶结等			及配件、辦公室用品

b. PRODUCT LISTING (Please tick where appropriate) 請選擇貴公司擬刊登之產品類別廣告

	· · · · · · · · · · · · · · · · · · ·		duct listings will be provided to each exhibitor free as used in the Exhibitors Locator System at the fairgre		
	our company wishes to be listed.		, ,		
		答厅	於展覽會場刊內。若參展商需要刊載多於 5 項產品類	別庸	告,則每項額外產品類別需另加港幣120元 / 美金
			內,以供買家查閱。請選擇合適之產品類別作以上用		
÷		ב טעוי			
Art	ist supplies 美術用品		Paper roll for fax & cash register 傳真機及收銀機		Name card stand 案頭名片座
	Artist box 畫箱	_	用紙卷		Paper clip 曲別針
	Artist materials 美術材料		Ribbon for office equipment 辦公室設備用色帶		Paper clip holder 曲別針容器
	Canvas for artist 繪畫帆布		Scanner 素描器		Paper cutter 切紙刀
	Colouring pen 彩色筆		Screen filter 螢幕過濾鏡		Paper shredder 碎紙機
	Crayon 蠟筆		Speaker 揚聲器		Paper weight 紙鎮
	Easel 美術用畫架		Toner 炭粉 Toner cartridge 打印機碳粉盒		Parts for office equipment 辦公室設備零件 Pen stand 筆座
	Embossing seal 壓花封印		USB product USB產品		Pin & push pin 大頭針及大頭釘
	Paint brush 畫筆	_	Web camera 網絡攝影機	_	Point of sales 零售系統
	Paper for artist 繪畫紙	_	WCD CATTICIA MEMA JALAO 188	_	Rubber band 橡皮圈
	Paste & glue 漿糊及膠水	Gif	t stationery 禮品文具	_	Ruler 間尺
	Playdough 泥膠/黏土	Oii	•	ō	Stamp / chop / seal 印章
	Scissors 剪刀		Desktop gift 案頭文具禮品		Stamp pad 印台
	Sponge dish 海綿碟		Gift box 禮品盒		Stapler, staple & staple remover 釘書機, 釘書釗
	Sticker 標貼		Gift stationery set 禮品文具套裝		及除釘器
	Water colour dish 水彩調色碟		Gift writing equipment 禮品書寫設備		Stationery label 文具標籤
_	Water colour for painting 繪畫水彩		Greeting cards 賀卡		Stationery punch 打孔機
OI:	!!-!		Licensed stationery 授權文具		Stationery scale 辦公室用磅
	ildren stationery & school supplies 置文具及學校用品		Promotional stationery 宣傳文具		Tack 金屬平頭釘
<i>7</i> 6 a	《 文 六 文 子 仪 万 吅		Ribbon and bow 絲帶及蝴蝶结		Tape dispenser 膠紙座
	Blackboard 黑板	044	iios aumulios WAD		Telephone index 電話記錄簿
	Blackboard chalk 粉筆	On	fice supplies 辦公室用品		Telephone shoulder rest 電話肩墊
	Bookmark 書籤		Abacus 算盤	_	Telephone stand 電話座
	Compass 圓規		Badge / ID holder 證件套		Time recorder 打咭鐘
	Correction fluid / tape 塗改液/修正帶		Banking equipment 銀行設備		Typewriter 打字機
	Demonstration equipment for medical education		Binding divider 釘裝分類紙		Whiteboard 白板
	醫療教育器材		Binding machine 釘裝機	Da.	nor 0 minting products 紅口及何剛口
	Eraser 擦紙膠		Book binding materials 釘裝耗材	Pa	per & printing products 紙品及印刷品
	Laser pointer 鐳射指示器		Book ends / rest / stand 書靠 / 書座		Adhesive memo pad 黏貼便條紙
	Lunch box 飯盒 Map 地圖		Book rack 書架		Calendar 日曆
	Model for teaching purpose 教學用模型		Briefcase 公事包 / 手提箱		Corrugated paper 瓦通紙
_	Pencil box & bag 筆盒及筆袋		Calculator 計算機		Desk calendar 座檯日曆
	Pencil sharpener 鉛筆刨		Cash / cheque handling machines 現金 / 支票		Newsprint 印報刊用的新聞紙
	Pencil top 鉛筆頭		處理機 Cash register 收銀機		Notebook, exercise book and diary 筆記簿,
	Projector 投影機	_	Clip board 連夾寫字板		練習簿及日記簿
	Protractor & set-square 量角器及三角尺	_	Copying machine 影印機		Paper bag 紙袋
	School bag 書包		Counterfeit banknote detector 偽鈔驗測機		Paper box 紙盒
	School stationery set 學校文具套裝		Desk caddy / organiser 案頭套裝文具		Paper transfer 移印紙
	Slide album 幻燈片簿		Desk set 案頭文儀用具		Photo album 相簿 Postcard 明信片
	Specimen for teaching purpose 教學用標本		Desk top globe 座檯地球儀		Recycled paper 再造紙
	Stamp album 郵票簿		Document tray 公文格		Scrapbook 貼紙簿
	Water bottle 水瓶		Ergonomic equipment 人體工學設備	_	Sketch book 草稿簿
Ц	Writing board 寫字板		Facsimile machine 圖文傳真機		Wrapping paper 包裝用紙
	Writing board duster 寫字板粉擦		File and folder 文件夾	_	Writing pad & memo pad 寫字簿及記事簿
_			File binder 文件夾扣		The second part of the second pa
	mputer peripherals, consumables & related		File holes reinforcement 文件孔貼紙	Wr	iting equipment 書寫設備
acc	essories 辦公室設備用消耗品、電腦周邊設備及		Flipchart stand 活頁圖表架	_	
配作	т		Forceps 鉗		Ball pen 原子筆
	CD-R/CD-RW/DVD-R/DVD-RW 可讀寫電腦光碟		Handheld labeller 手持式標籤機		Chinese style ink pad 墨硯
	Computer bag 電腦袋		Labeller 標籤機		Chinese writing brush 毛筆
	Computer printer 電腦打印機		Laminator 過膠機 Letter opener 閱信刀		Felt-tip pen 氈頭筆 Fountain pen/pens 異水等/網等
	Disc holder 光碟架/簿		Letter opener 開信刀 Magazine boy 雜誌架		Fountain pen/pens 墨水筆/鋼筆 Highlighter 螢光筆
	Headset 耳機		Magazine box 雜誌架 Magnetic memo holder 磁力備忘夾		Mechanical pencil 鉛芯筆
	Ink for copier & printer 影印/打印機用油墨		Magnifier 放大鏡		Mechanical pencil
	Ink for printing 印刷用油墨		Mailing machine 郵件處理機		Permanent marker 箱頭筆
	Keyboard 鍵盤		Memo / letter holder 紙座 / 信件座		Whiteboard marker 白板筆
	Memory card reader 磁卡/聰明卡/記憶卡閱讀機	ā	Microfilm reader & recorder	_	Writing ink 書寫用墨水
	Mouse 滑鼠 Mouse pad 漫剧熱	_	顯微膠片閱讀器及縮微攝影機	_	<u> </u>
	Mouse pad 滑鼠墊 Paper for printer & copier 印表機及影印機用紙		Name card holder 名片套		

No. of Additional Listing(s) x HK\$120 / US\$15 Cost of Additional Listings 額外產品索引 x 港幣 120 元 / 美金 15 元 = 額外產品索引費用

Part III 第三部份 Specification 展台規格

a. BOOTH SPECIFICATION 展台規格

Booth service fee includes: space, partition wall (2.5m H), wall to wall carpet, fascia board including company name, booth number and country, 1 table, 3 chairs, 1 waste basket, security, stand cleaning & catalogue entry. (The booth specification for 12 sq.m. and 15 sq.m. booth will be provided upon request.)
展台服務費包括:空地、圍板(2.5米高)、地毯、公司名牌(包括公司名稱、展台號碼及國家)、檯1張、椅3張、廢紙箱1個、保安費、清潔費及展會場刊資料。(如需十二及十五平方米展台規格,

請與主辦機構聯絡。



b. CUSTOM-BUILD PARTICIPATION SPECIFICATION 特裝參展規格

Custom-build participation service fee includes: space, carpet, security, stand cleaning and catalogue entry. 特裝參展規格服務費包括:空地、地毯、保安費、清潔費及展覽會場刊資料。

Part IV 第四部份 Booth Size and Options 展台面積及類別

Please put a tick where appropriate (booth size must be multiple of 3). 請在適當的空格上加 "✓" (展台面積必須為3的倍數)。

Booth Options 展	台類別	Booth Service	Fee (HKD / USD) 展台服	多費 (港元 / 美元)		No. of Booth(s) 租用數目		Rental Cost 租金
a. Standard Booth	☐ A		☑ 12sq.m. 十二平方米	☐ 15sq.m. 十五平方米				
標準展台	□в	HKD 港元 29,025 USD 美元 3,744	HKD 港元 38,700 USD 美元 4,992	HKD 港元 48,375 USD 美元 6,240	Х		=	
b. Premium Booth A 特級展台 A		□ 9sq.m. 九平方米 HKD 港元 37,332 USD 美元 4,815	□ 12sq.m. 十二平方米 HKD 港元 49,776 USD 美元 6,420	□ 15sq.m. 十五平方米 HKD 港元 62,220 USD 美元 8,025	х		II	
c. Premium Booth B 特級展台 B		□ 9sq.m. 九平方米 HKD 港元 38,097 USD 美元 4,914	□ 12sq.m. 十二平方米 HKD 港元 50,796 USD 美元 6,552	□ 15sq.m. 十五平方米 HKD 港元 63,495 USD 美元 8,190	х		П	
d. Custom-build participation 特裝參展 HKD 港元 2,795 / USD 美元 360 per sq.m. 每平方米 (minimum 18 sq.m. 最少十八平方米)		Х	sq.m. 平方米	=				

Payment: 50% deposit required with application. Balance payment due on 29 August 2014. For bank account details see "Specific Terms and Conditions" Part 6 "Terms of Payment". 付款方式: 参加表格連同訂金 (線参展養之50%) 滅交,其餘參展養須於2014年8月29日或之前付清。詳情請參閱「參展細則及條款」第6項 "付款方式"

Please type or print applicant's last name, first name, title and sign below 請以正楷填寫申請人姓名、職位及祭名;

Name 姓名:	Title 職位:	
We hereby agree to abide by the Rules and Regulations and the Specific Terms and Conditions.	本公司同意遵守展覽會規則、	參展細則及條款。
Signature with company chop 簽名及公司印章:		_ Date 日期:

Specific Terms and Conditions 參展細則及條款:

1. Organisers Hong Kong Trade Development Council

Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre.

1 Expo Drive, Wan Chai, Hong Kong. Tel: (852) 2584 4333 Fax: (852) 2824 0249

Email: exhibitions@hktdc.org

and Messe Frankfurt (HK) Ltd.

2. Exhibition Venue Hong Kong Convention and Exhibition Centre,

1 Expo Drive, Wanchai, Hong Kong

3. Date of Event 12 - 15 January 2015

12 - 14 January 2015 from 9:30a.m. to 6:30p.m. 4. Opening Hours 15 January 2015 from 9:30a.m. to 5:00p.m.

5. Registration and Confirmation

Application for acceptance as an exhibitor at the event must be made by submitting the completed and signed application form.

Acceptance of the application will be confirmed in writing by Hong Kong Trade Development Council for Hong Kong, Chinese Mainland, Korea, Thailand and Vietnam exhibitors.

6. Terms of Payment

For exhibitors from Hong Kong, Chinese Mainland, Korea, Thailand & Vietnam, payment can be paid by one of the following methods and please send with your application form to Exhibitions Department, Unit 13, Expo Galleria, Hong Kong Convention and Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

Cheque: Please issue two crossed cheques payable to "Hong Kong Trade Development Council", one equivalent to 50% of the participation fee for immediate payment, and the remaining 50% balance in form of a post-dated cheque dated 29 August 2014.

Bank Draft: Bank draft should be made payable to "Hong Kong Trade Development Council". Remittance: Remittance should be paid by telegraphic transfer to:

Hong Kong Trade Development Council, USD Account Number 006-391-17819296 with Citibank, N.A., Hong Kong Branch. Bank receipt should be sent to HKTDC for verification. (All banking charges, if any, are to be borne by the applicant.)

If any applicant withdraws, for whatever reason, his application before receipt by him of a rejection of his application or after his application has been approved, the application fee paid will be forfeited. Should the exhibitor under contract inform the Organisers that he will not be participating at the event and providing the Organisers are able to resell the stand without loss, the payment to be made by the exhibitor will be reduced to a handling fee of USD1,000 irrespective of the exhibitor's full liability for additional costs, catalogue fees, etc.

8. Whether an application will be accepted depends on a number of factors, including space availability. In case of over subscription of space, applicants will be placed on a waiting list and will be notified accordingly. Applicants on the waiting list will be prioritized according to the dates of the applications and the history of participation. Allocation of booth location will be at the discretion of the Organisers.

1. 主辦機構 香港貿易發展局

> 香港灣仔博覽道一號香港會議展覽中心博覽商場十三號 電話: (852) 2584 4333 傳真: (852) 2824 0249 電子郵件: exhibitions@hktdc.org

及法蘭克福展覽(香港)有限公司 2. 展覽會地點 香港灣仔博覽道一號香港會議展覽中心

3. 展覽日期 2015年1月12至15日

4. 展覽時間 2015年1月12至14日 上午九時三十分至下午六時三十分

2015年1月15日 上午九時三十分至下午五時

5. 申請及確認參展

申請者必須遞交簽妥之參加表格。

所有香港、中國內地、韓國、泰國及越南之申請公司一經確認後,香港貿易發展局將 發確認信給各申請公司,以確認其參展資格。

6. 付款方式

所有**香港,中國內地,韓國,泰國及越南**之參展商請以下列其中一項付款方法將參展 費連同參加表格交回香港貿易發展局 — 香港灣仔博覽道一號香港會議展覽中心博覽商 場十三號展覽事務部收。

支票付款

請附上劃線支票兩張,一張為現付票(佔參展費五成) ,另一張為2014年8月29日期票 (佔參展費五成), 支票抬頭請計明 "香港貿易發展局"

本票

本票抬頭請註明"香港貿易發展局"。

雷压

如電匯付款請把費用直接存入本局之美元賬戶,花旗銀行香港分行(賬戶號碼:006-391-17819296) 。請將匯款收據寄回或傳真致香港貿易發展局。(有關匯款之銀行收費 需由申請人負責)

7. 取消參展

主辦機構發出確認信後或未發出拒絕信之前,若申請公司不論任何原因退出參 展,則其已繳付之參展訂金將不獲退還。

若參展商退展而主辦機構能於無任何損失的情況下出售該展位,主辦機構將收取 1,000美元作手續費(不包括參展商所需付的額外費用及場刊名錄等費用)

8. 申請會否被接納取決於多種因素,包括可供使用空間的情況。在超額申請使用攤位的情 況下,申請人會被列入輪候名單並據此接獲通知。在輪候名單上的申請人會按遞交申請**日** 期及過往參與記錄順序處理。主辦機構有權分配展位位置。

Terms of Application and Exhibition Rules and Regulations 展覽會規則

In these Conditions, save as the cortext otherwise requires:

"AP / RSE" means a registered architect, a registered structural engineer, or a registered professional surveyor, being an authorised person in the cortext of the Buildings Ordinance (Chapter 123).

"Application Form 'means the form whether electronic surveyor, being an authorised person in the cortext of the Buildings Ordinance (Chapter 123).

"Application Form 'means the form whether electronic surveyor in the right to participate in the Exhibition of the property of the pr

Exhibition Standt means a stand including a custom-built stand referred to in classes 11 to 17 and 20 to 23 of the Conditions.

Exhibition Venue* means the Hong Kong Convention and Exhibition Centre situated at 1 Expo Drive, Wan Chai, Hong Kong or such other venue designated by the Organisers and notified to the Exhibition in the Carbition. The Carbition is the Carbition of the

Organisers' means the Hong Kong Trade Development Council (HKTDC) and Messe Frankfur (HK) Lid (MFHK), which as promoters and organisers are responsible for the regulation and control of all aspects of the Ethibition.

(MFHK), which as promoters and organisers are responsible for the regulation and control of all aspects of the Ethibition.

The Charlest of the Charlest of the Charlest organized and any advertising and publicity material whatsoever which an Echibitor whates to display, distributor or use at the Exhibition.

Shall Booth' means a stand referred to in clauses 18 and 19 of the Conditions.

Shall Booth' means a stand referred to in clauses 18 and 19 of the Conditions.

Eligibility for the Conditions of Participation

2.1 The Organisers have the sole and absolute discretion in relation to the admission of Exhibitors. Until an Exhibitor's application made by way of Application Form has been accepted in writing by the Organisers, or rights to exhibit are granted norwitisstanding payment or acceptance of the full Booth Service Fee submitted

2.2 All Exhibitors must be legally registered companies? I/businesses carrying on business either in Hong Kong or in their country of origin in accordance with applicable leavs. The Organisers may require Exhibitor is on enclose with their Application Form or payment or otherwise produce at any time a copy of their istenst business registration certificate, certificate in foreogenization certificate, certificate in corporation or other company / business registration certificate, certificate in corporation or other company is business registration certificate, certificate in corporation or the company is business registration certificate, certificate in corporation or other company is business registration.

2.3 The Schibitor warrants that the Application Form and all other documents and information submitted to the Organisers in vinting, original documents should not be submitted as the Organisers cannot quality to the University of the Eurisian Charlest and part of

the Booth Service Fee or any other monies paid.

When the value of the control of

ejection of the application.

Item withdraws, for whatever reason, its application before receipt by it of a rejection of its

or after its application has been approved, the Booth Service Fee paid will be forfeited. 7.

If an Exhibitor withcraws, is wreatered to the Conganisers, the Exhibitor may use ordine special control and the special contr

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control of any unauthorised person, or of any unauthorised use of the Organisers' online services being made, the Erhibitor shall rother Organiser studies of the Organiser studies receipt of such and produced the Organiser studies receipt of such and produced the Organiser studies receipt of such and and and such studies of the Organiser studie

d Construction Stands and exhibits shall not exceed the maximum floor loading limit as follows: Hong Kong Convention and Exhibition Centre Maximum floor loading limit

		1,700 kg / m2	
	Hall 1DE, Hall 3DE, Hall 5DE	1,250 kg / m2	
	Others	500 kg / m2	
12.	The Organisers reserve the right to alter or remove without	out notice and at the Exhibitor's	expense
	which differs from the submitted specification or any Star	nd that does not conform to the	Organise
		an alaim annions the Occasions	14

12. The Organisers reserve the right to alter or remove without notice and at the Exhibitor's openese any Stand which differs from the submitted specification or any Stand that does not conform to the Organisers' required standard, rules and regulations. The Exhibitor shall have no claim against the Organisers or is agents for any extra cost of replacing its Stand to conform to the Organisers' required standard, rules and regulations or for any other losses or damage relating theretor.

13. The organisers of review as provided in these Conditions.

14. Work of any kind carried out at the Exhibition Stands, the design of which must be submitted to the Organisers for review as pecified by the Organisers. This applies to the Exhibitor, its agents, in force in lengt Kong and those aspecified by the Organisers. This applies to the Exhibitor, its agents, and or the organisers of the exhibitor and the Exhibitor shall have no claim against the Organisers or its agents for any losses or damages relating thereto.

15. The suspension of Stands or lighting devices from the ceiling structure of the Exhibition Venue will not be permitted. All lighting devices have to be attached onto a lighting tructure of no more than 1.0m height, with a permitted unless prior approval in writing to obtained from the Organisers.

16. Firings to the surface of the floors to secure margin boards and other stand fittings will not be permitted unless prior approval in writing to obtained from the Organisers.

17. The removal and disposal of crates and stand fittings or materials are not covered by the Booth Service Fee and as subject to an additional charge based on the charges imposed by the Exhibitor Venue or such other Shall Booths

18. Shell Booths

Shell Booth.

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is lower.

Castom-built Stands

20. Custom-built Particle resident information, construction drawings. Lighting distribution plan and also

20. Custom-built Particle resident her Dispatises for review at least eight meets before the commencement of the

Exhibition. A copy of valid insurance policy should resemble the Organisers at least as weeks before the

commencement of the Exhibition. Otherwise, a late charge of HRS2,000 (USS250) will be charged to the

commencement at payment of the Exhibition of the review of the Commencement of the Exhibition of the review of the Commencement of the Exhibition of the review of the Commencement of the Exhibition of the review of the Commencement of the Exhibition of the Review of t

carpeting, colours and materials to be used, moving exhibits, audio-visual equipment, weights and point loading of exhibits. No contractor's badge or wholse pass will be issued for entry of Exhibition Venue and rousem-built stank. No contractor's badge or wholse pass will be issued for entry of Exhibition Venue and rousem-built stank will be permitted to be constructed at the Exhibition Venue releases the contractors' information, construction drawings. lighting plan, alse work deposit (including late charge, if applicable) and a copy of valid insurance policy harbe been received by the Organisen.

As R Government with the European and those of any public authority or department of the Hong Kong SAR Government.

The transporting, assembling, dismantling and the removing of custom-built stands are the responsibility of the Exhibitor or its appointed contractor. All such work must be carried out according to the arrangements and within the time limits specified in these Conditions or otherwise by the Organisers.

Please note maximum booth height in traine between halls and ancilitary reason and the Exhibitor is advised to confirm this with the Organisers before commencing any Stand design work. General guide summarised as follows: Maximum booth height in those foreign convention and Exhibitor Center is SOOkment, or the Confirm of the Confirm

Again the Exhibitor is advised to confirm this with the Organisers prior to commencing any Stand design voluntural salety certificate must be submitted upon completion of work for all custom-built stands exceeding 2500mm in height, using a hanging lighting truss, and for as otherwise deemed required by the exceeding 2500mm in height, using a hanging lighting truss, and for as otherwise deemed required by the operator. He structural safety certificate shall be endorsed by an AP IRSE and should be submitted to the Organisers by Spm on the last move-in date before the Pethibition, at the latest. If this rule is not observed, the Organisers and or the Exhibition Venue's operator reserved; the rights to prohibit all access to the Stand and for to modify or dismantife it. Exhibitions must reserved; by the rights and the stand of the Stand and for the Construction States. (Calebrity Regulations (Chapter 50) is applicable.
For Stands and temporary structures at 4500mm in height or above, hanging lighting truss with equipment weighting at 100g or above; stages at 1500mm in height or above, hanging lighting truss with equipment design drawings and structural calculations endorsed by an AP IRSE will be required by government, should reach the Organisers at least 8 weeks before the commencement of the exhibition for forwarding to relevant parties.

relevant parties.

All Sands should be dismanifed and removed together with all other materials and waste by 12 midnight on the last date of the Exhibition (unless extra move-out arrangements have been agreed with the Organisers). Otherwise, over-dism half treat ick algoss will be imposed until all such titems have been cleared. The otherwise cover-dismanifes the properties of the proper

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28.

Electricity, whether from the mains, batteries or generators shall be supplied only through the Exhibition Venue's official contractor.
 Use of Stand & Safety
 The Chibitor shall be solely responsible for the precautionary measures (such as guards or other means of protection) to protect the public from any moving or working exhibits. Such moving or working exhibits shall only be demonstrated or operated by competent persons authorised by the Exhibitor and shall not be left only be demonstrated or personal by the Exhibitor and shall not be left only only of the Exhibitor and shall not be left on Organisers' prior writing approval.
 The use of less products at the Exhibition requires prior approval in writing from the Organisers. Application for approval of such use must be submitted to reach the Organisers or later than two months before the commencement of the Exhibitor of the Exhibition requires prior approval in writing from the Organisers. Application of the Chibitor may only define the Chibitor of the Chibitor may only define the Chibitor on Statistical the Chibitor on Statistical or advertising size with the Chibitor on White the Chibitor on Statistical through the Chibitor on Statistical or advertising size which are entitled to grant the relevant plension from time to time. All flees and expenses in connection with application of musical performance shall be borne by individual Exhibitor may only be distributed from the Exhibitor of the Schibition Venue. No exhibitor may only deplay exhibits and the Chibitor.
 San Chibitor of the Chibitor of the Chibitor of the Chibitor of the Chibitor.
 Gas filled beliances all not b

demonstration or canvassing for business may be carried out anywhere else within the Exhibitor Nerue.

The Exhibitor eleventing signs shall be placed outside the cordines of the Exhibitors (Sand.)

The Exhibitor may only display exhibits and Publicity Material which corresponds to the product category.

The Exhibitor shall not hape on, or otherwise adhere to the facial boards any stickers, poters, happers or other materials.

Gas-filled balloons shall not be permitted at the Exhibition Venue under any circumstances.

Exhibitor Stand must be manned by an authorised and competent representative of the Exhibitor at all exhibitors. Stand must be manned by an authorised and competent representative of the Exhibitor at all exhibitors. Stand must be manned by an authorised and competent representative of the Exhibitor at all exhibitors. Stand must be manned by an authorised and completent representative of the Exhibitor at all exhibitors. Stand must be stand to the exhibitor of the stand of the Exhibitor and the

49. 50.

anisers shall arrange and be responsible for all publicity arrangements for the Exhibition both s and in Hong Kong and no Exhibitor, or its agents, shall give or cause to be given any interview, nnouncement, press statement, or any other publicity whatsoever intended to publicise the Exhibit

Publicity

51. The Organisers shall arrange and be responsible for all publicity arrangements for the Exhibition both overseas and in Hong Kong and no Exhibition, or its agents, shall give or cause to be given any interview, ease and not hong Kong and no Exhibition, or its agents, shall give or cause to be given any interview, as a whole.

52. The Exhibitor shall not disclose, appropriate or use and shall prevent its representative at the Exhibition from disclosing, appropriating or using any technical or confidential information regarding the business or affairs of the Organisers or any of the Exhibition at the Exhibition acquired by way of the Exhibitor's locares to More-in and Move-out of Stand Materials Publicity Materials Exhibition Repairs and the Exhibition according to the Exhibition Standard S

employee's or not.

The Exhibitor warrants to the Organisers that its Web site does not contain any of the following:

(a) critical, defamatory, libelious, slanderous or derogatory messages, statements or material about other countries, terrifoces, overments, cultures, religions, persons, companies, organisations, entities, products, services or otherwise;

(b) concern or indecent articles.

(c) continues the control of th

hibbor's Underwhings

(a) take all necessary procautions to ensure that:

(a) take all necessary procautions to ensure that:

(b) the information or material contained in the Exhibitors' Web site is at all relevant time accurate, truthful and complete;

(b) the Exhibitor is Web site is vitar fee and that it shall inform the Organisers immediately of any truthful and complete;

(c) index productions are shall be site in the fee and that it shall inform the Organisers immediately of any great productions are shall be shal

of or in relation to or otherwise associated with its hypertext link to the Exhibitor's web site. Cluston of Liability.

Other than death or personal injury caused by the negligence of the Organisers or its employees, none of the Organisers, its agents, representatives, contractors or employees shall be liable in any way whatsoever in respect of any loss, injury or other damages suffered by or caused to the Exhibitor, its agents, representatives, contractors or employees or the products or other property of the Exhibitor or of such parties or of any other Exhibitors or visitors. For the avoidance of doubt, any death or personal injury caused by or resulting from the acts of God, way, health concerns (such as the outbreak of the Severe Acused Respiratory Syndrome), threets of terrorist attack, nots, demonstrations, civil disturbances, inveltable accolerator or any other causes not within control of the Organisers shall not be regarded as the negligence of a concentration of the organisers of the support of the properties of the organisers. The Organisers shall not be responsible in any manner whatsoever for the consequences of any introduction or commercial transaction made between the Exhibitor and other parties during or as a result of the Exhibitor.

or commercial transaction made between the Exhibitor and uses personal transaction made between the Exhibitor undertakes to fully indemnify and at all times hereafter to keep indemnified in full the Organisers, its agents, representatives, contractors and employees on demand from and against all losses, stabilities, sactions, proceedings, claims, demages, coals (including but not limited to legal costs) and office of the Commercial Comm

of raud of the Exhibitor in the performance of any agreement hereunder or any breach by the Exhibitor of these Conditions.

The Organisers undertake no financial or legal responsibility for any type of risk concerning or affecting the enhibitors of witchis, which presents believinging and exhibits. The Exhibitor hall be responsible to effecting the enhibitors of the enhibitors with custom-buil stands accept full responsibility for the safety of its both and shall produce such policy of insurance to the Organisers upon request.

Enhibitors with custom-buil stands accept full responsibility for the safety, its both and shall contain the enhibitors with custom-buil stands accept full responsibility for the safety, its both and shall contain the enhibitors with custom-buil stands accept full responsibility for the safety, its both and enhanced enhanc

Waiver
75. The waiver by the Organisers of any of these Conditions shall not prevent the subsequent enforce these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach.

these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach.

Immission of Right to Exhibit
The Organisers shall have the right to terminate without notice an Exhibitor's right to exhibit in the Exhibitor
and in any other exhibition or trade fair organised by the Organisers and to close the Stand immediately at
and in any other exhibition or any of fits representatives commits a breach of any of the Conditions; or any additions
rules and regulations introduced in accordance with clause 82 of the Conditions; or any additions
rules and regulations introduced in accordance with clause 82 of the Conditions; or any additions
subsequently and accordance of the Conditions of the Conditions of the Conditions or any additions
suffers any similar action in consequence of doth or of an Exhibitor length as obe proprieteship or
partnership becomes, or one of its members becomes bankrupt or insolvent or enters into any
arrangements with its credition or takes or sulfers any similar action in consequence of doth or
(c) if the Exhibitor conducts any advisify which, in the opinion of the Organises, does not conform to
here.

nature and purpose of the Erhibition, or interferes with the rights of other Erhibitors at the Erhibition; of the Erhibition and the Erhibition of the Erhibition (Part Erhibition (Part Erhibition (Part Erhibition)) to private persons or sells goods for immediate delivery in the Erhibition Vernus; or if the Stand is not occupied by the Erhibition Simulates before the opening hour (as published in the Erhibition and the Erhibition (Part Erhibition) and the Erhibition (Part Erhibition (Part Erhibition)) and the Erhibition (Part Erhibition) as if deems appropriate. The Booth Service Fee graind will be forteled as if the Erhibition chall cancelled the participation as of such date; or if the Erhibition (Erhibition (Part Erhibition)) and the Erhibition (Part Erhibition) and the Erhib

stated in the Application Form of the Shibition; or

(g) If the Exhibitor is found to be acting in a discriminatory manner against certain visitors at the
Exhibitor is found to be acting in a discriminatory manner against certain visitors at the
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claimer.

The Organisers have the sole and absolute discretion in relation to the admission of visitors to the Exhibition (including but not limited to determining any admission requirements or procedures). The Exhibitor acknowledges that the Organisers have given no commitment or guarantees are regards the number of valores to the Exhibition and the results of the Exhibition and agrees that it has no claim against the The Exhibition and horselves that the Organisers have made no variantees of valores to the Exhibition services that the Organisers shall not be responsible for any losses or damages that the Exhibition steps shall the Carpanisers have made no warranties of any of the Carpanisers for the Carpanisers (and the Carpanisers have made no warranties of any particular purpose.

Organisers shall not be responsible for any system mallurotions or fallure of telecommunications or other electronic communications at the Exhibition Venue which is beyond the Organisers' control.

which is beyond the Organisers' control. Iditional Rules & Regulations
The Organisers reserve the right to interpret, alter and amend any of these Conditions and to issue additional rules as Regulations (including but not limited to the exhibitors' manual) at any time it considers necessary for the orderly operation of the Exhibition. The amended Conditions and the additional rules and regulations shall be become effective immediately upon positing of the same on our website at www.histationeryfair.com. Once the amended Conditions and the additional rules and regulations. All interpretations of been posted on our website at www.histationeryfair.com, you will be deemed to have notice of the same and have accepted the amended Conditions and the additional rules and regulations. All interpretations of these Conditions and any additional rules and regulations by the Organises shall be final and brinding on the three Conditions and any additional rules and regulations.

Exhibitor. The Exhibitor shall abide by the rules and regulations of the Exhibitor Venue which are deemed to be integral parts of and incorporated into these Conditions. In the event of conflict between the provisions of such rules and regulations and these Conditions, these Conditions shall prevail. Copies of the rules and regulations of the Exhibition Venue are available from the Organizers on request. The Exhibitor responsible for all its own costs and charges incurred in entering into and carrying out the agreement governed by these Conditions, including any and all costs associated with communications facilities and access to electronic sentions.

Isolities and access to ethicutum services.

An office, agreements, approvals, permissions and the like required by these Conditions to be in writing Andobes, agreements, approvals, permissions and the like required by these Conditions to be in writing Andobes, agreements, agreements, agreements and to enhibitions dishoto.org/
accessed a service of the agreement of the agreemen

with Application Form the provisions of these Conditions conflict with the Application Form, the provisions of these Conditions

Language

89. These Conditions are prepared in both English and Chinese languages. In the event of any distributions between the two language versions, the [English] version shall prevail.

Governing Law

90. These Conditions shall be governed by and construed in all respects in accordance with the laws of Hong

Kong and the Exhibitor irrevocably submits to the non-exclusive jurisdiction of the Hong Kong courts.