FORM 2D

Hong Kong International Stationery Fair 2015 香港國際文具展 2015 12 - 15 / 1 / 2015

Return to: Mr Jeff Wong

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Deadline: 28 November 2014

Rental of Electricity Supply & Communication Facilities

(For Custom-built participation Exhibitors only) Newfair (HK) Ltd No.271, Shek Po Tsuen, Hung Shui Kiu, Ping Shan Heung, Yuen Long, N.T., Hong Kong

| | Description | Unit Rate HK\$ | Qty | Amount HK\$ |
|---|---|-------------------|-----|----------------|
| 1 | 15Amp single phase (220V) for lighting connections AND power supply to electrical machine | 5,800 | | |
| 2 | 30Amp single phase (220V) for lighting connections AND power supply to electrical machine | 10,700 | | |
| 3 | 15Amp three phases (380V) for lighting connections AND power supply to electrical machine | 16,300 | | |
| 4 | 30Amp three phases (380V) for lighting connections AND power supply to electrical machine | 30,000 | | |
| 5 | 60Amp three phases (380V) for lighting connections AND power supply to electrical machine | 57,500 | | |
| 6 | Other request (subject to prior confirmation on unit price) | | | |

For items 1 - 5, exhibitors must have their own electrician. The official contractor will not provide installation and

connection services for these items. Total power consumption shall not exceed the current specified. Please note that all electricians working in the exhibition hall must comply with the subsidiary regulation in the Government Electricity Ordinance - Electricity (Registration). The employer of the electrician shall be liable for any damages caused if the electrician fails to comply with the above requirements. The license of the electrician and the employer must be submitted to the Hong Kong Trade Development Council accompanied with this order form. No separate order for individual power socket.

Exhibitor should take full responsibility for daily on/off their own main switch and maintenance.

| 7 | Telephone line with handset for local calls (Non-direct line) | 980 | | | | |
|--|--|-----------|--|--|--|--|
| | (A charge of HKD600 per set for lost and / or damaged of telephone set) | | | | | |
| 8 | Telephone line with handset for local & IDD calls | 1,200 | | | | |
| | (A charge of HKD600 per set for lost and / or damaged of telephone set) (HK\$2,500 deposit | | | | | |
| | payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, Hong Kong) | | | | | |
| 9 | Fax transmission line for local fax only (Non-direct line) | 980 | | | | |
| | (Power socket & fax machine excluded) | | | | | |
| 10 | Fax transmission line for local & IDD fax (Power socket & fax machine excluded) (HK\$2,500 | 1,200 | | | | |
| | deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, Hong Kong) | | | | | |
| 11 | 2M broadband line (Power supply excluded) (with access I.D.) (Non-fixed I.P.) | 2,470 | | | | |
| | (HK\$4,000 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, | | | | | |
| | Hong Kong) | | | | | |
| Exh | ibitors have to give the location plan of the additional communications facilities above. | | | | | |
| Any | change in the location on-site would require an onsite relocation charge 50% of the ren | tal rate. | | | | |
| | | | | | | |
| | Sub-total : 20% surcharge for late order received after 28 November 2014: | | | | | |
| | | | | | | |
| 30% surcharge for late order received after 19 December 2014 and onsite or | | | | | | |

Note:

- 1. All items are on rental basis only and no exchange or transfer or refund on ordered items.
- 2. Orders are valid only when accompanied by full remittance. Please kindly send cheque to Newfair (HK) Ltd. or remit payment direct to: HKBC Hong Kong, No.1 Queen's Road Central Hong Kong A/C No.: 502-547342-001.
- 3. Late Orders will be subject to a surcharge of 20% and on-site order will be subject to a surcharge of 30% on furniture items and electrical items.
- 4. Cancellation of additional orders before deadline must be submitted in writing and a 10% cancellation charge will be levied. If cancellation is submitted after the deadline, a 30% cancellation charge will be imposed.
- 5. No cancellation of orders will be accepted 10 days before move-in date of the event.
- 6. The foregoing prices shall remain valid until deadline date.
- 7. Please complete and return the attached location plan for indicating the position of your ordered electrical fittings.
- 8. Provision of facilities and services not indicated on the forms are subject to quotation on individual job basis.

Any complaints regarding rental furniture / electricity installation must be lodged the day before the exhibition commences to Newfair (HK) Ltd. on site service counter person in charge. Otherwise all items are deemed to have been received in good order.

| Company Name: | Booth No.: |
|-----------------|------------|
| Contact Person: | E-mail: |
| Tel: | Fax: |
| Address: | |

Date:

Signature & Co. Chop:__