

messe frankfurt

Application Form 參加表格

For Official Use O/N | | | A/N I

For exhibitors outside Hong Kong, Chinese Mainland, India, Japan, Korea, Thailand and Vietnam, please complete, sign and return to: 香港、中國內地、印度、日本、韓國、泰國及越南以外之參展商請填妥參加表格交回: Messe Frankfurt (HK) Ltd.

35/F China Resources Building, 26 Harbour Road, Wanchai, Hong Kong

法蘭克福展覽(香港)有限公司

香港灣仔港灣道26號 華潤大廈35樓

Fax 傳真: +852 2519 6079 Tel 電話: +852 2802 7728 Email 電子郵件: stationery@hongkong.messefrankfurt.com

Hong Kong International Stationery Fair 香港國際文具展 Payment Deadline 參展費最後繳付日期: 28 / 8 / 2015

11 - 14 / 1 / 2016

Important:

9. Email 電子郵件:

- Information supplied will be used in the Official Fair Catalogue and other official promotional materials.
- All information must be completed in English.
- The "Company Name" should be the same as appeared on the Business Registration Certificate and will be used to produce fascia board at your stand.
- Exhibitors email address will be put on the fair website. You may as a result receive inquiries directly from interested buyers.
- Please submit completed application form, photocopy of Business Registration Certificate, the latest product catalogue & payment before deadline.

Part I 第一部份 Company Information 公司資料

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- 貴公司所提供之資料,將用於展覽會場刊及其他大會宣傳資料內。
- 所有資料請用英文填寫。
- 「公司名稱」必須與商業登記證上所列之相同,並將作為製作展台名牌之用。
- 各參展商之電郵地址將放在是次展覽會之網頁上,讓參展商可直接收到買家 發出的電子諮詢郵件。
- 請於截止日期前遞交已填妥之參加表格、商業登記證副本、最新之產品目錄 及參展費用。

Company information to be used in the Official Fair Catalogue for receiving general inquiries 用於展覽會場刊內之公司聯絡資料					
1. Company Name :					
公司名稱 (中文):					
2. Address 地址:					
City/Town 市鎮:	State/Province 州/省:				
Postal Code 郵編:	Country/Territory 國家/地區:				
3. Tel No. 電話: / / / Country code 國家號碼 City/Area code 區域號碼 Number 電話號碼	Fax No. 圖文傳真 :/				
4. Email 電子郵件:					
5. Web Site 網址: _http://					
Contact information for fair related matters only 負責有關展覽事宜之聯絡人資料					
6. Contact Person (Mr. / Ms.) 聯絡人(先生/小姐):					
7. Position 職位:					

Please make sure the email address you provided is a valid and frequently used email. The Organisers will communicate with your company via this email address only. If you would like to communicate with us via fax, please ✓ this box □

請確保以上填寫的電子郵箱為常用及有效,主辦機構日後只會以電子郵件方式與貴公司聯繫。如需要以傳真作為溝通及資訊交流,請在此空格內加上√號。□

City/Area code 區域號碼

10.Business Nature (tick all that apply) 業務性質 (請選擇合適者):	
□ 01 Manufacturer 製造商	☐ 04 Product Designer 產品設計師
□ 02 OEM/ODM Company OEM/ODM 公司	❑ 05 Publisher 出版商
□ 03 Sole Agent/Agent, Wholesaler, Distributor 獨家代理/代理商,批發商,經銷商	□ 06 Others, please specify 其他,請
11. Exhibit Brand Name(s) 展品品牌:	

- 12. Exhibit / Product / Service Description (maximum 50 words) 展品/產品/服務簡介 (最多五十個字):
- 13. Business Registration No. 商業登記証號碼:
- 14. Will your company source at the fair 貴公司會否在此展覽中進行採購? ☐ Yes 會 □ No 否

Part II 第二部份 Product Listing in the Fair Catalogue & Product Zone 產品索引及產品專區

a. PRODUCT ZONE (Optional) 產品專區 (選擇性)

I would like to have my booth(s) in the following product zone 請把我司之展台安排於下列產品專區內:

(Please tick ONE product zone, the Organisers reserve the right to allocate exhibitor in a designated product zone 請選擇下列其中一個產品專區,主辦機構保留分配 產品專區之最終決定權。)

DIY Supplies	Gift Stationery	□ Kids & School	Pen & Paper	□ Smart Office
創意手工	建品文具	學宣用品	書寫設備及紙品	卓越辦公
Includes materials and tools for DIY and handicraft usage 包括創意手工及手工藝的材料和工具	Includes greeting cards, promotional stationery, gift box, ribbon and bow etc. 包括賀卡、宣傳文具、禮品 盒、絲帶及蝴蝶结等	includes Artist supplies, and Children stationery & school supplies 包括美術用品、兒童文具及學校用品	includes Paper & printing products, and Writing equipment 包括紙品及印刷品、書寫設備	includes Computer peripherals, consumables & related accessories, and Office supplies 包括辦公室設備用消耗品 電腦周邊設備及配件、辦公室用品

b.

L	的材料和工具	盒、絲帶及蝴蝶结等		-			及配件、辦公室用品
L	DRODUCT LISTING (DI	agas tiak whara appropria	40) 1	等海伊春八马塔刘敦力 李早 短叫席生			
	•		-	請選擇貴公司擬刊登之產品類別廣告 duct listings will be provided to each ex	vhihitor fraa -	of-c	harge. Additional entries will be charged at
	-				-		lease tick the appropriate product listing that
_	our company wishes to b				3		3
-	各參展商之公司資料及 最	多 5 項產品類別 廣告將 免費	刊登	於展覽會場刊內。若參展商需要刊載多於	♦5項產品類	別廣	告,則 每項額外產品類別 需另加 港幣120元/
3	美 金15元 。所有資料將同	————— 時用於會場內之「參展商索	引系	統」內,以供買家查閱。請選擇合適之產	奎 品類別作以	上用	途。 途。
Ar	tist supplies 美術用品			Paper for printer & copier 印表機及影印			Name card holder 名片套
	Artist box 畫箱	la l		Paper roll for fax & cash register 傳真相用紙卷			Name card stand 案頭名片座 Paper clip 曲別針
	Artist materials 美術材 Canvas for artist 繪畫帧	• • .		Ribbon for office equipment 辦公室設備	備用色帶		Paper clip holder 曲別針容器
	Colouring pen 彩色筆	P. III		Scanner 素描器			Paper cutter 切紙刀
	Crayon 蠟筆			Screen filter 螢幕過濾鏡 Speaker 揚聲器			Paper shredder 碎紙機 Paper weight 紙鎮
	Easel 美術用畫架	∔⊄π		Toner 炭粉		ā	Parts for office equipment 辦公室設備零件
	Embossing seal 壓花封 Paint brush 畫筆	l Eli		Toner cartridge 打印機碳粉盒			Pen stand 筆座
	Paper for artist 繪畫紙			USB product USB產品 Web camera 網絡攝影機			Pin & push pin 大頭針及大頭釘 Point of sales 零售系統
	Paste & glue 漿糊及膠	水	_	Web Calliela 兩有有與某分機			
	Playdough 泥膠/黏土 Scissors 剪刀		Gif	t stationery 禮品文具			Ruler 間尺
	Sponge dish 海綿碟			Desktop gift 案頭文具禮品			
	Sticker 標貼		_	Gift box 禮品盒			Stamp pad 印台 Stapler, staple & staple remover 釘書機, 釘書鍰
	Water colour dish 水彩			Gift stationery set 禮品文具套裝		_	及除釘器
	Water colour for paintin	g 帽童小杉		Gift writing equipment 禮品書寫設備 Greeting cards 賀卡			Stationery label 文具標籤
Ch	ildren stationery & sch	ool supplies		Licensed stationery 授權文具			Stationery punch 打孔機 Stationery scale 辦公室用磅
	童文具及學校用品	••		Promotional stationery 宣傳文具			Tack 金屬平頭釘
	Blackboard 黑板			Ribbon and bow 絲帶及蝴蝶结			Tape dispenser 膠紙座
	Blackboard chalk 粉筆		Off	ice supplies 辦公室用品			Telephone index 電話記錄簿
	Bookmark 書籤 Compass 圓規						Telephone shoulder rest 電話肩墊 Telephone stand 電話座
	Correction fluid / tape	塗改液/修正帶		Abacus 算盤 Badge / ID holder 證件套			Time recorder 打咭鐘
	Demonstration equipme	ent for medical education	_	Banking equipment 銀行設備			Typewriter 打字機
	醫療教育器材			Binding divider 釘裝分類紙			Whiteboard 白板
	Eraser 擦紙膠 Laser pointer 鐳射指示	器		Binding machine 釘裝機 Book binding materials 釘裝耗材		Par	per & printing products 紙品及印刷品
	Lunch box 飯盒		ă	Book ends / rest / stand 書靠 / 書座		-	Adhesive memo pad 黏貼便條紙
	Map 地圖			Book rack 書架		_	Calendar 日曆
	Model for teaching purp Pencil box & bag 筆盒			Briefcase 公事包 / 手提箱 Calculator 計算機			Corrugated paper 瓦通紙
	Pencil sharpener 鉛筆句			Cash / cheque handling machines 現金	金/支票		Desk calendar 座檯日曆 Newsprint 印報刊用的新聞紙
	Pencil top 鉛筆頭			處理機			Notebook, exercise book and diary 筆記簿,
	Projector 投影機 Protractor & set-square	量		Cash register 收銀機			練習簿及日記簿
	School bag 書包	主 万丽从一万八		Clip board 連夾寫字板 Copying machine 影印機		_	Paper bag 紙袋
	School stationery set 鸟	學校文具套裝	ā	Counterfeit banknote detector 偽鈔驗》	測機		Paper box 紙盒 Paper transfer 移印紙
	Slide album 幻燈片簿 Specimen for teaching	nurnose 数學田標本		Desk caddy / organiser 案頭套裝文具			Photo album 相簿
	Stamp album 郵票簿	pulpose 软字用标个		Desk set 案頭文儀用具 Desk top globe 座檯地球儀			Postcard 明信片
	Water bottle 水瓶		ō	Document tray 公文格			Recycled paper 再造紙 Scrapbook 貼紙簿
	Writing board 寫字板	今垢炒物		Ergonomic equipment 人體工學設備		ā	Sketch book 草稿簿
	Writing board duster 寫	· 子似你像		Facsimile machine 圖文傳真機 File and folder 文件夾			Special paper / materials 特種紙 / 特殊印料
Со	mputer peripherals, co	nsumables & related		File binder 文件夾扣			Wrapping paper 包裝用紙 Writing pad 8 mame pad 寫字簿及記事簿
ac	cessories 辦公室設備用	消耗品、電腦周邊設備及		File holes reinforcement 文件孔貼紙			Writing pad & memo pad 寫字簿及記事簿
配	f f			Flipchart stand 活頁圖表架		Wri	iting equipment 書寫設備
		DVD-RW 可讀寫電腦光碟		Forceps 鉗 Handheld labeller 手持式標籤機			Ball pen 原子筆
	Computer bag 電腦袋 Computer printer 電腦	打ብ機		Labeller 標籤機			Chinese style ink pad 墨硯
_	Computer software 電腦			Laminator 過膠機			Chinese writing brush 毛筆
	Disc holder 光碟架/簿			Letter opener 開信刀 Magazine box 雜誌架			Felt-tip pen 氈頭筆 Fountain pen/pens 墨水筆 / 鋼筆
	Headset 耳機 Ink for copier & printer	影印 / 打印燃田油里		Magnetic memo holder 磁力備忘夾			Highlighter 螢光筆
	Ink for copier & printer Ink for printing 印刷用注			Magnifier 放大鏡			Mechanical pencil 鉛芯筆
	Keyboard 鍵盤			Mailing machine 郵件處理機			Pencil 鉛筆 Permanant marker 第頭等
		卡/聰明卡/記憶卡閱讀機		Memo / letter holder 紙座 / 信件座 Microfilm reader & recorder			Permanent marker 箱頭筆 Whiteboard marker 白板筆
	Mouse 滑鼠 Mouse pad 滑鼠墊		_	顯微膠片閱讀器及縮微攝影機			Writing ink 書寫用墨水
_	Juo puu / B. B. E.						

No. of Additional Listing(s) x HK\$120 / US\$15 Cost of Additional Listings 額外產品索引 x 港幣 120 元 / 美金 15 元 = 額外產品索引費用

Part III 第三部份 Specification 展台規格

a. BOOTH SPECIFICATION 展台規格

Booth service fee includes: space, partition wall (2.5m H), wall to wall carpet, fascia board including company name, booth number and country, 1 table, 3 chairs, 1 waste basket, security, stand cleaning & catalogue entry. (The booth specification for 12 sq.m. and 15 sq.m. booth will be provided upon request.) 展台服務費包括:空地、圍板(2.5米高)、地毯、公司名牌(包括公司名稱、展台號碼及國家)、檯1張、椅3張、廢紙箱1個、保安費、清潔費及展會場刊資料。(如需十二及十五平方米展台規格,

請與主辦機構聯絡。)

9 sq.m. Standard Booth A 九平方米標準展台 A 9 sq.m. Premium Booth A 九平方米特級展台 A 9 sq.m. Premium Booth B 九平方米特級展台 B 5 spotlights w/ 23 watt energy saving lamp (yellow) 8 longarmed spotlights w/ 23 watt energy saving lamp (yellow) 5m cabinets in purple-blue sticker lamination 6 longarmed spotlights w/ 23 watt energy saving lamp 3m cabinets (yellow) 8m (flat) shelves 5.5m cabinets in beige sticker lamination 12m (flat) shelves 15m (flat) shelves 3 display podiums in purple-blue sticker lamination 射燈(23瓦特慳電燈膽)(黃光) 5支 1 tall showcase in beige sticker lamination 1 power socket 3米儲物櫃 8米平放陳列架 1 power socket 1 company logo Company Name 1 company logo 9 sq.m. Standard Booth B 九平方米標準展台 B 長臂射燈(23瓦特慳電燈膽)(黃光) 8支 長臂射燈(23瓦特慳電燈膽)(黃光) 6支 5米紫藍色地櫃 15米平放陳列架 5 spotlights w/ 23 watt energy saving lamp (vellow) 紫藍色陳列平台3個 12米平放陳列架 4m (flat) shelves 白色高身陳列飾櫃1個 電插座1個 1 power socket 公司商標1個 電插座 1 個 射燈(23瓦特慳電燈膽)(黃光) 5支 公司商標 1 個 2 米儲物櫃 4 米平放陳列架 電插座 1個

b. CUSTOM-BUILD PARTICIPATION SPECIFICATION 特裝參展規格

Custom-build participation service fee includes: space, carpet, security, stand cleaning and catalogue entry. 特裝參展規格服務費包括:空地、地毯、保安費、清潔費及展覽會場刊資料。

Part IV 第四部份 Booth Size and Options 展台面積及類別

Please select a booth option, and fill in booth size and rental cost (booth size must be multiple of 3). 請選擇展台類別,填寫展台面積及租金 (展台面積必須為3的倍數)。

Во	oth Options 展台類別	Booth Service Fee (HKD / USD) 展台服務費 (港元 / 美元)		sq.m. 平方米		Rental Cost 租金
a.	Standard Booth 標準展台	每平方米 HKD 港元 3,306 / USD 美元 427 per sq.m. (minimum 9 sq.m. 最少九平方米)	х		=	
b.	Premium Booth A 特級展台 A	每平方米 HKD 港元 4,251 / USD 美元 549 per sq.m. (minimum 9 sq.m. 最少九平方米)	Х		Ш	
C.	Premium Booth B 特級展台 B	每平方米 HKD 港元 4,336 / USD 美元 560 per sq.m. (minimum 9 sq.m. 最少九平方米)	Х		=	
d.	Custom-build participation 特裝參展	每平方米 HKD 港元 2,895 / USD 美元 373 per sq.m. (minimum 18 sq.m. 最少十八平方米)	Х		-	

Payment: 50% deposit required with application. Balance payment due on 28 August 2015. For bank account details see "Specific Terms and Conditions" Part 6 "Terms of Payment". 付款方式: 参加表格連同訂金 (總參展費之50%) 溫交,其餘參展費須於2015年8月28日或之前付清。詳情請參閱「參展細則及條款」第6項 "付款方式"

Please type or print the legally responsible person's last name, first name, title and sign below. 請以正楷填寫負責人姓名、職位及簽名:

Name 姓名:	Title 職位:
We hereby agree to abide by the Rules and Regulations and the Specific Terms and Conditions.	本公司同意遵守展覽會規則、參展細則及條款。
0	D
Signature with company chop 簽名及公司印章:	Date 日期:

Specific Terms and Conditions: 參展細則及條款:

Messe Frankfurt (HK) Ltd 1. Organisers 35/F China Resources Building 26 Harbour Road, Wanchai, Hong Kong Tel: +852 2802 7728 Fax: +852 2519 6079 Email: stationery@hongkong.messefrankfurt.com and Hong Kong Trade Development Council 2. Exhibition Venue Hong Kong Convention and Exhibition Centre

1 Expo Drive, Wanchai, Hong Kong

3. Date of Event 11 - 14 January 2016

11 - 13 January 2016 4. Opening Hours From 9:30a.m. to 6:30p.m From 9:30a.m. to 5:00p.m. 14 January 2016

5. Registration and Confirmation

Application for acceptance as an exhibitor at the event must be made by submitting the completed and signed application form.

Acceptance of the application will be confirmed in writing by Messe Frankfurt (HK) Ltd. for exhibitors outside Hong Kong, Chinese Mainland, India, Japan, Korea, Thailand and Vietnam.

6. Terms of Payment

Please return the application form and remit appropriate amount to Messe Frankfurt (HK) Ltd. for exhibitors outside Hong Kong, Chinese Mainland, India, Japan, Korea, Thailand and Vietnam. All banking charges, if any, are to be borne by the applicant. 50% of deposit is required upon application. Balance payment due on 28 August 2015.

For exhibitors outside Hong Kong, Chinese Mainland, Korea, Thailand & Vietnam:

Payment should be made to "MESSE FRANKFURT (HK) LTD"

Hong Kong and Shanghai Banking Corporation Ltd. Bank Name:

1 Queen's Road, Central, Hong Kong Bank Address: Acc. No.: 511-017758-274

Acc. Type: USD account Swift Code: hsbchkhhhkh

7. Cancellation

If any applicant withdraws, for whatever reason, his application before receipt by him of a rejection of his application or after his application has been approved, the application fee paid will be forfeited. Should the exhibitor under contract inform the Organisers that he will not be participating at the event and providing the Organisers are able to resell the stand without loss, the payment to be made by the exhibitor will be reduced to a handling fee of USD1,000 irrespective of the exhibitor's full liability for additional costs, catalogue fees, etc.

8. Whether an application will be accepted depends on a number of factors, including space availability. In case of over subscription of space, applicants will be placed on a waiting list and will be notified accordingly. Applicants on the waiting list will be prioritized according to the dates of the applications and the history of participation. Allocation of booth location will be at the discretion of the Organisers.

1 主整機機 法蘭克福展暨(香港)有限公司

> 香港灣仔港灣道26號 華潤大廈35樓

電話:+852 2802 7728 傳真:+852 2519 6079 電子郵件:stationery@hongkong.messefrankfurt.com 及香港貿易發展局

2. 展覽會地點 香港灣仔博覽道一號香港會議展覽中心

3 展電日期 2016年1月11至14日

4 展實時間 上午九.時三十分至下午六時三十分 2016年1月11至13日 2016年1月14日 上午九時三十分至下午五時

5 由請及確認參展

申請者必須遞交簽妥之參加表格。

所有香港、中國內地、印度、日本、韓國、泰國及越南以外之申請公司一經確認 後,法蘭克福展覽(香港)有限公司將發確認信給各申請公司,以確認其參展資格。

6. 付款方式

所有**香港、中國內地、印度、日本、韓國、泰國及越南**以外之參展商請遞交參加 表格及參展費用給法蘭克福展覽(香港)有限公司(有關匯款之銀行收費需由申請公 司負責)。

參加表格連同訂金(總參展費之50%)遞交

其餘參展費須於2015年8月28日或之前付清

所有香港、中國內地、韓國、泰國及越南以外之參展商:

支票抬頭請註明 "法蘭克福展覽(香港)有限公司'

銀行名稱:香港上海匯豐銀行 銀行地址:香港皇后大道中一號 賬戶號碼:511-017758-274 **賬戶類別・美元戶口**

環球銀行財務電訊協會代碼: hsbchkhhhkh

7. 取消參展

主辦機構發出確認信後或未發出拒絕信之前,若申請公司不論任何原因退出參 展,則其已繳付之參展訂金將不獲退還

若參展商退展而主辦機構能於無任何損失的情況下出售該展位,主辦機構將收取 1,000美元作手續費(不包括參展商所需付的額外費用及場刊名錄等費用)

8. 申請會否被接納取決於多種因素,包括可供使用空間的情況。在超額申請使用攤位 的情況下,申請人會被列入輪候名單並據此接獲通知。在輪候名單上的申請人會按 遞交申請日期及過往參與記錄順序處理。主辦機構有權分配展位位置

Terms of Application and Exhibition Rules and Regulations 展覽會規則

elination.

In these Conditions, save as the context otherwise requires:

'AP / RSE' means a registered architect, a registered structural engineer, or a registered professional surveys, being an authorised person in the context of the Buildings Ordinance (Chapter 123).

'Application Form' means the form whether electronic submitted value Exhibitor Ordinance (Phapter 123).

'Application Form' means the form whether electronic submitted value Exhibitor for the right to participate in the Exhibition and for the use of a Shell Booth or for the right to Custom-Built Participation during the Exhibition.

Tonditions' means these Terms of Application and Exhibition Rules and Regulations as amended from time to time by the Organiseers.

Value of the Exhibition.

'Exhibition' means the exhibition to be organised by the Organisers as specified in the Application Form.

'Exhibition' means the exhibition to be organised by the Organisers as specified in the Application Form.

'Exhibition' means as train of underlying a custom-value stand referred to incases 11 to 17 and 20 to 23 of 'Exhibition Venue' means the Hong Kong Convention and Exhibition Centre situated at 1 Expo Drive, Wan

Exhibition Station means a stand including a custom-dust stand centered to in calcular 1 to 1 v and au 2 to 2. Exhibition Station means the Hong Mong Convention and Exhibition Centre situated at 1 Exp Onive, Wan Chai, Hong Kong or such other venue designated by the Organisers and notified to the Exhibition in writing prior to the commencement of the Exhibition or the Exhibition or the standard or the Exhibition or at the case may be, whose application to exhibit at the Exhibition or the standard or the st

www.histationeryfair.com, for the Erhibitor to submit its Application Form and, if applicable, manage its participation in the Erhibition, subject always to availability, the consent of the Organisers, and to these Conditions.

"Organisers" means the Hong Kong Trade Development Council (HKTDC) and Messe Frankfurt (HK) Ltd (MF-HK), which as promoters and organisers are responsible for the regulation and control of all aspects o Erhibition.

(MFHA), which as promoters and organisers are responsible for the regulation and corrol of all aspects of the Enhalton.

Enhalton and the promoters of the pro

business registration certificates, certificate of noorporation or other company/ business registration documents, business cards and or product catalogues and of or other documents / materials as may be required by the Organisers proving that they are carrying on a bona fide business. Unless otherwise notified by the Organisers proving that they are carrying on a bona fide business. Unless otherwise notified by the Organisers in connection with its fall documents should not be authoritied as the Organisers cannot of the Organisers in connection with its fall be true, complete, and up-to-date. The use of the Erubbitor Stand allocated to or custom built by the Exhibitor starting for trade promotion processor of the Erubbitor Stand allocated to or custom built by the Exhibitor starting for trade promotion processor of the Erubbitor starting for the control of the Carrying for the control of the Carrying for the C

the Booth Service Fee or any other monies paid.

Where the Application Form is submitted in hard copy, the appropriate Booth Service Fee, which shall be mon-refundable (sea was provided in these Conditions), must accompany each application.

For all other application methods including where the Application Form is submitted electronically via the Enhibitor Online Platform, the appropriate Booth Service Fee, which shall be non-refundable (sea was submitted electronically via the Enhibitor Online Platform, the appropriate Booth Service Fee, which shall be non-refundable (sea was submitted electronically via the Enhibitor Online Platform, the appropriate Booth Service Fee, which shall be non-refundable (sea was submitted electronically via the Service Fee stipulated was provided for platform or any request for payment made by the Organisers shall by any means constitute acceptance of the Feribitors and the Service Fee stipulated on the Enhibitor of payment made or issued by the Organisers shall by any means constitute acceptance of the Enhibitor for payment made or issued by the Organisers are exclusive of all taxes. Any applicable to payment of the Service Fee stipulated on the responsibility of the Enhibitor. If at any time there is any withholding or deduction in respect of any taxes, and the contraction of the Enhibitor. If at any time there is any withholding had was any submitted by the Organisers and the extension of the Enhibitor of the Application for the Application of the Applicati

If an Exhibitor windows, as where a spiciation or after its application and their spiciation and their spiciation

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control of any unauthorised person, or of any unauthorised use of the Organisers' online services being made, the Enhibitor shall roll five Organisers attended by any unauthorised use of the origins excited receipt of such any unauthorised use of the origins excited the Organiser's activate receipt of such any unauthorised use of the origins excited the Organiser's activate of the Organiser's research the Organiser's organiser's a

| Construction | Cons Hall 1ABC, Hall 38CPG & Hall 3BCFG | 1700 Nat /m2 | Hall 1ABC, Hall 3CPG & Hall 5BCFG | 1250 Nat /m2 | 1250 Nat

cell Booths. Shell Booths are provided by the Organisers' official contractor and are of a standard design. No variation of the Shell Booth including but not limited to its facial board, lettering and fittings, shall be allowed unless prior written approval is given by the Organisers. No decoration, booth fitting or exhibit shall exceed 2.5m in height or the height of the Shell Booth, whichever is lower.

Custom-built Stands 20. Custom-Built Parti

stom-built Stands
Custom-Built Plarticipation contractors' information, construction drawings, lighting distribution plan and site
work deposit should reach the Organisers for review at least eight weeks before the commencement of the
Exhibition. A copy of wall insurance policy should reach the Organisers at least six weeks before the
commencement of the Exhibition. Otherwise, a late charge of HKS_2000 (USS255) will be charged to the
Exhibitor or its appointed contractor. Drawings submitted must be in a reasonable scale of at least 1-100,
fully dimensioned and must contain information such as floop plan, stant delevation, electrical filtrips,
carepeting, colours and materials to be used, moving exhibits, audio-visual equipment, weights and point

carpeting, colours and materials to be used, moving exhibits, audio-visual equipment, weights and point loading of exhibits. No contractor's badge or vehicle pass will be issued for entry of Exhibition Venue and no custom-built stand will be permitted to be constructed as the bis insued to entry of Exhibition Venue and no custom-built stand will be permitted be be constructed as the Exhibition Venue unless the contractor's information, construction drawings, lighting plan, site work deposit (including late charge, if applicable) and a copy of valid insurance policy have been neceived by the Organises.

SAR Government. The transporting, assembling, dismantling and the removing of custom-built stands are the responsibility of the Exhibitor or its appointed contractor. All such work must be carried out according to the arrangements and within the time limits specified in these Conditions or otherwise by the Organisers. Please note maximum booth height varies between halls and ancillary areas and the Exhibitor is advised to confirm this with the Organisers below commencing any Stand design work. General guide summarised as confirm this with the Organisers below commencing any Stand design work. General guide summarised as Stands situated within ±50mm of the smoke curtain at the Hong Kong Convention and Exhibition Centre, please note the maximum allowable Stand height is 250 or 3000mm depending on the exact location. Again the Exhibitor is advised to confirm this with the Organisers prior to commencing any Stand design work.

work.

A structural safety certificate must be submitted upon completion of work for all custom-built stands exceeding 2500mm in height, using a hanging lighting truss, and / or as otherwise deemed required by the congrainers and / or the Eribition of weekers operator. The selectural safety certificate shall be endorsed by an AP / RSE and should be submitted to the Organisers by 5;m on the last move-in-date before the Eribition. At the last this makes the conservation of the congrainers and / or the Eribition of the last form of the Congrainers and / or the Chibition Views is operator reserved; by the rights to printful all access to the Stand and / or to modify or dismantie LE chibitions must accept full responsibility for the safety of the Stand, as the Construction Sizes (Selety) Regulations (Chapte

accept full responsibility for the safety of the Stano, as the Common standing of the Stano and temporary structures at 4500mm in height or above, hanging lighting truss with equipment sequipment of some standing and temporary structures at 4500mm in height or above constructed at shows open to the public design drawings and structural calculations endorsed by an AP / RSE will be required by government authorities as well as the Exhibition venue's operator. The design drawings and structural calculations should reach the Organisers at least 8 weeks before the commencement of the exhibition for forwarding to relevant paties.

**I Smarke should be dismanified and removed together with all other materials and waste by 12 midright to

relevant parties.

Al Stands should be dismanified and removed together with all other materials and waste by 12 midnight on the last date of the Exhibition (unless extra move-out arrangements have been agreed with the Organisers). Otherwise, over-time hall retail charges will be imposed until all such interns have been cleared, or the control of th

27.

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Extension to the contraction of the contraction of

Electricity, whether from the mains, batteries or generators shall be supplied only through the Exhibition Verue's official contractor.
 Use of Stand & Safety
 The Chibitor shall be solely responsible for the precautionary measures (such as guards or other means of protection) to protect the public from any moving or working exhibits. Such moving or working exhibits shall only be demonstrated or operated by competent persons authorised by the Exhibitor and hall not be left only be demonstrated or personal by competent personal throades by the Exhibitor and hall not be left or Organisers' prior writing approval.
 The use of less products at the Exhibition requires prior approval in writing from the Organisers. Application for approval of such use must be submitted to reach the Organisers or later than two months before the commencement of the Exhibition of the Exhibition requires prior approval in writing from the Organisers. Application of the Advertising or demonstration at the Exhibition, hocking the staging of any fashion show, well be allowed.
 No advertising or demonstration of the Exhibition, hocking the staging of any fashion show, well be allowed.
 Any mustale performance, including the use of music recording for staging of any fashion show, requires the permission of:

 The Composers and Authors Society of Hong Knog Ltd., 18 /F. Universal Trade Centre, 3 Archuthort Road, Central, Hong Knog (Tel. (852) 2852.85, Fax. (852) 2864.65, Ext.)
 Phonographic Performance (South East Asia) Ltd, Utf. A, 18 /F. Tower A. Pair, (552) 2865.8698.
 Hong Knog Recording Industry Alliance Ltd. 22 /F. Shanghai Industrial Investment Eutlein, 48 - 62 Hennessy Road, Wan Chai, Hong Knog (Tel. (852) 2807 2000, Fax. (852) 2882.6897); and (s) such other relevant bodies which are entitled to grant the relevant permission from time to time. All fees and expenses in connection with application of

demonstration or carvassing for business may be carried out anywhere else within the Exhibitor Venue.

We withink or advertising signs shall be placed existed be normines of the Exhibitors Stand.

You will be not every think or the product calegory and the product calegory and the standard of the product calegory of the product calegory of the standard of the product calegory of the product of the product of the product calegory of the product of the product calegory of the product of the product of the product calegory of the product of the product calegory of the product of the product of the product calegory of the product of the product of the product calegory of the product of the product of the product calegory of the product of 44.

Organisers; comply with all obligations expressed to be imposed by these Conditions on the Exhibitor; and comply with all obligations imposed on them as the condition of approval of their admission to the Exhibition by the Organisers.

Publicity

51. The Organisers shall arrange and be responsible for all publicity arrangements for the Exhibition both overseas and in Hong Kong and no Exhibitor, or its agents, shall give or cause to be given any interview, public announcement, press statement, or any other publicity whatsoever intended to publicise the Exhibit overseas and in hung how you will be publicated by the publication of the publication of

disclosing, appropriating or using any technical or confidential information regarding the business or affairs of the Organisers or any of the Enhibitors at the Enhibitor acquired by way of the Enhibitor is locense to over-in and Move-out of Stand Materials / Publicity Material & Enhibits

Enhibitor shall move in the Enhibition venue according to the arrangements and within the time limits specified by the Organisers.

The arrangement and payment for transporting goods to and from the Exhibition Venue, and the receiving, decorating and removing the arbibits are entirely the responsibility of the Exhibitor.

All arbibits, Stand materials / Publicity Material and the lice of the Exhibitor venue, and the receiving, decorating and removing the arbibits are entirely the responsibility of the Exhibitor.

All arbibits, Stand materials / Publicity Material and the lice of the Exhibitor related by the responsibility of the Exhibitor inmediately after the closing of the Exhibition according to the arrangements and within the time limits specified by the Organisers. Any exhibits or Stand material / Publicity Material and the like of the Exhibitor into the stand of the Exhibitor in the standard of the Exhibitor of the Exhibitor is the standard of the Exhibitor of the Exhibitor is the standard of the Exhibitor is the standard of the Exhibitor shall be defined to hire the exhibitor shall be obliged on the standard of the Exhibitor shall be obliged to hire the exhibitor

link or any service interruptions of the Organisers' Web site, whether caused by the Organisers or its
employees or chirs to be Organisers that its Web site does not contein any of the following.

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(c) Inform the Organises of own very late or Installant acclusion y and restrict orthogonal programs of any changes made to the name of a web page on the Exhibitor's Web alse or its home page; and clean the contents of its Web alse.

(d) ensure that the contents of its Web alse.

(i) must not at ear in the vicinity of the property rights or other rights d any third party.

(ii) must not at ear in the vicinity of the property rights or other rights of any third party.

(iii) must not at ear in the vicinity of the property rights or other rights of any third party.

(iii) and on, in the neasonable opinion of the Organises, uninvolvable to the Exhibitor or the Organisers, including but not not all on, in the neasonable opinion of the Organises, uninvolvable to the image of the Organisers applicable to the Internet or its usage, and other applicable laws; and

(iii) an only, in the neasonable opinion of the Organisers, uninvolvable to the image of the Organisers services by applying for a Useramen, including via the Exhibitor Orline Pattern, it shall not allow any person other than those authorised to act on its behalf to use such online services, and it shall not allow any person other than those authorised to act on its behalf to use such online services, and it shall not allow any person other than those authorised to act on its behalf to use such online services, and it shall not allow any person other than those authorised to act on the organisers' size and absolute discretion without notice and without plying any reasons therefore.

1. The Organisers reserve the right at any time to but access to or deliet the first between the Organisers' size and absolute discretion without notice and without plying any reasons therefore.

1. The Organisers shall not be responsible for any illegal or unsuthorised use of materials from the Exhibitor's Web site as a result of the way in which the Organisers is the six device to right indicates to fully independently and at all times to keep indemnificent in fully the Organise

Control and Contro

or commercial transaction made between the Exhibitor in usine parameters to keep indemnified in full the Exhibition. The Exhibitor understakes to fully indemnify and at all times hereafter to keep indemnified in full the Organisers, its agents, representatives, contractors and employees on demand from and against all losses, isabilities, actions, proceedings, darns, demages, costs (including but not limited to legal costs) and of contract of the Exhibitor in the performance of any agreement hereunder or any breach by the Exhibitor of these Conditions.

aspecies writing over which in may started or incut by reason of or in relation to the Regispence, with despite the Exhibitor of these Conditions.

The Organisers undersize no financial or legal responsibility for any type of risk concerning or affecting the exhibitors of which is the presental believing and exhibits. The Exhibitor hall be responsible for effecting the exhibitors will could be reported by the exhibitors will be the properties of effecting the exhibitors. It is not the organisers upon request.

Exhibitors with custom-buil stands accept full responsibility for the safety of its booth and shall fully indicating in the exhibitors will be custom-buil stands accept full responsibility for the safety of list booth and shall fully indicating in the exhibitors will be custom-buil stands accept full responsibility for the safety of list booth and shall fully indicating in the exhibitors will be custom-buil stands accept full responsibility for the safety of list booth and shall fully indicating in the exhibitors will be considered as the exhibitor of the exhibitors will be considered as the exhibitors will be considered as the exhibitors as well as possible legal liability for negligence and shall produce such policy of insurance to the Organisers upon request. Exhibitors is fully liable for any loss of damage accused by an act or omission to the Organisers upon request. Exhibitors is fully liable for any loss of damage accused by an act or omission of the exhibitors will be considered as the exhibitors as the exhibitors will be considered as parent lies not be Organisers for induction to instance coverage and or special security service at the exhibitor is expense for overnight storage. The exhibitor is the body and the exhibitor is the exhibitor of the organisers (and the exhibitors is the exhibitor of the organisers of any other things and other these Cond

exceed the fee actually received by the Urgiansess rutin view Lambons.

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75. The waiver by the Organisers of any of these Conditions shall not prevent the subsequent enforcement of these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach.

Termination of Right to Exhibit
8. The Organisers shall have the right to terminate without notice an Exhibitor's right to exhibit in the Exhibitor the Stand immediately at the Exhibitor's eigenses in any of the following circumstances:

(a) If an Exhibitor can yot list representatives commiss a breach of any of the Conditions; or any additions rules and regulations introduced in accordance with clause 82 of the Conditions; or 20. If an Exhibitor being a sole propriet exhibitor is aliquidation whether compilatory or voluntarily or staffers any similar action in consequence of debt or if an Exhibitor being a sole proprietorship or partnership becomes, or nor of its members becomes bankup to insolvent or enters into any arrangements with its creditors or takes or suffers any similar action in consequence of debt; or (if the Exhibitor being a sole proprietorship or a sole proprietorship or any additions of the Exhibitor being as only proprietorship or partnership becomes, or nor of its members becomes bankup to insolvent or enters into any arrangements with its creditors or takes or suffers any similar action in consequence of debt; or (if the Exhibitor conducts any activity which, in the opinion of the Organisers, does not conform to the nature and control or the Conditions of the Exhibitor conducts are since or self-exodor, or interferes with the rights of other Exhibitors at the Exhibitor.

nature and purpose of the Exhibition, or interferes with the rights of other Exhibitors at the Exhibitors, or interferes with the rights of other Exhibitors of the Exhibitor of

splicitudes products christopharing to the photolic category charles stated in the soul not mismate stated in the Application From of the Schibituro. This does not correspond to the product islang as stated in the Application From of the Schibituro (1) of the Exhibituro is found to be acting in a discriminatory manner against certain visitors at the Exhibituros (1) of the Schibituro (1) of the

further compensation to the Exhibitor.

sclaimer

The Organisers have the sole and absolute discretion in relation to the admission of visitors to the Exhibitor (including but not limited to determining any admission requirements or procedures). The Exhibitor of conducting but not limited to determining any admission requirements or procedures). The Exhibitor and organisers are also as agreement of the Exhibitor and agreement and the results of the Exhibition and agreement and the Organisers shall not be responsible for any losses or damages that the Exhibitor absolutes may suffer and that the Organisers hard was decided any vertical or management and the Exhibition and agreement and the Organisers hard the Organisers hard or any suffered management and the Exhibition and the Exh

these LOGIOIDONS are any accument view and regulations of the Exhibition Venue which are deemed to be integral parts of and incorporated into these Conditions. In the event of conflict between the provisions of such rules and regulations and these Conditions, these Conditions shall prevail. Copies of the rules and regulations of the Exhibition Venue are available from the Organisers on request. The provision of the Conditions of the Conditions in the Conditions shall prevail copies of the rules and regulations of the Exhibition Venue are available from the Organisers on request. The provision of the Conditions of the Conditions

Uses

All notices agreements, approvals, permissions and the like required by these Conditions to be in writing must be given. To the Organisers either by email to exhibitions @hkddc.org/ stationery@hongkong.mesesfankfur.com/ lax to [850] 2824 0289 (852) 2898 8771: or port to Hong Kong / Trade Development Council, 80 ft. Often Erver, Comerchio Plaza, Harbour Rd., Van Chai, Hong Kong / Trade Development Council, 80 ft. Often Erver, Comerchio Plaza, Harbour Rd., Van Chai, Hong Kong / Trade Development Council, 80 ft. Often Erver, Comerchio Plaza, Harbour Rd., Van Chai, Hong Kong / Exhibitor either by the website at www.hkstationerydar.com or by small, fax or post to the addresses given in the Application Form or by such other methods as agreed or as notified by the Organisers from time to time. The Exhibitor consents to the use of electronic records and communications and online processing for all matters connected to these Conditions or their subject matter.

Conflict with Application Form

8. If the provisions of these Conditions conflict with the Application Form, the provisions of these Conditions shall prevail.

Language 89. These Conditions are prepared in both English and Chinese languages. In the event of any discrepancy between the two language versions, the [English] version shall prevail.

Governing Law 90. These Conditions shall be governed by and construed in all respects in accordance with the laws of Hong Kong and the Exhibitor irrevocably submits to the non-exclusive jurisdiction of the Hong Kong courts.

into exhibitor hereby undertakes to the Organisers that it shall:

(a) take all necessary precautions to ensure that:

(i) the information or material contained in the Exhibitors' Web site is at all relevant time accurate, truthful and complete;

(ii) the information or material contained in the Exhibitors' Web site is at all relevant time accurate, truthful and complete;

(ii) the Exhibitor's Web site is virus free and that it shall inform the Organisers immediately of any infection or suspected infection of any part of its Web site by any kind of virus;

(iv) regularly update its Web site or maintain accuracy and to ensure contribinity with the established image and good reputation of the Organisers.

(iv) comparison of any Annage made to the name of a web page on the Exhibitor's Web site or consume that the contents of its Web site.

(iv) do not infrince exhibitor.