FORM 2D

Hong Kong International Stationery Fair 2016 香港國際文具展 2016 11 - 14 / 1 / 2016

Return to: NEWFAIR (HK) LTD No.271, Shek Po Tsuen, Hung Shui Kiu, Ping Shan Heung, Yuen Long, N.T., Hong Kong Attn: Mr K.C Chung Tel: (852) 2571 2018 Fax: (852) 2571 2881 Email: kc@newfair.com.hk

截止日期:

Electricity Supply & Communication Facilities

27 November 2015 (For Custom-built participation Exhibitors only)

7 Telephone Line with Handset for Local Calls (non-Direct Line) (A charge of HKD600 per set for lost and/or damaged of telephone set) 1060 8 Telephone Line with Handset for Local & IDD Calls (A charge of HKD600 per set for lost and/or damaged of telephone set) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK) 1330 9 Fax Transmission Line for Local Fax Only (non-Direct Line) (Power socket & Fax Machine Excluded) 1060 10 Fax Transmission Line for Local & IDD Fax (Power Socket & Fax Machine Excluded) 1330 10 Fax Transmission Line for Local & IDD Fax (Power Socket & Fax Machine Excluded) 1330 11 ZM Broadband Line (Power Supply Excluded) (with access I.D.) (Non-fixed I.P.) (HKD4000 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK 2470 Exhibitors have to give the location plan of the additional communications facilities above. Any change in the location on-site would require an on-site relocation charge 50% of the rental rate Sub-total : 20% surcharge for late order received after 27 Nov 2015 30% surcharge for on site order received after 28 Dec 2015		Description	Unit Rate HK\$	Qty	Amount HK\$
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		20% surcharge for late order received	after 27 Nov	/ 2015	
	N I a 1		after 28 Dec	2015	

1. All items are on rental basis only and no exchange or transfer or refund on ordered items.

2. Orders are valid only when accompanied by full remittance. Please kindly send cheque to Newfair (HK) Ltd. or remit payment direct to: HKBC Hong Kong, No.1 Queen's Road Central Hong Kong A/C No.: 502-547342-001.

3. Late Orders will be subject to a surcharge of 20% and on-site order will be subject to a surcharge of 30% on furniture items and electrical items.

4. Cancellation of additional orders before deadline must be submitted in writing and a 10% cancellation charge will be levied. If cancellation is submitted after the deadline, a 30% cancellation charge will be imposed.

5. No cancellation of orders will be accepted 10 days before move-in date of the event.

6. The foregoing prices shall remain valid until deadline date.

7. Please complete and return the attached location plan for indicating the position of your ordered electrical fittings.

8. Provision of facilities and services not indicated on the forms are subject to quotation on individual job basis.

Any complaints regarding rental furniture / electricity installation must be lodged the day before the exhibition commences to Newfair (HK) Ltd. on site service counter person in charge. Otherwise all items are deemed to have been received in good order.

Company Name:	Booth No.:
Contact Person:	E-mail:
Tel:	_Fax:
Address:	

Data	•
Date	۰.