

For exhibitors of Hong Kong, India, Japan, Chinese Mainland, Korea, Thailand and Vietnam,

please complete, sign and return to:

香港、中國內地、印度、日本、韓國、泰國及越南之參展商請填妥參加表格交回:

Hong Kong Trade Development Council

Exhibitions Department

Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

香港貿易發展局

展覽事務部

香港灣仔博覽道一號香港會議展覽中心博覽商場十三號

Tel 電話: (852) 2584 4333 Fax 傳真: (852) 2824 0249 Email 電子郵件: exhibitions@hktdc.org

messe frankfurt Application Form 參加表格

For Offi	cial	Us	e					
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8 - 11 / 1 / 2018

Hong Kong International Stationery Fair 香港國際文具展 Application Deadline 截止申請日期:25/8/2017

Important:

- Information supplied will be used in the Official Fair Catalogue and other official promotional materials.
- All information must be completed in <u>English</u>.
- The "Company Name" should be the same as appeared on the Business Registration Certificate and will be used to produce fascia board at your stand.
- Exhibitors email address will be put on the fair website. You may as a result receive inquiries directly from interested buyers.
- Please submit completed application form, photocopy of Business Registration Certificate, the latest product catalogue & payment before deadline.

請注意

- 貴公司所提供之資料,將用於展覽會場刊及其他大會宣傳資料內。
- 所有資料請用英文填寫。
- 「公司名稱」必須與商業登記證上所列之相同,並將作為製作展台名牌之用。
- 各參展商之電郵地址將放在是次展覽會之網頁上,讓參展商可直接收到買家 發出的電子諮詢郵件。
- 請於截止日期前遞交已填妥之參加表格、商業登記證副本、最新之產品目錄及參展費用。

Part I	第一部份	Company	/ Information	公司資料
	AD HPW	Company	, iiiioiiiiatioii	4777

Company information to be used in the Official Fair Catalogue for receiving general	inquiries 用於展覽會場刊內之公司聯絡資料
1. Company Name :	
公司名稱 (中文):	
2. Address 地址 (英文):	
City/Town 市鎮 (英文):	State/Province 州/省 (英文):
Postal Code 郵編:	Country/Territory 國家/地區 (英文):
3. Tel No. 電話:	Fax No. 圖文傳真 :/
4. Email 電子郵件:	
5. Web Site 網址: http://	
Contact information for fair related matters only 負責有關展覽事宜之聯絡人資料	
6. Contact Person (Mr. / Ms.) 聯絡人(先生/小姐) (英文):	
7. Position 職位 (英文):	
8. Contact No. 聯絡電話 :// Country code 國家號碼 City/Area code 區域號碼 Direct tel nu	umber 直線號碼 Country code 國家號碼 Mobile number 手機號碼
9. Email 電子郵件:	
Please make sure the email address you provided is a valid and frequently used email for you would like to communicate with us via fax, please ✔ this box □ 請確保以上填寫的電子郵箱為常用及有效,主辦機構日後只會以電子郵件方式與貴公司聯繫	ail. The Organisers will communicate with your company via this email address only. t。如需要以傳真作為溝通及資訊交流,請在此空格內加上✓號。□
10.Business Nature (tick all that apply) 業務性質 (請選擇合適者):	
□ 01 Manufacturer 製造商	□ 04 Wholesaler/Distributor 批發商/出口商
☐ 02 Trade Service 貿易服務	□ 05 Service Company 服務公司
□ 03 Sole Agent/Agent 獨家代理/代理商	☐ 06 Others, please specify 其他,請註明
11. Exhibit Brand Name(s) 展品品牌:	
12. Exhibit / Product / Service Description (maximum 250 characters) 展品	—————————————————————————————————————
13. Business Registration No. 商業登記証號碼:	
14. Will your company source at the fair 貴公司會否在此展覽中進行採購	? □ Yes 會 □ No 否

Part II 第二部份 Product Listing in the Fair Catalogue & Product Zone 產品索引及產品專區

a. PRODUCT ZONE (Optional) 產品專區 (選擇性)

I would like to have my booth(s) in the following product zone 請把我司之展台安排於下列產品專區內:

(Please tick ONE product zone, the Organisers reserve the right to allocate exhibitor in a designated product zone 請選擇下列其中一個產品專區,主辦機構保留分配產品專區之 、 最終決定權。)

DIY Supplies	Gift Stationery	□ Kids & School	Pen & Paper	□ Smart Office
創意手工	建品文具	學宣用品	書寫設備及紙品	卓越辦公
Includes materials and tools for DIY and handicraft usage 包括創意手工及手工藝的材料和工具	Includes greeting cards, promotional stationery, gift box, ribbon and bow etc. 包括賀卡、宣傳文具、禮品 盒、絲帶及蝴蝶结等	includes Artist supplies, and Children stationery & school supplies 包括美術用品、兒童文具及學校用品	includes Paper & printing products and Writing equipment 包括紙品及印刷品、書寫設備	includes Computer peripherals, consumables & related accessories and Office supplies 包括辦公室設備用消耗品、電腦周邊設備及配件、辦公室用品

b. PRODUCT LISTING (Please tick where appropriate) 請選擇貴公司擬刊登之產品類別廣告

One general entry of company details and up to <u>five product listings</u> will be provided to each exhibitor <u>free-of-charge</u>. <u>Additional entries</u> will be charged at <u>HK\$120 / US\$15 each</u>. The same information will be used in the Exhibitors Locator System at the fairground. Please tick the appropriate product listing that your company wishes to be listed.

			於展覽會場刊內。若參展商需要刊載多於 5 項產品類 內,以供買家查閱。請選擇合適之產品類別作以上用		
Art	ist supplies 美術用品		Paper for printer & copier 印表機及影印機用紙		Name card stand 案頭名片座
_	Artist box 畫箱		Paper roll for fax & cash register 傳真機及收銀機用紙卷		Paper clip 曲別針
	Artist materials 美術材料		Ribbon for office equipment 辦公室設備用色帶		Paper clip holder 曲別針容器 Paper cutter 切紙刀
	Canvas for artist 繪畫帆布 Colouring pen 彩色筆	ū			Paper shredder 碎紙機
	Crayon 蠟筆		Screen filter 螢幕過濾鏡		
	Easel 美術用畫架		Speaker 揚聲器 Toner 炭粉		
	Embossing seal 壓花封印		Toner cartridge 打印機碳粉盒		Pin & push pin 大頭針及大頭釘
_	Paint brush 畫筆 Paper for artist 繪畫紙		USB product USB產品		Point of sales 零售系統
	Paste & glue 漿糊及膠水		Web camera 網絡攝影機		
<u> </u>	Playdough 泥膠/黏土	O:4	t stationan, 港口立日		
	Scissors 剪刀	GII	t stationery 禮品文具		Stamp pad 印台
	Sponge dish 海綿碟 Sticker 標貼		Desktop gift 案頭文具禮品		Stapler, staple & staple remover 釘書機, 釘書釘
	Water colour dish 水彩調色碟		Gift box 禮品盒 Gift stationery set 禮品文具套裝		及除釘器
	Water colour for painting 繪畫水彩		Gift writing equipment 禮品書寫設備		Stationery label 文具標籤 Stationery punch 打孔機
			Greeting cards 賀卡	_	Stationery scale 辦公室用磅
	Idren stationery & school supplies		Licensed stationery 授權文具		Tack 金屬平頭釘
元.	直文具及學校用品		Promotional stationery 宣傳文具 Ribbon and bow 絲帶及蝴蝶结		Tape dispenser 膠紙座
	Blackboard 黑板	_	NIDDOIT and DOW 旅市文坳-朱扫		Telephone index 電話記錄簿 Telephone shoulder rest 電話肩墊
	Blackboard chalk 粉筆 Bookmark 書籤	Off	ice supplies 辦公室用品	_	Telephone stand 電話座
	Compass 圓規		Abacus 算盤	ā	Time recorder 打咭鐘
	Correction fluid / tape 塗改液/修正帶		Badge / ID holder 證件套		Typewriter 打字機
	Demonstration equipment for medical education		Banking equipment 銀行設備		Whiteboard 白板
_	醫療教育器材 Eraser 擦紙膠		Binding divider 釘裝分類紙	Pai	per & printing products 紙品及印刷品
	Laser pointer 鐳射指示器		Binding machine 釘裝機 Book binding materials 釘裝耗材	_ `	• •
	Lunch box 飯盒		Book ends / rest / stand 書靠 / 書座		Adhesive memo pad 黏貼便條紙 Calendar 日曆
	Map 地圖		Book rack 書架		Corrugated paper 瓦通紙
	Model for teaching purpose 教學用模型 Pencil box & bag 筆盒及筆袋		Briefcase 公事包 / 手提箱		Desk calendar 座檯日曆
	Pencil sharpener 鉛筆刨		Calculator 計算機 Cash / cheque handling machines 現金 / 支票		Newsprint 印報刊用的新聞紙
	Pencil top 鉛筆頭	_	處理機		Notebook, exercise book and diary 筆記簿, 使習簿及日記簿
	Projector 投影機		Cash register 收銀機		練習簿及日記簿 Paper bag 紙袋
	Protractor & set-square 量角器及三角尺 School bag 書包		Clip board 連夾寫字板		Paper box 紙盒
5	School stationery set 學校文具套裝		Copying machine 影印機 Counterfeit banknote detector 偽鈔驗測機		Paper transfer 移印紙
_			Desk caddy / organiser 案頭套裝文具		Photo album 相簿
	Specimen for teaching purpose 教學用標本		Desk set 案頭文儀用具		Postcard 明信片 Recycled paper 再造紙
	Stamp album 郵票簿		Desk top globe 座檯地球儀	ā	
	Water bottle 水瓶 Writing board 寫字板		Document tray 公文格		Sketch book 草稿簿
	Writing board duster 寫字板粉擦		Ergonomic equipment 人體工學設備 Facsimile machine 圖文傳真機		Special paper / materials 特種紙 / 特殊印料
			File and folder 文件夾		Wrapping paper 包裝用紙 Writing pad & memo pad 寫字簿及記事簿
Co	mputer peripherals, consumables & related		File binder 文件夾扣		Timing pad a monio pad 30 1 A A LED - A
acc 配作	essories 辦公室設備用消耗品、電腦周邊設備及 ‡		File holes reinforcement 文件孔貼紙 Flipchart stand 活頁圖表架	Wr	iting equipment 書寫設備
			Forceps 鉗		Ball pen 原子筆
	CD-R/CD-RW/DVD-R/DVD-RW 可讀寫電腦光碟 Computer bag 電腦袋		Handheld labeller 手持式標籤機		Chinese style ink pad 墨硯
	Computer printer 電腦打印機		Labeller 標籤機		Chinese writing brush 毛筆
	Computer software 電腦軟件		Laminator 過膠機		Felt-tip pen 藍頭筆
_	Disc holder 光碟架/簿	_	Letter opener 開信刀 Magazine box 雜誌架		Fountain pen/pens 墨水筆/鋼筆 Highlighter 螢光筆
_ _	Headset 耳機 Ink for copier & printer 影印/打印機用油墨	ā	Magnetic memo holder 磁力備忘夾	ā	Mechanical pencil 鉛芯筆
<u></u>	Ink for printing 印刷用油墨		Magnifier 放大鏡		Pencil 鉛筆
_	Keyboard 鍵盤		Mailing machine 郵件處理機		Permanent marker 箱頭筆 Whitehoord marker 白板等
	Memory card reader 磁卡/聰明卡/記憶卡閱讀機		Memo / letter holder 紙座 / 信件座 Microfilm reader & recorder		Whiteboard marker 白板筆 Writing ink 書寫用墨水
_ _	Mouse 滑鼠 Mouse pad 滑鼠墊	_	顯微膠片閱讀器及縮微攝影機	_	
_	Mouse pau /用助平		Name card holder 名片套		
	No. of Additional Listing(s)	х	HK\$120 / US\$15		Cost of Additional Listings
	額外產品索引	X	港幣 120 元 / 美金 15 元 =		額外產品索引費用

Part III 第三部份 Specification 展台規格

a. BOOTH SPECIFICATION 展台規格

Booth service fee includes: space, partition wall (2.5m H), wall to wall carpet, fascia board including company name, booth number and country, 1 table, 3 chairs, 1 waste basket, security, stand cleaning & catalogue entry. (The booth specification for 12 sq.m. and 15 sq.m. booth will be provided upon request.)
展台服務費包括:空地、圍板(2.5米高)、地毯、公司名牌(包括公司名稱、展台號碼及國家)、檯1張、椅3張、廢紙箱1個、保安費、清潔費及展會場刊資料。(如需十二及十五平方米展台規格,

請與主辦機構聯絡。



b. CUSTOM-BUILD PARTICIPATION SPECIFICATION 特裝參展規格

Custom-build participation service fee includes: space, carpet, security, stand cleaning and catalogue entry. 特裝參展規格服務費包括:空地、地毯、保安費、清潔費及展覽會場刊資料。

Part IV 第四部份 Booth Size and Options 展台面積及類別

Please put a tick where appropriate (booth size must be multiple of 3). 請在適當的空格上加 "✓" (展台面積必須為3的倍數)。

Booth Options 展台類別		Booth Service	Fee (HKD / USD) 展台服	§費 (港元 / 美元)		No. of Booth(s) 租用數目		Rental Cost 租金
a. Standard Booth	□ A		☑ 12sq.m. 十二平方米	□ 15sq.m. 十五平方米				
標準展台	□в	HKD 港元 31,113 USD 美元 4,023	HKD 港元 41,484 USD 美元 5,364	HKD 港元 51,855 USD 美元 6,705	Х		=	
b. Premium Booth A 特級展台 A		□ 9sq.m. 九平方米 HKD 港元 40,023 USD 美元 5,175	□ 12sq.m. 十二平方米 HKD 港元 53,364 USD 美元 6,900	□ 15sq.m. 十五平方米 HKD 港元 66,705 USD 美元 8,625	х		=	
c. Premium Booth B 特級展台 B		□ 9sq.m. 九平方米 HKD 港元 40,788 USD 美元 5,274	□ 12sq.m. 十二平方米 HKD 港元 54,384 USD 美元 7,032	□ 15sq.m. 十五平方米 HKD 港元 67,980 USD 美元 8,790	х		П	
d. Custom-build participation HKD 港元 3,060 / USD 美元 395 per sq.m. 每平方米 特裝參展 (minimum 18 sq.m. 最少十八平方米)		Х	sq.m. 平方米	=				

Payment: 50% deposit required with application. Balance payment due on 25 August 2017. For bank account details see "Specific Terms and Conditions" Part 6 "Terms of Payment". 付款方式: 参加表格連同訂金 (線参展養之50%) 滅交,其餘參展養須於2017年8月25日或之前付清。詳情請參閱「參展細則及條款」第6項 "付款方式"

Please type or print applicant's last name, first name, title and sign below 請以正楷填寫申請人姓名、職位及簽名:

Name 姓名:	_ Title 職位:
We hereby agree to abide by the Rules and Regulations and the Specific Terms and Conditions. Φ	公司同意遵守展覽會規則、參展細則及條款。
Signature with company chop 簽名及公司印章:	Date 日期:

Specific Terms and Conditions 參展細則及條款:

1. Organisers Hong Kong Trade Development Council

Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre,

1 Expo Drive, Wan Chai, Hong Kong. Tel: (852) 2584 4333 Fax: (852) 2824 0249 Email: exhibitions@hktdc.org

and Messe Frankfurt (HK) Ltd.

2. Exhibition Venue Hong Kong Convention and Exhibition Centre,

1 Expo Drive, Wanchai, Hong Kong

3. Date of Event 8 - 11 January 2018

completed and signed application form.

4. Opening Hours 8 - 10 January 2018 from 9:30a.m. to 6:30p.m. 11 January 2018 from 9:30a.m. to 5:00p.m.

5. Registration and Confirmation Application for acceptance as an exhibitor at the event must be made by submitting the

Acceptance of the application will be confirmed in writing by Hong Kong Trade Development Council for Hong Kong, India, Japan, Chinese Mainland, Korea, Thailand and Vietnam exhibitors

6. Terms of Payment

For exhibitors from Hong Kong, India, Japan, Chinese Mainland, Korea, Thailand and Vietnam, payment can be paid by one of the following methods and please send with your application form to Exhibitions Department, Unit 13, Expo Galleria, Hong Kong Convention and Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

Cheque: Please issue two crossed cheques payable to "Hong Kong Trade Development Council", one equivalent to 50% of the participation fee for immediate payment, and the remaining 50% balance in form of a post-dated cheque dated 25 August 2017. **Bank Draft:** Bank draft should be made payable to "Hong Kong Trade Development Council".

Remittance: Remittance should be paid by telegraphic transfer to:

Hong Kong Trade Development Council, USD Account Number 006-391-17819296 with Citibank, N.A., Hong Kong Branch. Bank receipt should be sent to HKTDC for verification. (All banking charges, if any, are to be borne by the applicant.)

7. Cancellation

If any applicant withdraws, for whatever reason, his application before receipt by him of a rejection of his application or after his application has been approved, the application fee paid will be forfeited. Should the exhibitor under contract inform the Organisers that he will not be participating at the event and providing the Organisers are able to resell the stand without loss, the payment to be made by the exhibitor will be reduced to a handling fee of USD1,000 irrespective of the exhibitor's full liability for additional costs, catalogue fees, etc.

8. Whether an application will be accepted depends on a number of factors, including space availability. In case of over subscription of space, applicants will be placed on a waiting list and will be notified accordingly. Applicants on the waiting list will be prioritized according to the dates of the applications and the history of participation. Allocation of booth location will be at the discretion of the Organisers.

1. 主辦機構 香港貿易發展局

香港灣仔博覽道一號香港會議展覽中心博覽商場十三號 電話: (852) 2584 4333 傳真: (852) 2824 0249 電子郵件:exhibitions@hktdc.org 及法蘭克福展覽(香港)有限公司

2. 展覽會地點 香港灣仔博覽道一號香港會議展覽中心

3 展電日期 2018年1月8至11日

4 展實時間 2018年1月8至10日 上午九時三十分至下午六時三十分 2018年1月11日 上午九時三十分至下午五時

5. 申請及確認參展

申請者必須遞交簽妥之參加表格。

所有香港、中國內地、印度、日本、韓國、泰國及越南之申請公司一經確認後,香港貿易 發展局將發確認信給各申請公司,以確認其參展資格。

6. 付款方式

所有**香港、中國內地、印度、日本、韓國、泰國及越南**之參展商請以下列其中一項付款方 法將參展費連同參加表格交回香港貿易發展局 — 香港灣仔博覽道一號香港會議展覽中 心博覽商場十三號展覽事務部收。

支票付款

請附上劃線支票兩張,一張為現付票(佔參展費五成) ,另一張為2017年8月25日期票 (佔參展費五成),支票抬頭請註明"香港貿易發展局"。

本票

本票抬頭請註明"香港貿易發展局"。

電腦

如電匯付款請把費用直接存入本局之美元賬戶,花旗銀行香港分行(賬戶號碼:006-391-17819296) 。請將匯款收據寄回或傳真致香港貿易發展局。*(有關匯款之銀行收費* 雲由申請人自青)

7. 取消參展

主辦機構發出確認信後或未發出拒絕信之前,若申請公司不論任何原因退出參 展,則其已繳付之參展訂金將不獲退還。

若參展商退展而主辦機構能於無任何損失的情況下出售該展位,主辦機構將收取 1.000美元作手續費(不包括參展商所需付的額外費用及場刊名錄等費用)。

8. 申請會否被接納取決於多種因素,包括可供使用空間的情況。在超額申請使用攤位的情 況下,申請人會被列入輪候名單並據此接獲通知。在輪候名單上的申請人會按遞交申請日 期及過往參與記錄順序處理。主辦機構有權分配展位位置。

Terms of Application and Exhibition Rules and Regulations 展覽會規則

In these Conditions, save as the cortext otherwise requires:

"AP / RSE" means a registered architect, a registered structural engineer, or a registered professional surveyor, being an authorised person in the context of the Buildings Ordinance (Chapter 123).

"Application Form 'means the form whether electronic surveyor, being an authorised person in the context of the Buildings Ordinance (Chapter 123).

"Application Form 'means the form whether electronic surveyor in the profession of the profession of the state of the profession of the state of the state

Exhibition Standt means a stand including a custom-hold stand referred to in classes 11 to 17 and 20 to 23 of the Conditions.

Exhibition Venue* means the Hong Kong Convention and Exhibition Centre situated at 1 Expo Drive, Wan Chai, Hong Kong or such other venue designated by the Organisers and notified to the Exhibition in the Carbition. The Carbition is the Carbition of the Carbition is the Carbition of the Carbition is the Carbition in the Carbition is the Carbition in the Carbition in the

Organisers' means the Hong Kong Trade Development Council (HKTDC) and Messes Frankfur (HK), Lid (MFHK), which as promoters and organisers are responsible for the regulation and control of all aspects of the Ethibition.

(MFHK), which as promoters and organisers are responsible for the regulation and control of all aspects of the Ethibition.

The Charlest of the Charlest of the Conditions.

Shell Booth' means a stand referred to in clauses 18 and 19 of the Conditions.

Shell Booth' means a stand referred to in clauses 18 and 19 of the Conditions.

Shall great Erhibition Sand and / or Shell Booth.

Eligibility for the Conditions of Participation.

2.1 The Organisers have the sole and absolute discretion in relation to the admission of Exhibitors. Until an Erhibitor's application made by way of Application Form has been accepted in writing by the Organisers, or rights to eithbility are greated recombinishanting payment or acceptance of the full Booth Service Fee submitted.

2.2 All Erhibitors must be legally registered companies? I/businesses carrying on business either in Hong Kong or in their country of origin in accordance with pathyse them to the Conditions of the Conditions of the Conditions of the Conditions with their Application Form or payment or otherwise produce at any time a copy of their island business registration certificate, certificate in conceptation or other company i/business registration certificate, certificate in Conceptation or their company is business registration certificate.

2.3 The Schibitor warrants that the Application Form and all other documents and information submitted to the Organisers in vinting, original documents should not be submitted as the Organisers cannot quarantee to return them.

2.3 The Chibitor warrants that the Application Form and all other documents and information submitted to the Dispations. Exhibitor is required to sore is strictly for trade promotion in purpose only for the duration of the Exhibitor. Exhibitor is required to sore is strictly for trade promo

the Booth Service Fee or any other monies paul.

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When the service of the mission of the

notice of reject ejection of the application.

John Whatever reason, its application before receipt by it of a rejection of its

or after its application has been approved, the Booth Service Fee paid will be forfeited. 7.

If an Exhibitor withcraws, is writered to the Control of the Contr

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control of any unauthorised person, or of any unauthorised use of the Organiser's cinities ericles being made, the Eribitor shall rother Organiser studies of the Organiser studies could be a company and the Organiser's cinities ericles to expend the Organiser's cinities excised to the Organiser's cinities excised to the Organiser's cinities excised to the Organiser's cinities excised the Organiser's cinities excised the Organiser's cinities of the Organiser's cinities excised the Organiser's cinities excised the Organiser's cinities of the Organiser's cini

1.	Stands and exhibits shall not exceed the maximum floor loading limit as follows:						
	Hong Kong Convention and Exhibition Centre	Maximum floor loading limit					
		1,700 kg / m2					
	Hall 1DE, Hall 3DE, Hall 5DE	1,250 kg / m2					
	Others	500 kg / m2					

Hall 10E, Hall 30E, Hall 30E and 10E a

Shall be the state of the state

is lower.

Custom-built Plantic Stands

20. Custom-Built Planticipation contractors' information, construction drawings, lighting distribution plan and site work disposit should reach the Originisers for review at least eight weeks before the commencement of the commencement of the Commencement of the Commencement of the Chibbition. Otherwise, a late charge of HRS2,000 (US\$250) will be charged to the Chibbition of Langious planting must be in a reasonable scale of at least 1-100, fully dimensioned and must contain information such as floor plan, stand elevation, electrical filtings, carecting, colours and materials as to be used, moving exhibits, audio-visual equipment, weight and point

carpeling, colours and materials to be used, moving exhibits, audio-visual equipment, weights and point loading of exhibits. No contractor's badge or whiche pass will be issued for entry of Exhibition Venue and no custom-built stans No contractor's badge or whiche pass will be issued for entry of Exhibition Venue and no custom-built stans will be permitted to be constructed at the Exhibition Venue lenses the contractors' information, construction drawings. [gifting plan, site work deposal (including late charge, if applicable) and a copy of valid insurance poticy have been received by the Organizers.

and regulations of the Exhibitor varies and those of any public authority or department of the Hong Kong ASR Government.

The transporting, assembling, dismanting and the removing of custom-built stands are the responsibility of the Exhibitor or its appointed contractor. All such work must be carried out according to the errangements and within the time limits specified in these Conditions or otherwise by the Organisers and within the time limits specified in these Conditions or otherwise by the Organisers and within the time limits specified in these Conditions or otherwise by the Organisers and the Exhibitor is advised to confirm this with the Organisers before commencing any Stand design work. General guide summarised as follows: National booth height in those (Kong Convention and Exhibitor learn is so00mmit). Stands statuted within ±00mm of the smoke custin at the Hong Kong Convention and Exhibitor and Exhibitor and Exhibitor is advised to confirm this with the Organisers prior to commencing any Stand design work.

A structural safety certificate must be submitted unon commencing of the formal formation of the fo

included the control of the control

reserveis) the rights to prohibit all access to the Stand and /or to modity or dismaritle it. Exhibitors must accept full responsibility for the safety of the Stand, as the Construction Sites (Selegh) Regulations (Chapte For Stands and temporary structures at 4500mm in height or above, hanging lighting truss with equipment respiration and the property structures at 4500mm in height or above constructed at shows open to the public design drawings and structural calculations endorated by an AP /RSE will be required by government authorities as well as the Exhibition verture's operator. The design drawings and structural calculations should reach the Organisers at least 8 weeks before the commencement of the exhibition for forwarding to relevant parties.

relevant parties.

All Sands should be dismanifed and removed together with all other materials and waste by 12 midnight on the last date of the Exhibition (unless extra move-out arrangements have been agreed with the Organisers). Otherwise, over-fine hall treat charges will be imposed until all such thems have been cleared. The otherwise, over-fine hall treat charges will be imposed until all such thems have been cleared made to the control of the con

27.

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Changes me, and the second of light or power at the Exhibition Venue.

Only electricity can be used as a source of light or power at the Exhibition Venue.

All electricity allows a shall be carried out at Exhibitor's expense by the official configuration appointed by the All electricity and the second of the

Electricity, whether from the mains, batteries or generators shall be supplied only through the Exhibition Venue's official contractor.
 Use of Stand & Safety
 The Chibitor shall be solely responsible for the precautionary measures (such as guards or other means of protection) to protect the public from any moving or working exhibits. Such moving or working exhibits shall only be demonstrated or operated by competent persons authorised by the Exhibitor and shall not be left only be demonstrated or personal by the Exhibitor and shall not be left only only of the Exhibitor and shall not be left on Organisers' prior writing approval.
 The use of less products at the Exhibition requires prior approval in writing from the Organisers. Application for approval of such use must be submitted to reach the Organisers or later than two months before the commencement of the Exhibitor.
 No advertising or demonstration at the Exhibition, hocking the staging of any fashion show, well be allowed.
 No waterising or demonstration of the Exhibitor, hocking the staging of any fashion show, well be allowed.
 Any mustical performance, including the use of music recording for staging of any fashion show, well be allowed.
 Rod. Central, Hong Kong (Tel. (882) 286.286; Fax. (882) 2866.286; Tills.
 Photographic Performance (South East Asia) Ltd, Utr. A. 18 / F. Tower A. Exercise Color 2868 6889;
 Hong Kong Recording Industry Alliance Ltd. 22. F. Shangha Industrial Investment Estuding, 48 - 62. Hennessy Road, Wan Chai, Hong Kong (Tel. (882) 2820 7000, Fax. (882) 2882 6897); and (I such acceptance) and protection with application of musical performance shall be borne by individual Establistic or advertising signs shall be placed to grant the relevant bemission from time to time. All flees and expenses in connection with application of musical performance shall be borne by individual Establistic or advertising signs shall

demonstration or canvassing for business may be carried out anywhere else within the Exhibition Venue.

The Exhibitor may only display exhibits and Publichy Material which corresponds to the product celegory.

The Exhibitor shall be developed to the contract of the Exhibitor Stand.

The Exhibitor shall not be permitted at the Exhibition Venue under any circumstances.

Gas-filled balloons shall not be permitted at the Exhibition Venue under any circumstances.

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Gas-filled balloons shall not be permitted to registed and conclude contracts for the sale of the Exhibitor and the contract of the sale of the Exhibitor and the contract of the sale of the Exhibitor shall produce confirmation in each form as may be reasonably required by the Organises of that the representative shall comply with these Conditions and with any and a directions of the display on the Stand Exhibitors will be shall be designed to the Stand Exhibitor and the shall be shalloon to possession the Stand Exhibitor and the shall be shalloon to possession the Stand Exhibitor and the Stand Exhibitor (Stan

49. 50.

anisers shall arrange and be responsible for all publicity arrangements for the Exhibition both s and in Hong Kong and no Exhibitor, or its agents, shall give or cause to be given any interview, nnouncement, press statement, or any other publicity whatsoever intended to publicise the Exhibit

Publicity

51. The Organisers shall arrange and be responsible for all publicity arrangements for the Exhibition both oversiess and in Hong Kong and no Exhibitor, or its agents, shall give or cause to be given any interview, research and the content of the publicity whitestown relined for publicise the Exhibition sa is whole.

52. The Exhibitor shall not disclose, appropriate or use and shall prevent its representative at the Exhibition from disclosing, appropriating or using any technical or confidential information regarding the business or affairs of the Organisers or any of the Exhibitors at the Exhibition acquired by way of the Exhibitor's locares to More-in and Move-out of Stand Meterials / Publicity Material & Exhibition

53. Exhibitor shall move in to the Exhibition Nervue according to the arrangements and within the time limits specified by the Organisers.

54. The arrangement and payment for transporting goods to and from the Exhibition Venue, and the receiving, decorating and removing its solvible are certified by responsiblely of the Exhibitor of the Exhibitor of the Exhibition Stand and removing the solvible are certified the responsibility of the Exhibitor of the Exhibitor Stand and removing the solvible are certified the responsibility of the Exhibitor Stand in the Stand S

employee's or not.

The Exhibitor warrants to the Organisers that its Web site does not contain any of the following:

(a) critical, defamatory, libelious, slanderous or derogatory messages, statements or material about other countries, terrifoces, overments, cultures, religions, persons, companies, organisations, entities, products, services or otherwise;

(b) concern or indecent articles.

(c) continues the control of th

hibbor's Underwhiley

(a) take all necessary precautions to ensure that:

(a) take all necessary precautions to ensure that:

(b) the information or material contained in the Exhibitors' Web site is at all relevant time accurate, truthful and complete;

(b) the Exhibitor is Web site is viva free and that it shall inform the Organisers immediately of any truthful and complete;

(c) index productions are shall be site of the contained and the shall be shall be signed of viva;

(c) index productions are shall be s

of or in relation to or otherwise associated with its hypertext link to the Exhibitor's web site. Cluston of Liability.

Other than death or personal injury caused by the negligence of the Organizers or its employees, none of the Organizers, its agents, representatives, contractors or employees shall be liable in any way whatsoever in respect of any loss, injury or other damages suffered by or caused to the Exhibitor, its agents, representatives, contractors or employees or the products or other property of the Exhibitor or of such parties or of any other Exhibitors or visitors. For the avoidance of doubt, any death or personal injury caused by or resulting from the acts of God, way, health concerns (such as the outbreak of the Severe Acused Respiratory Syndrome), threets of terrorist attack, nots, demonstrations, civil disturbances, inevitable accordent or any other causes not which control of the Organizers shall not be regarded as the negligence of a concentration of the organizers of the constitute any form of endorsement of the subject matter of the approval by the Organizers. The Organizers shall not be responsible in any manner whatsoever for the consequences of any introduction or commercial transaction made between the Exhibitor and other parties during or as a result of the Exhibitor.

or commercial transaction made between the Exhibitor and uses personal results of the Exhibitor. The Exhibitor undertakes to fully indemnify and at all times hereafter to keep indemnified in full the Organisers, its agents, representatives, contractors and employees on demand from and against all losses, stabilities, actions, proceedings, claims, demages, coals (including but not limited to legal costs) and claims of the Commercial Comm

of raud of the Exhibitor in the performance of any agreement hereunder or any breach by the Exhibitor of these Conditions.

The Organisers undertake no financial or legal responsibility for any type of risk concerning or affecting the solubitors / sittors, where presents belongings and exhibits. The Exhibitor all the responsibility of entitle or the entitle or effective of the entitle or the entitle or the entitle or entitle or effective or the entitle or en

Waiver
75. The waiver by the Organisers of any of these Conditions shall not prevent the subsequent enforce these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach.

these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach.

Immission of Right to Exhibit
The Organisers shall have the right to terminate without notice an Exhibitor's right to exhibit in the Exhibitor
and in any other exhibition or trade fair organised by the Organisers and to close the Stand immediately at
and in any other exhibition or any of fits representatives commiss a breach of any of the Conditions; or any additions
rules and regulations introduced in accordance with clause 82 of the Conditions; or any additions
rules and regulations introduced in accordance with clause 82 of the Conditions; or any additions
subsequently and accordance of the Conditions of the Conditions of the Conditions or any additions
suffers any similar action in consequence of doth or of an Exhibitor length as obe proprieteshall or
partnership becomes, or one of its members becomes bankrupt or insolvent or enters into any
arrangements with its credition or takes or suffers any similar action in consequence of doth or
(c) if the Exhibitor conducts any advisify which, in the opinion of the Organises, does not conform to
here.

nature and purpose of the Erhibition, or interferes with the rights of other Erhibitors at the Erhibition; of the Erhibit operation of the Erhibit operation of the Erhibit operation of the Erhibition of Erhibitio

stated in the Application Form of the Shibition or (in the Shibition Form of the Shibition Form of

claimer.

The Organisers have the sole and absolute discretion in relation to the admission of visitors to the Exhibition (including but not limited to determining any admission requirements or procedures). The Exhibitor acknowledges that the Organisers have given no commitment or guarantees are segards the number of visitors to the Exhibition and the results of the Exhibition and agrees that it has no claim against the The Exhibitor above degree and segares that the Organisers have made no warrantees of admages that the Exhibitor showledges and agrees that the Organisers shall not be responsible for any losses or damages that the Exhibitor simple of previous be to provide hermoneth. The Organisers have made no warrantees of any or merchantability of liness for any particular purpose.

Organisers shall not be responsible for any system mallurotions or fallure of telecommunications or other electronic communications at the Exhibitor Venue which is beyond the Organisers' control.

which is beyond the Organisers' control. Hiddinan Rules & Regulations
The Organisers reserve the right to interpret, alter and amend any of these Conditions and to issue
additional rules as Regulations (including but not limited to the exhibitors' manual) at any time it considers
necessary for the orderly operation of the Exhibition. The amended Conditions and the additional rules and
regulations hall be become effective immediately upon positing of the same on our website at
www.histationeryfair.com. Once the amended Conditions and the additional rules and regulations. All interpretations of
these position on un website at www.histationeryfair.com, you will be deemed to have notice of the same
and have accepted the amended Conditions and the additional rules and regulations. All interpretations of
these Conditions and any additional rules and regulations. The befinal and brinding on the
three Conditions and any additional rules and regulations.

Exhibitor. The Exhibitor shall abide by the rules and regulations of the Exhibitor vienue which are deemed to be integral parts of and incorporated into these Conditions. In the event of conflict between the provisions of such rules and regulations and these Conditions, these Conditions shall prevail. Copies of the rules and regulations of the Exhibitor Nerue are available from the Organizers on request. The Exhibitor responsible for all its own costs and charges incurred in entering into and carrying out the agreement governed by these Conditions, including any and all costs associated with communications facilities and access to electronic sentions.

Isolities and access to ethicutum services.

An office, agreements, approvals, permissions and the like required by these Conditions to be in writing Andobes, agreements, approvals, permissions and the like required by these Conditions to be in writing Andobes, agreements, agreements, and the services of the services

with Application Form the provisions of these Conditions conflict with the Application Form, the provisions of these Conditions conflict with the Application Form, the provisions of these Conditions

Language

89. These Conditions are prepared in both English and Chinese languages. In the event of any disbetween the two language versions, the [English] version shall prevail.

Governing Law

90. These Conditions shall be governed by and construed in all respects in accordance with the laws of Hong

Kong and the Exhibitor irrevocably submits to the non-exclusive jurisdiction of the Hong Kong courts.