

<b>FORM 2D</b>	<b>Hong Kong International Stationery Fair 7 - 10 / 1 / 2019</b>	<b>Return to:</b> Newfair(HK) Ltd No.271, Shek Po Tsuen , Hung Shui Kiu , Ping Shan Heung , Yuen Long , New Territories
<b>Deadline 26 Nov 2018</b>	<b>Electricity Supply &amp; Communication Facilities (For Custom-built participation Exhibitors only)</b>	Attn: Ms. Millie Paki Tel: (852) 2571 2018 Fax: (852) 2571 2881 Email: millie@newfair.com.hk

	Description	Unit Rate HK\$	Qty	Amount HK\$
1	15Amp Single Phase (220V) for Lighting Connections AND Power Supply to Electrical Machine	6,200		
2	30Amp Single Phase (220V) for Lighting Connections AND Power Supply to Electrical Machine	11,460		
3	15Amp Three Phases (380V) for Lighting Connections AND Power Supply to Electrical Machine	17,435		
4	30Amp Three Phases (380V) for Lighting Connections AND Power Supply to Electrical Machine	32,000		
5	60Amp Three Phases (380V) for Lighting Connections AND Power Supply to Electrical Machine	61,520		
6	Other request (subject to prior confirmation on unit price)			
<b>For items 1 - 5, exhibitors must have their own electrician. The official contractor will not provide installation and connection services for these items.</b> Total power consumption shall not exceed the current specified. Please note that all electricians working in the exhibition hall must comply with the subsidiary regulation in the Government Electricity Ordinance - Electricity (Registration). The employer of the electrician shall be liable for any damages caused if the electrician fails to comply with the above requirements. The license of the electrician and the employer must be submitted to the Hong Kong Trade Development Council accompanied with this order form. No separate order for individual power socket. <b>Exhibitor should take full responsibility for daily on/off their own main switch and maintenance.</b>				
7	Telephone Line with Handset for Local Calls (non-Direct Line) (A charge of HKD600 per set for lost and/or damaged of telephone set)	1,130		
8	Telephone Line with Handset for Local & IDD Calls (A charge of HKD600 per set for lost and/or damaged of telephone set) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	1,410		
9	Fax Transmission Line for Local Fax Only (non-Direct Line) (Power socket & Fax Machine Excluded)	1,130		
10	Fax Transmission Line for Local & IDD Fax (Power Socket & Fax Machine Excluded) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	1,410		
11	2M Broadband Line (Power Supply Excluded)(with access I.D.)(non-fixed I.P.) (HKD4000 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	2,545		
<b>Exhibitors have to give the location plan of the additional communications facilities above. Any change in the location on-site would require an on-site relocation charge 50% of the rental rate</b>				
		<b>Sub-total :</b>		
		<b>20% surcharge for late order received after 26 Nov 2018</b>		
		<b>30% surcharge for on site order received after 21 Dec 2018</b>		

Note:

1. All items are on rental basis only and no exchange or transfer or refund on ordered items.
2. Orders are valid only when accompanied by full remittance. Please kindly send cheque to Newfair (HK) Ltd. or remit payment direct to: HSBC Hong Kong, No.1 Queen's Road Central Hong Kong A/C No.: 502-547342-001 (HKD).
3. Late Orders will be subject to a surcharge of 20% and on-site order will be subject to a surcharge of 30% on furniture items and electrical items.
4. Cancellation of additional orders before deadline must be submitted in writing and a 10% cancellation charge will be levied. If cancellation is submitted after the deadline, a 30% cancellation charge will be imposed.
5. No cancellation of orders will be accepted 10 days before move-in date of the event.
6. The foregoing prices shall remain valid until deadline date.
7. Please complete and return the attached location plan for indicating the position of your ordered electrical fittings.
8. Provision of facilities and services not indicated on the forms are subject to quotation on individual job basis.

Any complaints regarding rental furniture / electricity installation must be lodged the day before the exhibition commences to Newfair (HK) Ltd. on site service counter person in charge. Otherwise all items are deemed to have been received in good order.

Company Name:\_\_\_\_\_ Booth No.:\_\_\_\_\_

Contact Person:\_\_\_\_\_ E-mail :\_\_\_\_\_

Tel :\_\_\_\_\_ Fax :\_\_\_\_\_

Address:\_\_\_\_\_

Signature & Co. Chop:\_\_\_\_\_ Date:\_\_\_\_\_

<b>表格 2D</b>	<b>香港國際文具展 2019年1月7至10日</b>	請交回: 宏輝(香港)有限公司 香港新界元朗 屏山鄉洪水橋 石埗村271號  聯絡: 白明莉小姐 電話: (852) 2571 2018 傳真: (852) 2571 2881 電郵: millie@newfair.com.hk
<b>截止日期: 2018年11月26日</b>	<b>特裝參展攤位 供電及通訊設施申請表</b>	

	申請項目	單價 HKD	數量	金額 HKD
1	供電燈接線及小型電器用之15 安培單相配電總制 (220 伏特)	6,200		
2	供電燈接線及小型電器用之30 安培單相配電總制 (220 伏特)	11,460		
3	供電燈接線及小型電器用之15 安培三相配電總制 (380 伏特)	17,435		
4	供電燈接線及小型電器用之30 安培三相配電總制 (380 伏特)	32,000		
5	供電燈接線及小型電器用之60 安培三相配電總制 (380 伏特)	61,520		
6	其他改動 (價錢另議)			
以上之電力供應,只供以特裝參展形式參展商選用。 參展商如選擇以上各項設施,必須聘有持牌電器工人。大會承建商將不會提供安裝及接駁服務予以上項目所使用的自攜電燈及電器用品。參展商不可使用至超過項目上已標明總電量。按電力條例〔第406章〕電力〔線路〕規例,所有電力安裝、檢查及測試必須由註冊電業工程人員及註冊電業承辦商代行,並須簽發表格WR1及於最後進場日下午3時前交予大會電力承建商,以茲證明。如未能於該晚下午10時前交妥,展期內將不獲電力供應。如電器工人未能符合上述規例要求,則其僱主須負責賠償因此引起的一切損失。參展商須於遞交此表格時連同所聘用的電力工人及公司牌照副本。特裝參展商如採用配電總制,應將所有配電要求計算在總制內,不能分拆租用獨立插座。參展商須負責其攤位之每日配電總制開關及維修。				
7	只供香港本地通話用的電話線及電話機(非直撥線) (如電話機遺失/或損壞,每部收取港幣600元正)	1,130		
8	兼備國際直通電話服務的電話線及電話機 (如電話機遺失/或損壞,每部收取港幣600元正) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收)	1,410		
9	本港用圖文傳真線 (不包括電源插座及傳真機)(非直撥線)	1,130		
10	國際直通圖文傳真線 (不包括電源插座及傳真機) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收)	1,410		
11	2M寬頻上網線(包括登入戶口)(不包括電源插座)(不固定I.P.) (需繳交HKD4000按金予 香港會議展覽中心” 寄香港博覽道1號 財務部收)	2,545		
參展商須遞交有關上述額外通訊設施之位置圖。所有現場位置更改須繳付有關設施租賃費之 50%作為現場更改費用。				
		總金額:		
		於 2017 年 11 月 26 日後交回須加百份之二十之附加費:		
		於 2017 年 12 月 21 日後交回須加百份之三十之附加費:		

備註:

- 所有物品均為租用性質,租用之物品不能交換其他物品,轉讓或退款。
- 所有申請必須連同款項交回方為有效。請郵寄劃線支票致宏輝(香港)有限公司或直接存款入:  
香港皇后大道中 1 號香港匯豐銀行戶口號碼: 502-547342-001 (港幣)。
- 逾期申訂加收不少於 20%之附加費,現場申訂則加收 30%附加費。
- 任何於截止日期前取消申請的參展商,必須以書面通知承建商,並須繳付其申請款項之 10%作為手續費。而任何於截止日期後取消申請的參展商,則須繳付其申請款項之 30%作為手續費。
- 入場前 10 天取消申請,所有款項將一概不獲退還。
- 以上租用價錢有效至截止日期。
- 請將租用物品位置標示於攤位設施位置圖上。
- 參展商如欲租用表格內未有刊載之物品,可直接向承建商查詢。

如有租用額外設施之投訴,請於展覽會進場日向宏輝(香港)有限公司之現場負責人聯絡,否則有關投訴將不獲接納。

公司名稱: \_\_\_\_\_ 攤位號碼: \_\_\_\_\_

聯絡人: \_\_\_\_\_ 電郵: \_\_\_\_\_

電話: \_\_\_\_\_ 傳真: \_\_\_\_\_

地址: \_\_\_\_\_

公司蓋印及簽署: \_\_\_\_\_ 日期: \_\_\_\_\_