

For exhibitors of Hong Kong, India, Japan, Mainland China, Korea, Thailand and Vietnam,

please complete, sign and return to:

香港、印度、日本、中國內地、韓國、泰國及越南之參展商請填妥參加表格交回:

Hong Kong Trade Development Council

**Exhibitions Department** 

Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

香港貿易發展局

展覽事務部

香港灣仔博覽道一號香港會議展覽中心博覽商場十三號

Tel 電話:(852) 2584 4333 Fax 傳真:(852) 2824 0249 Email 電子郵件:exhibitions@hktdc.org

# messe frankfurt Application Form 參加表格

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6 - 9 / 1 / 2020

# Hong Kong International Stationery Fair 香港國際文具展 Application Deadline 截止申請日期:23/8/2019

# Important:

- Information supplied will be used in the Official Fair Catalogue and other official promotional materials.
- All information must be completed in <u>English</u>.
- The "Company Name" should be the same as appeared on the Business Registration Certificate and will be used to produce fascia board at your stand.
- Exhibitors email address will be put on the fair website. You may as a result receive inquiries directly from interested buyers.
- Please submit completed application form, photocopy of Business Registration Certificate, the latest product catalogue & payment before deadline.

### 請注意:

- 貴公司所提供之資料,將用於展覽會場刊及其他大會宣傳資料內。
- 所有資料請用英文填寫。
- 「公司名稱」必須與商業登記證上所列之相同,並將作為製作展台名牌之用。
- 各參展商之電郵地址將放在是次展覽會之網頁上·讓參展商可直接收到買家 發出的電子諮詢郵件。
- 請於截止日期前遞交已填妥之參加表格、商業登記證副本、最新之產品目錄 及參展費用。

Part I	第-	-部份	Company Inf	ormation	公司資料
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Company information to be used in the Official Fair Catalogue for receiving general	l inquiries 用於展覽會場刊內之公司聯絡資料
1. Company Name :	
· •	
公司名稱 (中文):	
2. Address 地址 (英文):	
City/Town 市鎮 (英文):	State/Province 州/省 (英文):
Postal Code 郵編:	Country/Territory 國家/地區 (英文):
3. Tel No. 電話: /	Fax No. 圖文傳真:/
4. Email 電子郵件:	
5. Web Site 網址: _http://	
Contact information for fair related matters only 負責有關展覽事宜之聯絡人資料	
6. Contact Person (Mr. / Ms.) 聯絡人(先生/小姐) (英文):	
7. Position 職位 (英文):	
8. Contact No. 聯絡電話: / /	
Country code 國家號碼 City/Area code 區域號碼 Direct tel nu	umber 直線號碼 Country code 國家號碼 Mobile number 手機號碼
9. Email 電子郵件:	
Please make sure the email address you provided is a valid and frequently used ema If you would like to communicate with us via fax, please ✔ this box ☐	ail. The Organisers will communicate with your company via this email address only.
請確保以上填寫的電子郵箱為常用及有效・主辦機構日後只會以電子郵件方式與貴公司聯繫	《如需要以傳真作為溝通及資訊交流·請在此空格內加上✔號。□
10.Business Nature (tick all that apply) 業務性質 (請選擇合適者):	
□ 01 Manufacturer 製造商	☐ 04 Wholesaler/Distributor 批發商/出口商
□ 02 Trade Service 貿易服務	□ 05 Service Company 服務公司
□ 03 Sole Agent/Agent 獨家代理/代理商	□ 06 Others, please specify 其他,請註明
11. Exhibit Brand Name(s) 展品品牌:	
12. Exhibit / Product / Service Description (maximum 250 characters) 展	品/產品/服務簡介 (曇冬二百五十個苗文字元):
12. Exhibit / 1 Toddet / Got vice Description (maximum 250 characters) //El	
13. Business Registration No. 商業登記証號碼:	
14 Will your company source at the fair 貴公司會否在此展覽中推行採購	7

# Part II 第二部份 Product Listing in the Fair Catalogue & Product Zone 產品索引及產品專區

# a. PRODUCT ZONE (Please choose ONE ONLY) 產品專區 (請只選擇一個)

I would like to have my booth(s) in the following product zone 請把我司之展台安排於下列產品專區內:

(Please tick ONE product zone, the Organisers reserve the right to allocate exhibitor in a designated product zone 請選擇下列其中一個產品專區·主辦機構保留分配產品專區之 最終決定權。)

DIY Supplies 創意手工	□ Gift Stationery 禮品文具	□ Kids & School 學童用品	□ Pen & Paper 書寫設備及紙品	□ Smart Office 卓越辦公
Includes materials and	Includes greeting cards,	includes Art supplies, and Children	includes Paper & printing	includes Computer peripherals,
tools for DIY and	promotional stationery, gift	stationery & school supplies	products and Writing	consumables & related accessories and
handicraft usage	box, ribbon and bow etc.	包括美術用品、兒童文具及學校用品	equipment	Office supplies
包括創意手工及手工藝	包括賀卡、宣傳文具、禮品		包括紙品及印刷品、書寫設備	包括辦公室設備用消耗品、電腦周邊設備
的材料和工具	盒、絲帶及蝴蝶结等			及配件、辦公室用品

# b.

		[下、旦傳又具、恒加 《帶及蝴蝶结等		t	2.拾纸的及印刷的	四、重	局政佣	及配件、辦公室用品	] 胸向燈取開
	DDODUOT LIOTING (DI			ᆂᄣᆓᆂᄭᆿᄧᄁᅑᅩᅕᄆᄣᄜᆄᄼ					
	•	• • •	•	請選擇貴公司擬刊登之產品類別廣告		- <b>.</b> -		Autobio and autobio and be	-11 -4
				duct listings will be provided to each do not be ach the Exhibitors Locator System at					
_	our company wishes to be listed		use	ed in the Exhibitors Locator System at	tine laligiourid	. г	lease lic	k trie appropriate product is	sung mai
			啓	於展覽會場刊內。若參展商需要刊載多	3於5項產品類	別席	告, <b>訓</b> 每	: 頂額外產品類別雲早加港蟞	120元 / 美余
				內,以供買家查閱。請選擇合適之產品			П . Ул <u>а</u>	·失缺// <u>产品块///</u> III / 3 / 11 / 12 / 12 / 12 / 12 / 12 / 12	120/11 / 久並
			_						
	tist supplies 美術用品			Paper for printer & copier 印表機及 Paper roll for fax & cash register 傳	京印俄州紙 真機及收銀機			ard stand 案頭名片座 slip 曲別針	
	Artist box 畫箱 Artist materials 美術材料		_	用紙卷	2 ( ) 2 ( ) 2 ( ) 2		Paper o	clip holder 曲別針容器	
ä	Canvas for artist 繪畫帆布			Ribbon for office equipment 辦公室	設備用色帶			cutter 切紙刀	
	Colouring pen 彩色筆			Scanner 素描器 Screen filter 螢幕過濾鏡				shredder 碎紙機 veight 紙鎮	
	Crayon 蠟筆		╗	Speaker 揚聲器		_		or office equipment 辦公室記	<b>殳備零件</b>
	Easel 美術用畫架 Embossing seal 壓花封印			Toner 炭粉				ind 筆座	
ā	Paint brush 畫筆			Toner cartridge 打印機碳粉盒 USB product USB產品				ush pin  大頭針及大頭釘 f sales  零售系統	
	Paper for artist 繪畫紙			Web camera 網絡攝影機				band 橡皮圈	
	Paste & glue 漿糊及膠水 Playdough 泥膠/黏土						Ruler 🏻	間尺	
ā	Scissors 剪刀		Gif	t stationery 禮品文具				/ chop / seal 印章	
	Sponge dish 海綿碟			Desktop gift 案頭文具禮品				pad 印台 , staple & staple remover 釒	T書機 釘書釘
	Sticker 標貼 Water colour dish 水彩調色碟					_	及除釘器		, , , , , , , , ,
_	Water colour for painting 繪畫	-1,57		Gift stationery set 禮品文具套裝 Gift writing equipment 禮品書寫設備	±			ery label 文具標籤	
			╗	Greeting cards 賀卡	13			ery punch 打孔機 ery scale 辦公室用磅	
Ch	ildren stationery & school sup			Licensed stationery 授權文具		ū		会屬平頭釘	
	童文具及學校用品			Promotional stationery 宣傳文具 Ribbon and bow 絲帶及蝴蝶结				spenser 膠紙座	
	Blackboard 黑板		_	TRIBBOTT ATTA BOW MINITING				one index 電話記錄簿 one shoulder rest 電話房墊	
	Blackboard chalk 粉筆 Bookmark 書籤		Off	ice supplies 辦公室用品		ū		one stand 電話座	
	Compass 圓規			Abacus 算盤				corder 打咭鐘	
	Correction fluid / tape 塗改液/	P 1 1 0		Badge / ID holder 證件套				iter 打字機 pard 白板	
	Demonstration equipment for r 醫療教育器材			Banking equipment 銀行設備 Binding divider 釘裝分類紙		_	vviillebe	Daid 🗀 1/1X	
	Eraser 擦紙膠			Binding divider 對表力規制 Binding machine 釘裝機		Pa	oer & pri	inting products 紙品及印刷	削品
	Laser pointer 鐳射指示器			Book binding materials 釘裝耗材			Adhesiv	ve memo pad 黏貼便條紙	
	Lunch box 飯盒 Map 地圖			Book ends / rest / stand 書靠 / 書座 Book rack 書架	<b>长</b>		Calenda		
	Model for teaching purpose 教			Briefcase 公事包 / 手提箱				ated paper 瓦通紙 alendar 座檯日曆	
	Pencil box & bag 筆盒及筆袋			Calculator 計算機		_		int 印報刊用的新聞紙	
	Pencil sharpener 鉛筆刨 Pencil top 鉛筆頭			Cash / cheque handling machines 是 處理機	現金 / 支票			ok, exercise book and diary	筆記簿,
	Projector 投影機							及日記簿 pag 紙袋	
	Protractor & set-square 量角器	器及三角尺		Clip board 連夾寫字板		_		oox 紙盒	
	School bag 書包 School stationery set 學校文具	3 <del>本</del> 計		Copying machine 影印機	F会:111 #4%		Paper to	ransfer 移印紙	
_	Slide album 幻燈片簿			Counterfeit banknote detector 偽鈔 Desk caddy / organiser 案頭套裝文				album 相簿 d 明信片	
	Specimen for teaching purpose	e 教學用標本		Desk set 案頭文儀用具				ed paper 再造紙	
	Stamp album 郵票簿 Water bottle 水瓶			Desk top globe 座檯地球儀			Scrapbo	ook 貼紙簿	
ō	Writing board 寫字板			Document tray 公文格 Ergonomic equipment 人體工學設備	<b>±</b>			book 草稿簿	# 17/4 C [] 业 []
	Writing board duster 寫字板粉			Facsimile machine 圖文傳真機	13			paper / materials 特種紙 / ng paper 包裝用紙	特殊印料
•				File and folder 文件夾		□		pad & memo pad 寫字簿及	記事簿
	mputer peripherals, consuma cessories 辦公室設備用消耗品	最 800 日12自 20 /## 77		File binder 文件夾扣 File holes reinforcement 文件孔貼組	Ŧ				
配				Flipchart stand 活頁圖表架	-v	Wr	iting equ	uipment 書寫設備	
	CD-R/CD-RW/DVD-R/DVD-RV	N 可讀寫電腦光碟		Forceps 鉗				n 原子筆	
	Computer bag 電腦袋			Handheld labeller 手持式標籤機 Labeller 標籤機				e style ink pad 墨硯 e writing brush 毛筆	
	Computer printer 電腦打印機 Computer software 電腦軟件			Laminator 過膠機		ū	Felt-tip	pen 氈頭筆	
	Disc holder 光碟架/簿			Letter opener 開信刀			Fountai	n pen/pens 墨水筆/鋼筆	
	Headset 耳機	CO144 CD 77 CM		Magazine box 雜誌架 Magnetic memo holder 磁力備忘夾				nter 螢光筆 nical pencil 鉛芯筆	
	Ink for copier & printer 影印/打Ink for printing 印刷用油墨	川伐川川空		Magnifier 放大鏡		ū	Pencil		
	Keyboard 鍵盤			Mailing machine 郵件處理機			Perman	nent marker 箱頭筆	
	Memory card reader 磁卡/聰明	コト/ 記 1 日 1 日 1 日 1 日 1 日 1 日 1 日 1 日 1 日 1		Memo / letter holder 紙座 / 信件座 Microfilm reader & recorder				pard marker 白板筆 ink 建穿田黑水	
	Mouse 滑鼠 Mouse pad 滑鼠執		_	顯微膠片閱讀器及縮微攝影機		_	vviillig	ink 書寫用墨水	
	Mouse pad 滑鼠墊			Name card holder 名片套					

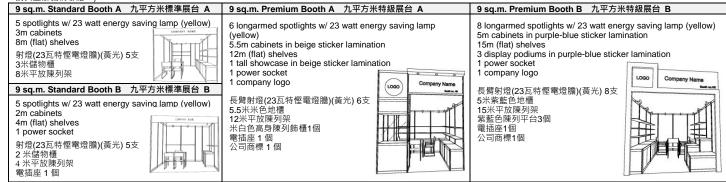
No. of Additional Listing(s) x HK\$120 / US\$15 Cost of Additional Listings 額外產品索引 港幣 120 元 / 美金 15 元 = 額外產品索引費用 Х

# Part III 第三部份 Specification 展台規格

### a. BOOTH SPECIFICATION 展台規格

Booth service fee includes: space, partition wall (2.5m H), wall to wall carpet, fascia board including company name, booth number and country, 1 table, 3 chairs, 1 waste basket, security, stand cleaning & catalogue entry. (The booth specification for 12 sq.m. and 15 sq.m. booth will be provided upon request.) 展台服務費包括:空地、圍板(2.5米高)、地毯、公司名牌(包括公司名稱、展台號碼及國家)、檯1張、椅3張、廢紙箱1個、保安費、清潔費及展會場刊資料。(如需十二及十五平方米展台規格・

請與主辦機構聯絡。)



### b. CUSTOM-BUILD PARTICIPATION SPECIFICATION 特裝參展規格

Custom-build participation service fee includes: space, carpet, security, stand cleaning and catalogue entry. 特裝參展規格服務費包括:空地、地毯、保安費、清潔費及展覽會場刊資料。

# Part IV 第四部份 Booth Size and Options 展台面積及類別

Please put a tick where appropriate (booth size must be multiple of 3). 請在適當的空格上加 "✓" (展台面積必須為3的倍數)。

Booth Options 展	台類別	Booth Service	Fee (HKD / USD) 展台服務	务費 (港元 / 美元)		No. of Booth(s) 租用數目		Rental Cost 租金
a. Standard Booth	□ A	■ 9sq.m. 九平方米	☐ 12sq.m. 十二平方米	□ 15sq.m. 十五平方米				
標準展台		HKD 港元 32,382	HKD 港元 43,176	HKD 港元 53,970	Х		=	
1末年/校口	□в	USD 美元 4,194	USD 美元 5,592	USD 美元 6,990				
b. Premium Booth A		■ 9sq.m. 九平方米	■ 12sq.m. 十二平方米	■ 15sq.m. 十五平方米				
特級展台 A		HKD 港元 41,625	HKD 港元 55,500	HKD 港元 69,375	Х		=	
1970000		USD 美元 5,391	USD 美元 7,188	USD 美元 8,985				
c. Premium Booth B 特級展台 B		□ 9sq.m. 九平方米 HKD 港元 42,390 USD 美元 5,490	□ 12sq.m. 十二平方米 HKD 港元 56,520 USD 美元 7,320	□ 15sq.m. 十五平方米 HKD 港元 70,650 USD 美元 9,150	х		П	
d. Custom-build participation 特裝參展			3,190 / USD 美元 412 per s nimum 18 sq.m. 最少十八平	•	Х	sq.m. 平方米	=	

Payment: 50% deposit required with application. Balance payment due on 23 August 2019. For bank account details see "Specific Terms and Conditions" Part 6 "Terms of Payment". 付款方式: 参加表格連同訂金 (總參展費之50%) 遞交,其餘參展費須於2019年8月23日或之前付清。詳情請參閱「參展細則及條款」第6項"付款方式"

Please type or print applicant's last name, first name, title and sign below 請以正楷填寫申請人姓名、職位及簽名:

Name 姓名:	Title 職位:
We hereby agree to abide by the Rules and Regulations and the Specific Terms and Conditions.	本公司同意遵守展覽會規則、參展細則及條款。
Signature with company chop 簽名及公司印章:	Date 日期:

# Specific Terms and Conditions 參展細則及條款:

1. Organisers Hong Kong Trade Development Council

Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre,

1 Expo Drive, Wan Chai, Hong Kong. Tel: (852) 2584 4333 Fax: (852) 2824 0249 Email: exhibitions@hktdc.org

and Messe Frankfurt (HK) Ltd. 2. Exhibition Venue Hong Kong Convention and Exhibition Centre,

1 Expo Drive, Wanchai, Hong Kong

3. Date and Time of Event 6 - 8 January 2020 from 9:30a.m. to 6:30p.m.

9 January 2020 from 9:30a.m. to 5:00p.m.

# 4. Registration and Confirmation

Application for acceptance as an exhibitor at the event must be made by submitting the completed and signed application form.

Acceptance of the application will be confirmed in writing by Hong Kong Trade Development Council for Hong Kong, India, Japan, Mainland China, Korea, Thailand and Vietnam exhibitors.

# 5. Terms of Payment

For exhibitors from Hong Kong, India, Japan, Mainland China, Korea, Thailand and Vietnam, payment can be paid by one of the following methods and please send with your application form to Exhibitions Department, Unit 13, Expo Galleria, Hong Kong Convention and Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

Cheque: Please issue two crossed cheques payable to "Hong Kong Trade Development Council", one equivalent to 50% of the participation fee for immediate payment, and the remaining 50% balance in form of a post-dated cheque dated 23 August 2019.

Bank Draft: Bank draft should be made payable to "Hong Kong Trade Development Council". Remittance: Remittance should be paid by telegraphic transfer to:

Hong Kong Trade Development Council, USD Account Number 006-391-17819296 with Citibank, N.A., Hong Kong Branch. Bank receipt should be sent to HKTDC for verification. (All banking charges, if any, are to be borne by the applicant.)

# 6. Cancellation

If any applicant withdraws, for whatever reason, his application before receipt by him of a rejection of his application or after his application has been approved, the application fee paid will be forfeited. Should the exhibitor under contract inform the Organisers that he will not be participating at the event and providing the Organisers are able to resell the stand without loss, the payment to be made by the exhibitor will be reduced to a handling fee of USD1,000 irrespective of the exhibitor's full liability for additional costs, catalogue fees, etc.

7. Whether an application will be accepted depends on a number of factors, including space availability. In case of over subscription of space, applicants will be placed on a waiting list and will be notified accordingly. Applicants on the waiting list will be prioritized according to the dates of the applications and the history of participation. Allocation of booth location will be at the discretion of the Organisers.

1. 主辦機構 香港貿易發展局

香港灣仔博覽道一號香港會議展覽中心博覽商場十三號 

電子郵件:exhibitions@hktdc.org 及法蘭克福展覽(香港)有限公司

2. 展覽會地點 香港灣仔博覽道一號香港會議展覽中心

2020年1月6至8日 上午九時三十分至下午六時三十分 3. 展覽日期及時間 上午九時三十分至下午五時 2020年1月9日

# 4. 申請及確認參展

申請者必須遞交簽妥之參加表格。

所有香港、印度、日本、中國內地、韓國、泰國及越南之申請公司一經確認後、香港貿易 發展局將發確認信給各申請公司、以確認其參展資格。

# 5 付款方式

所有**香港、印度、日本、中國內地、韓國、泰國及越南**之參展商請以下列其中一項付款方 法將參展費連同參加表格交回香港貿易發展局 — 香港灣仔博覽道一號香港會議展覽中 心博覽商場十三號展覽事務部收。

# 支票付款

請附上劃線支票兩張‧一張為現付票(佔參展費五成) · 另一張為2019年8月23日期票 (佔參展費五成)・支票抬頭請註明 "香港貿易發展局"

本票抬頭請註明"香港貿易發展局"。

# 雷匯

如電匯付款請把費用直接存入本局之美元賬戶‧花旗銀行香港分行(賬戶號碼:006-391-17819296) 。請將匯款收據寄回或傳真致香港貿易發展局。(有關匯款之銀行收費 需由申請人負責)

# 6. 取消參展

主辦機構發出確認信後或未發出拒絕信之前,若申請公司不論任何原因退出參展,則其已 繳付之參展訂金將不獲退還。

若參展商退展而主辦機構能於無任何損失的情況下出售該展位,主辦機構將收取1,000美 元作手續費(不包括參展商所需付的額外費用及場刊名錄等費用)。

7. 申請會否被接納取決於多種因素,包括可供使用空間的情況。在超額申請使用攤位的情 況下·申請人會被列入輪候名單並據此接獲通知。在輪候名單上的申請人會按遞交申請日 期及過往參與記錄順序處理。主辦機構有權分配展位位置。

# Terms of Application and Exhibition Rules and Regulations 展覽會規則

I erms of Api

In these Conditions, save as the content otherwise requires:

19-19-18-Conditions, save as the content otherwise requires:

19-19-18-Conditions, save as the content otherwise requires:

19-19-18-Conditions are applied and architect, a registered directural engineer, or a registered professional

19-29-18-Condition of the second of the second of the Buildings Ordinance (Chapter 123).

19-29-18-Condition of the second of the second of the Buildings Ordinance (Chapter 123).

19-29-18-Condition of the Second of the Se

the Conditions.

"Exhibition Yeune" means the Hong Kong Convention and Exhibition Centre situated at 1 Expo Drive, Wan Chai, Hong Kong or such other venue designated by the Organizers and notified to the Exhibitor in writing or the Control of the Exhibitor in writing the Control of the Exhibitor of the Exhibition or the Exhibition or as the case may be, whose application to exhibit at the Exhibition or as the case may be, whose application to exhibit at the Exhibition or the purpose of doubt. "Exhibitor feating include all employees representatives and agents of such case the purpose of doubt." Exhibitor feating include all employees representatives and agents of such cases.

the purpose of doubt, "Exhibitor" shall include all employees' representatives and agents of such sole proprieter, partnership or limited company.

"Exhibitor Online Platform" means the online services (if any) provided by the Organisers (as defined be www.klestationeyfait.com, for the Schibitor to submit the Application Form and, if applicable, manage its participation in the Exhibition, subject always to availability, the consent of the Organisers, and to these

www.histationeryfair.com, for the Erhibitor to submit its Application Form and, if applicable, manage its participation in the Erhibition, subject always to availability, the consent of the Organisers, and to these Conditions.

"Organisers" means the Hong Kong Trade Development Council (HKTDC) and Messe Frankfurt (HK) Ltd (MF-HK), which as promoters and organisers are responsible for the regulation and control of all aspects or Erhibition.

Organisers' means the Hong Kong ( trade Development Council (HKI DC) and Messe Frankfur (HK) LDI (HKI DC) and Losse Frankfur (HK) LDI (HKI DC) and Losse Frankfur (HK) LDI (HKI DC) and Losse Frankfur (HKI DC) and Losse Frankfur

# Payment 4.1 Whe

the Booth Service Fee or any other monies paid.

Where the Application Forn is submitted in hard copy, the appropriate Booth Service Fee, which shall be non-refundable (save as provided in these Conditions), must accompany each application. For all other application methods including where the Application Forn is submitted electronically via the Enhibitor Offsel Beathorn, the appropriate Booth Service Fee, which shall be non-refundable (save as exhibitor of the Pathorn, the appropriate Booth Service Fee, which shall be non-refundable (save as exhibitor of the propriate Booth Service Fee, which shall be non-refundable (save as exhibitor shall be appropriate Booth Service Fee, which shall be non-refundable (save as exhibitor). For the avoidsnood of doubt, neither any acknowledgement of the recept of the Application Forn or any request for payment made by the Organisers. For the avoidsnood of doubt, neither any acknowledgement of the recept of the Application for the purposes of classe 2.1 show, and the Booth Service Fee stiputated on the Enhibitor shall be considered from the service of the Service Fee and all other monies payable to the Organisers are sociulate or all taxes. Any applicable tax payable in respect of the payment made for participation in the Enhibitor. If at any time there is any withholding or deduction in respect of any taxes, and the service of the service of the section of the service of th

If an Exhibitor withcraws, is writere research with the Both Service Fee paid will be forfeited.

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Soliect to service availability and the consent of the Organisers. Be Exhibitor may use online
Soliect to service availability and the consent of the Organisers. Be Exhibitor may use online
Soliect to service availability and the consent of the Organisers in building of the Exhibitor Centre Pleatem by logging in with a user
identification code (Username') and password (Password in accordance with any quidance provided by
the Organisers. The Organisers of provide an online platform for Exhibitor to hande its application for and
participation in the Exhibitor. The Organisers shall in no circumstances be liable to the Exhibitor or any
other person for any unauthorised access thereto or for any error, mistakes, delay loss or orisinasion units
If the confine services are evaluable to the Exhibitor, the Exhibitor in the Exhibitor or any
orisine services are evaluable to the Exhibitor, the Exhibitor in the Carbon of the Carbon or any
orisine the Carbon original in pool after exercise reasonable care and dispense to keep its Username and Password at
any time, but such change shall only be effective if a cospeted by the Organisers.

The Exhibitor shall in pool fast exercise reasonable care and dispense to keep its Username and or
Password to any other person and shall be and inkso of the same being used by any unauthorised persons
or for any unauthorised purposes.

Upon notice or aspicion of the Username or Password being disclosed to or coming into the possession or
or dispense of the Username or Password being disclosed to or coming into the possession or
or dispense of the Username or Password being disclosed to or coming into the possession or
or or any unauthorised purposes.

8.2

rouncation, the Erhibitor shall remain responsible for all and any until the Organisers' actual receipt of such 
and Allocation

The Organisers have the sole and about discretion in alletting the area in the Erhibitor whom for the 
The Organiser have the sole and about discretion in alletting the area in the Erhibitor whom for the 
The Organiser construction of Stands and setermining the location of such Stands. All decisions to such 
effect shall be final and no request for change will be entertained. 
Any Erhibitor who wishes to use a name on its Stand which is different to that submitted on its Application 
form must submit notice of this change to the Organisers in writing at least three months prior to the 
commencement of the Erhibition together with the following:

(a) documentation (in form and substance assistance) to the Organisers) signed by a certified accountant 
or the company secretary (in the case of a registered limited liability company) to prove that only the 
Other documentation (in form and substance assistance) to the Organisers by a three to 
other company name belongs to a wholly-owned subsidiary of the applicant. 
If any Erhibitor with having had it application, corepored by the Organisers subsequently dvide its 
business between two orms of its existing shareholders, the Organisers shall have the right to offer the 
right to exhibit as follows:

(a) to the largest shareholder of the original applicant, who can exhibit under its own company name.

9.3 If any Exhibitor which having had its application accepted by the Organisers subsequently dvide its business between two or more of its existing shareholders, the Organisers shall have the right to offer the right to schibit as follows:
(i) I was a subsequently desired the organisers shall have the right to offer the right to schibit as follows:
(ii) I was a subsequently as a subsequently as

Star	nd Construction						
11.	Stands and ex				or loading lim	it as follows:	
	Hona Kona C			entre		floor loading	limit
	Hall 1ABC, H	all 3BCFG & F	fall 5BCFG		1,700 kg /	m2	
	Hall 1DE, Hall	I 3DE, Hall 5D	ΙE		1,250 kg /	m2	
	Others				500 kg / m	2	
12.	The Organisers						
	which differs fro	om the submit	ted specifica	tion or any St	and that does	not conform	to the Organ

2. The Cigamisers reserve the right to after or remove without motion and set the Exhibitor expense any Stand which differs from the submitted specification or any Shout motion and set the Exhibitor expense any Stand which differs from the submitted specification or any Shout motion and conform to the Cigamisers' required standard, rules and regulations. The Exhibitor tall have no claim against the Organisers or its agents for any extra cost of replacing its Stand to conform to the Cigamisers' required standard, rules and regulations or for any other losses or damages relating thereton.

3. the conformation of the standard contractor of the conformation of

and are subject to an additional charge based on the charges imposed by the Exhibition Venue or such other sum as the Organises may reasonably determine. ell Booths Shell Booths are provided by the Organisers' official contractor and are of a standard design. No variation of the Shell Booth including but not stimated to its facia board, lettering and fittings, shall be allowed unless prior written approval is given by the Organisers. No decoration, booth fitting or exhibit shall exceed 2.5m in height or the height of the Shell Booth, whichever is lower.

# Custom-built Stands 20. Custom-Built Perf

Custom-Built Pesticipation contractors' information, construction drawings, lighting distribution plan and site work deposit should reach the Organisers for review at least eight weeks before the commencement of the Erhibition. A Copy of valid insurance policy should reach the Organisers at least as tick weeks before the commencement of the Erhibition. Otherwise, a late charge of HRS2,000 (US\$250) will be charged to the commencement of the Erhibition. Otherwise, a late charge of HRS2,000 (US\$250) will be charged to the Erhibit or the proportion of the Copy of the

and regulations of the Exhibiton Venue and those of any public authority or department of the Hong Kong. NR Government.

SNR Government of the Management of the Management of the Hong Kong of the Exhibitor is appointed contractor. All such work must be carried out according to the arrangements and within the time limits specified in these Conditions or otherwise by the Organisers. Please note maximum booth height varies between halls and ancillary areas and the Exhibitor is advised to confirm this with the Organisers before commencing any Stand design work. General guide aummarised as confirm this with the Organisers before commencing any Stand design work. General guide aummarised as Stands situated within 4500mm of the arrole curtain at the Hong Kong Convention and Exhibition Centre, please note the maximum allowable Stand height is 250 or 3000mm depending on the exact location. Again the Exhibitor is advised to confirm this with the Organisers prior to commencing any Stand design work.

Again the Exhibitor is advised to confirm this with the Origanisers prior to commencing any Stand design voluntural safety certificates must be submitted upon completion of work for all custom-built stands exceeding 2500mm in height, using a hanging lighting truss, and /or as otherwise deemed required by the exceeding 2500mm in height, using a hanging lighting truss, and /or as otherwise deemed required by the captured of the Christian stands and endorsed by an AP /RSE and should be submitted to the Origanisers by 50m on the last move-in date before the Exhibition, at the lastest. If this rule is not observed, the Origanisers and /or the Exhibition of venue's operator reservels) the rights to prohibit all access to the Stand and /or to modify or desmantle. I.Enhibitions must reservely by for the safety of the Stand, as the Construction States (Cabelly) Regulations (Chapter S0) is applicable.

For Stands and temporary structures at 4500mm in height or above, hanging lighting truss with equipment exhibition and structural calculations endorsed by an AP /RSE will be required by government, and the contraction of the Origanisers at least 8 weeks before the commencement of the exhibition for forwarding to relevant parties.

All Stands should be dismantled and removed together with all other materials and waste by 12 midnight on the contraction.

relevant parties.

All Stands should be dismanifed and removed together with all other materials and waste by 12 midright on the last date of the Exhibition (unless extra move-out arrangements have been agreed with the Organisers). Otherwise, over-the half irraint charges will be imposed until all such interns have been cleared. Otherwise, over-the half irraint charges will be imposed until all such interns have been cleared or the standard of the standard or the standard o 27. 28.

Exfluents marties was marked as a source of light or power at the Exhibition Venue.

All electrical you have used as a source of light or power at the Exhibition Venue.

All electrical yours ashall be carried out at Exhibitor's expense by the official contractor, appointed by the All electrical yours and the property of the Exhibition. The Organisans may require amendments or variations to be made to the design plane or proposals at its olde and absolute discretion.

Electric current will be supplied in 210 – 230 volt, single phase. Electric current of a higher voltage, (380 volt, three phases), will be supplied supplied in 210 – 230 volt, single phase. Electric current will be supplied supplied your power plane may be placed to the property of the phase of the property of the phase. Electric current of a higher voltage, (380 volt, three phases), which is supplied as the property of the phase. Electric current of a higher voltage, (380 volt, three phases), where the phase is the phase of the

32. Electricity, whether from the mains, batteries or generation shall be supplied only through the Exhibition Menus elicitation contrastor.

33. The Standard Stand

All teles and expenses in connection with application of musical performance shall be borne by individual.

21. Publicity Materials of any concerned, Exhibitor oney only se distributed from the Shibitor form Stand, No adversions, demonstration or connecsing for business may be carried out anywhere else within the Exhibition Venue.

22. The Exhibitor may only display exhibits and Publicity Material which corresponds to the product category zone as stated in the booth confirmation letter of the Exhibition.

23. The Exhibitor haylory display exhibits and Publicity Material which corresponds to the product category zone as stated in the booth confirmation letter of the Exhibition.

33. The Exhibitor shall not hang on, or otherwise adhere to the fascia boards any stickers, posters, hangers or other materials.

State of the contention of the contention of the content of the co

do not pass their badges to any other person; return their badges to the Organisers at the conclusion of the Exhibition upon demand by the Organisers.

Organisers; comply with all obligations expressed to be imposed by these Conditions on the Exhibitor; and comply with all obligations imposed on them as the condition of approval of their admission to the Exhibition by the Organisers. (d) (e)

licity
The Organisers shall arrange and be responsible for all publicity arrangements for the Exhibition both
overseas and in Hong Kong and no Exhibitor, or its agents, shall give or cause to be given any interview,
public announcement, press statement, or any other publicity whatsoever intended to publicise the Exhibit

sa whole.

20. The Exhibitor shall not disclose, appropriate or use and shall prevent its representative at the Exhibition from disclosing, appropriating or using any technical or confidential information regarding the business or allairs of the Organisers or any of the Exhibitors at the Exhibition acquired by way of the Exhibitor's license to exhibit at the Exhibition.

of the Ungaliders of any of the Exhibition at the Exhibition acquired by way of the Exhibition science to work and Move-cut of Stand Materials (Publicity) Meterial & Exhibition Exhibition than the Exhibition Venue according to the arrangements and within the time limits specified by the Organisers.

The arrangement and payment for transporting goods to and from the Exhibition Venue, and the receiving, decorating and removing the arbitists are entirely the responsibility of the Exhibition.

The arrangement and payment for transporting goods to and from the Exhibition.

All exhibits, Stand materials / Publicity Materials and the like of the Exhibition stall be removed by the relevant Exhibitor immediately after the closing of the Exhibition according to the arrangements and within the time limits specified by the Organisers. Any exhibits or Stand material / Publicity Materials and the like of the Exhibitor immediately after the closing of the Exhibition according to the arrangements and within the time limits specified by the Organisers. Any exhibits or Stand material / Publicity Materials and the like of the Organisers and the Organisers shall not be obliged to account the proceeds (any of such disposal stall be retained by the Organisers and the Organisers shall not be obliged to account the proceeds to the relevant Exhibitor. The Organisers are seven the right to appoint one or more exclusive contractor(s) to hande the movements of the services of such exclusive contractor(s).

the services of such exclusive contractors).

Links to Exhibitor's Web Site

58. The Exhibitor's Web Site

59. The Exhibitor's Web site should:

(a) be professionally prepared, organised and maintained in a presentable and respectable manner,
compatible with the quality image of the Organisers;
compatible with the quality image of the Organisers;
applicable inws:

(c) not be a mail order catalogue for products or services as retail operations are not permitted to
function through the access made available on the Organisers (Web site; and
(d) not be a distillation of the Organisers (which will be offered to the Organisers).

59. The Exhibitor's Web site on the Organisers Web site for such duration as the Organisers in a sole and services of the Organisers of the Organisers with the Organisers with the Organisers with the Organisers with the Organisers of the Organisers with the Organisers with the Organisers of the Or

employed or not.

1. The Enablor warrants to the Organisers that its Web site does not contain any of the following:
(a) The Enablor warrants to the Organisers that its Web site does not contain any of the following:
(a) Cricical, defamatory, itselficus, sitenderous or derogatory messages, statements or material about other countries; territories, governments, cultures, religions, persons, companies, organisations, entities, products, services or otherwise;

\*\*The Company of the Co

any information or material which is deceiving, misleading or likely to cause confusion to site visitors; any information or material which is illegal in the Exhibitor's country, the country its website is hosted in. or Hong Kong.

(a) take all necessary pre-cautions to ensure that:

(a) take all necessary pre-cautions to ensure that:

(b) the information or material contained in the Exhibitors' Web site is at all relevant time accurate, the content of the Exhibitors' Web site is at all relevant time accurate, the Exhibitor will be sent that the site of the Exhibitors' Web site or and that it shall inform the Organisers immediately of any infection or suspected infection of any part of its Web site by any sind of virus;

(b) regularly update its Web site to maintain accuracy and to ensure conformity with the established image and good reputation of the Organisers.

(c) inform the Organisers of any changes made to the name of a web page on the Exhibitor's Web site or information of the contents of list with the contents of list with the contents of list with the contents of list any three days and the contents of list or any interlectual property rights or other rights of any third party;

(ii) must not at any time violate any listen spoilcable to the Exhibitor or the Organisers, including but not limited to any Hong Kong law, or any international conventions, codes or regulations or otherwise undestrable.

(iii) are not, in the reasonable opinion of the Organisers, unfavourable to the image of the Organisers or otherwise undestrable.

Where the Exhibitor is using orinion services provided by the Organisers and I're her reviewed the tensor or the content of the service of the content of the service of the organisers.

(iii) are not, in the reasonable opinion of the Organisers, unfavourable to the image of the Organisers. Where the Derivise undesirable.
Where the Exhibitor is using online services provided by the Organisers and / or has registered for those services by paping for a Username, including via the Exhibitor Orline Platform. It shall not allow any person or services by applying for a Username, including via the Exhibitor Orline Platform. It shall not allow any person to use such services for or in convection with any unauthorised or illegal purpose or activity. The Exhibitor shall notly the Organisers as so any particable if it becomes aware of any such use.
The Organisers reserve the right at any time to be a access to or delete the link between the Organisers' We be altered to the Organisers and absolute discretion without notes and without a bear and the Exhibitor Web site is the Organisers and absolute discretion without notes and without a final properties of the Organisers of the Organi

of or in relation to or otherwise associated with its hypertast link to the Exhibitor's web site.

Exclusion of Liability

67. Other than death or personal injury caused by the negligence of the Organisers or its employees, none of
the Organisers, its agents, representatives, contractors or employees shall be liable in any way whatsoever
in respect of any loss, injury or other damages suffered by or caused to the Exhibitor, its agents,
representatives, contractors or employees or the products or other properly of the Exhibitor or of such
parties or of any other Exhibitors or visitors. For the avoidance of doubt, any death or personal injury caused
by or resulting from the acts of God war, health concerns (such as the outbreak of the Severe Acuse
Respiratory Syndrome), threats of terrorist statisch, riots, demonstrations, civil disturbances, inveltable
accident or any other cause not within control of the Organises shall not be registed as the inequiplence of
and constitute any form of endorsement of the subject matter of the approval by the Organisers.

6. The Organisers shall not be responsible in any manner whatsoever for the consequences of any irroductior
or commercial transaction made between the Exhibitor and other parties during or as a result of the
Exhibition.

Exhibition. The Exhibitor undertakes to fully indemnify and at all times hereafter to keep indemnified in full the Organisers, its agents, representatives, contractors and employees on demand from and against all losses, initialities, actions, proceedings, claims, damages, costs (including but not limited to legal costs) and expenses whatsoever which it may suffer or incur by reason of or in relation to the negligence, willful delation or fraud of the Exhibitor of the performance of any agreement hereafter of any treach by the Exhibitor of

of raud of the Exhibitor in the performance of any agreement hereunder or any breach by the Exhibitor of these Conditions.

The Organisers undertake no financial or legal responsibility for any type of risk concerning or affecting here shibitors with considerable or the conditions and the present that the responsibility for the self-performance of the conditions and the performance of the conditions are considered to the conditions and the conditions are considered to the conditions and the conditions with custom-built stands accept full responsibility for the select of the conditions with custom-built stands accept full responsibility for the select of the conditions with custom-built stands accept full responsibility for the select of the conditions with custom-built stands accept full responsibility for the select of the conditions with custom-built stands accept full responsibility for the select of the conditions with custom-built stands accept full responsibility for the select of the conditions with custom-built stand and the conditions are considered to the conditions and the conditions are considered to the conditions and conditions are considered to the conditions and conditions are conditions as well as possible legal liability for registence and shall produce such policy of insurance to the Organisers upon request. Exhibitor is fully liable for any loss or damage caused by an act or omission of the conditions as well as possible legal liability for registence and shall produce such policy of insurance to the Organisers upon request. Exhibitor is fully liable for any loss or damage accurately are not or omission or supersers. Exhibitors, without the other conditions are considered to the conditions and the conditions are conditions as well as possible legal liability for registence and shall produce such policy of insurance considered to the conditions are considered to the conditions as well as possible legal liability for registence and shall produce such policy of insurance considered to the condi

Waiver
75. The waiver by the Organisers of any of these Conditions shall not prevent the subsequent enforce these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach

The wares by an open and the common of the common of the common of Right to Exhibit 
and Right to Exhibit 
the Organises she have be right to terminate without notice an Exhibitor sight to exhibit in the Exhibitor 
the Organises and the common of the com

or if the Exhibitor displays prices or sells goods (which in either case does not conform to the nature and purpose of the Exhibition) to private persons or sells goods for immediate delivery in the Exhibition

(d) If the Exhibitor (pislage) prices or sells goods (which in either case does not confrom to the nature and purpose of the Exhibitor) to private persons or sells goods for immediate delivery in the Exhibition Venue; or (e). If the Stand is not occupied by the Exhibitor O Invitate blote persons or sells goods for immediate delivery in the Exhibition Venue; or (e). If the Stand is not occupied by the Exhibitor O Invitate blote persons or sells goods for immediate delivery in the Exhibition of the Exhibitor for Custom-Built Participation as it deems appropriate. The Booth Service Fee paid will be forfeited as if the Exhibitor has canceled the participation as of such date; or (e) and the Exhibitor for Custom-Built Participation as it deems appropriate products corresponding to the product category canceled the Exhibitor for the Exhibitor of custom of the Exhibitor of the Exhibit

numer compensation to the invitation. 
Collingia 
Section Services the seven deal absolute discretion in relation to the admission of visitors to the Exhibitor 
acclaimed 
Section Services the services of t

these LOcionionis also any administratives and regulations of the Exhibition Vinnius which are deemed to be integral parts of and incorporated into these Conditions. In the event of conflict between the provisions of such rules and regulations and these Conditions, these Conditions shall prevail. Copies of the rules and regulations of the Exhibition Venue are available from the Organisers on request. The Exhibition reportable for all its own costs and charges incurred in entering into and carrying out the The Exhibition reportable for all its own costs and charges incurred in entering into and carrying out the facilities and access to electronic services.

Conflict with Application Form

88. If the provisions of these Conditions conflict with the Application Form, the provisions of these Conditions shall prevail. Language

89. These Conditions are prepared in both English and Chinese languages. In the event of any discrepancy between the two language versions, the [English] version shall prevail.

Governing Law

90. These Conditions shall be governed by and construed in all respects in accordance with the laws of Hong
Kong and the Exhibitor irrevocably submits to the non-exclusive jurisdiction of the Hong Kong courts.