

<b>FORM 4</b>	<b>Hong Kong International Stationery &amp; School Supplies Fair 2025</b>  <b>6-9/1/2025</b>	<b>Return to :</b> Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong  Attn : Ms. Christine Ng Email : <a href="mailto:hksss.es@hktdc.org">hksss.es@hktdc.org</a> Fax : (852) 3521-0450
<b>Deadline 25 Nov 2024</b>	<b>Additional Electricity Supply / Lighting Facilities</b> (Not Applicable for Custom-built Participation Exhibitors)	

No.	Description of Facilities (Raw Space Exhibitor using Order Form 2) (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (4 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
<b>Additional Electricity Supply, Lightings</b>							
1#	LG006	500watt Square Pin Power Socket (220V) for one Electrical Appliance only (Not permitted for lighting connection)	485	65			
2		Electricity and visible wiring to each light(100 watt included, HK\$92 or US\$12 for each additional 100 watt power consumption. For neon lights, price should be subject to prior confirmation) (INSTALLATION OF LIGHT IS NOT INCLUDED)					
2a	LG007	(a)Each 100 watt Lighting Connection for Exhibitors' own Lighting (1 <sup>st</sup> – 10 <sup>th</sup> )	290	39			
2b	LG008	(b) Each 100 watt Lighting Connection for Exhibitors' own Lighting (11 <sup>th</sup> – 100 <sup>th</sup> )	265	35			
2c	LG010	Additional 100watt power consumption on each Lighting Connection (For item 2a, 2b only)	95	13			
3#	LG081	13 watt LED Spotlight (Yellow Light, 2700-3000K)	395	53			
4#	LG082	13 watt LED Long Armed Spotlight (300mm)(Yellow Light, 2700-3000K)	420	56			
5#	LG014A	LED Fluorescent Tube (1200mmL)(White light, 6500K)	380	51			
6#	LG053A	Mini LED Fluorescent Tube inside showcase (White Light, 6500K)	380	51			
7#	LG080	1mL LED light strip (for table / tall showcase only) - White / Yellow on request	675	90			
8#	LG016Y	7W LED Downlight for Tall Showcase (FA017) (Yellow Light, 2700-3000K)	670	89			
9#	LG015Y	1 x 7W LED Tracklight on 1 metre track - Yellow Light	635	85			
10#	LG017Y	Additional 7W LED Tracklight for Existing Track (Yellow Light, 2700-3000K)	340	45			
11#	LG024Y	100W COB Light (Yellow Light, 2700-3300K)	1485	198			
12#	LG024W	100W COB Light (White Light, 6000-6500K)	1485	198			
13#	LG025W	50W COB Light (White Light, 6000-6500K)	1120	149			
14#	LG026	1000watt Square Pin Power Socket (220V) for One Electrical Appliance only (Not for Lighting)	1050	140			
15#	LG027	2000 watt Square Power Pin Socket (220V) for One Electrical Appliance only (Not for lighting)	1265	169			
16#	LG028	2860 watt Square Power Pin Socket (220V) for One Electrical Appliance only (Not for lighting)	1780	237			
17#	LG036	500 watt Square Power Pin Socket (220V) for Lighting Connections	1600	213			
18#	LG037	1000 watt Square Power Pin Socket (220V) for Lighting Connections	3150	420			
19#	LG038	2000 watt Square Power Pin Socket (220V) for Lighting Connections	5950	793			
20#	LG029	15Amp Single Phase for One Electrical Machine only (not for lighting connection)	1980	264			
21#	LG030	30Amp Single Phase for One Electrical Machine only (not for lighting connection)	2650	353			
22#	LG031	15Amp Three Phases for One Electrical Machine only (not for lighting connection)	3150	420			
23#	LG032	30Amp Three Phases for One Electrical Machine only (not for lighting connection)	4730	631			
24#	LG047A	Refrigerator 70 Litres (Socket with 24 hours power supply is included)	2940	392			

**For items 2, 17 - 23, exhibitors must have their own electrician. The official contractor will not provide installation and connection services for these items.** Total power consumption shall not exceed the current specified. Please note that all electricians working in the exhibition hall must comply with the subsidiary regulation in the Government Electricity Ordinance - Electricity (Registration). The employer of the electrician shall be liable for any damages caused if the electrician fails to comply with the above requirements.

25#	LG013	Spotlight / Fluorescent Tube change to Long Armed Spotlight (Yellow Light)	20	3			
<b>Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 25 Nov 2024)</b>							
26		On-site relocation / deletion of electricity item (HKD100 per unit)					
27		Other modification (subject to prior confirmation on unit price)					

**20% surcharge for late order received after 25 Nov 2024**  
**30% surcharge for late order received after 23 Dec 2024**

#Please read the Conditions of Order clearly before you sign this Form ● You may refer to the colour photos of booth facilities ● NO Exchange and NO Refund for standard booth facilities	<b>TOTAL AMOUNT</b>		
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**Application will only be proceeded with installation layout plan and full payment.**

**Exhibitor Information**

Company Name: \_\_\_\_\_ Booth No.: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_ Signature: \_\_\_\_\_

**Payment Method (To be completed in page 3)**

<b>表格4</b>		<b>香港國際文具及學習用品展 2025 6-9/1/2025</b>		<b>請交回</b> 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號 聯絡: 伍紫祺小姐 電郵: <a href="mailto:hksss.es@hktdc.org">hksss.es@hktdc.org</a> 傳真: (852)3521-0450				
<b>截止日期 2024年11月25日</b>		<b>租用額外設施申請表(供電照明) (不適用於特裝參展商)</b>						
No.	申請項目 (空地參展商請填表格二) 香港參展商以港幣付款, 海外參展商以美元付款			單價 (供四天使用)		數量	總金額	
				HKD	USD		HKD	USD
<b>租用額外供電及照明設施</b>								
1#	LG006	只供一件電器用之500瓦特電源方腳插座 (220伏特) (不可用於照明裝置)		485	65			
2		每枝照明裝置之電線接駁及供電 (以每個燈頭100瓦特為限) [於同一支燈每增加100瓦特加收費港幣九十二元或美金十二元, 霓虹燈價錢需另議] (大會承建商將不會提供安裝服務)						
2a	LG007	(a) 第一至十支自攜照明裝置 (每個計, 各一百瓦特)		290	39			
2b	LG008	(b) 第十一至一百支自攜照明裝置 (每個計, 各一百瓦特)		265	35			
2c	LG010	額外供電於同一支燈, 每100瓦特計算 (只供選擇項目 2a, 2b)		95	13			
3#	LG081	13瓦特 LED 短臂射燈 (黃光, 2700-3000K)		395	53			
4#	LG082	13瓦特 LED 長臂射燈 (約長300mm) (黃光, 2700-3000K)		420	56			
5#	LG014A	LED光管 (1200mm長)(白光, 6500K)		380	51			
6#	LG053A	微型LED光管 (白光, 6500K) - 裝於陳列飾櫃內		380	51			
7#	LG080	LED燈條 (1米長)(只供飾櫃用) - 根據要求提供白色/黃色		675	90			
8#	LG016Y	供 FA017 高身陳列櫃專用之7瓦特LED燈 (黃光, 2700-3000K)		670	89			
9#	LG015Y	1 x 7瓦特LED路軌燈連一米長路軌 (黃光)		635	85			
10#	LG017Y	於原有之路軌上再加裝7瓦特LED路軌燈 (黃光, 2700-3000K)		340	45			
11#	LG024Y	COB燈 (100瓦特)(黃光, 2700-3300K)		1485	198			
12#	LG024W	COB燈 (100瓦特)(白光, 6000-6500K)		1485	198			
13#	LG025W	COB燈 (50瓦特)(白光, 6000-6500K)		1120	149			
14#	LG026	只供一件電器用1000瓦特電源方腳插座 (220伏特, 不可用於照明裝置)		1050	140			
15#	LG027	只供一件電器用2000瓦特電源方腳插座 (220伏特, 不可用於照明裝置)		1265	169			
16#	LG028	只供一件電器用2860瓦特電源方腳插座 (220伏特, 不可用於照明裝置)		1780	237			
17#	LG036	供電燈接線用之500瓦特電源方腳插座 (220伏特)		1600	213			
18#	LG037	供電燈接線用之1000瓦特電源方腳插座 (220伏特)		3150	420			
19#	LG038	供電燈接線用之2000瓦特電源方腳插座 (220伏特)		5950	793			
20#	LG029	只供一件電器用15安培單相配電總制 (不可用於照明裝置)		1980	264			
21#	LG030	只供一件電器用30安培單相配電總制 (不可用於照明裝置)		2650	353			
22#	LG031	只供一件電器用15安培三相配電總制 (不可用於照明裝置)		3150	420			
23#	LG032	只供一件電器用30安培三相配電總制 (不可用於照明裝置)		4730	631			
24#	LG047A	雪櫃(70公升) (包括24小時電源插座)		2940	392			
參展商如選擇項目2, 17-23, 必須聘有持牌電器工人, 大會承建商將不會提供安裝及接駁服務予以上項目所使用的自攜電燈及電器用品。參展商不可使用至超過項目上已標明總電量。所有在展覽會場工作的電器工人必須遵守香港政府電力條例的電力註冊規定。如電器工人未能符合上述規例要求, 則其僱主須負責賠償因此引起的一切損失。								
25#	LG013	短臂射燈/光管 更換為長臂射燈 (黃光)		20	3			
<b>改動原有標準設施申請 (於2024年11月25日或之前申請改動/拆除設施, 費用全免)</b>								
26		現場改動 / 拆除電力設施費用為每項港幣100元						
27		其他設備 (租金另議)						
				<b>於2024年11月25日後交回須加百分之二十之附加費</b>		<b>於2024年12月23日後交回須加百分之三十之附加費</b>		
# 請參閱一般守則 ●請參閱附頁之攤位設施圖片 ●標準攤位內設施不設更換或退款				<b>總金額</b>				
<b>申請必須連同規劃圖及全數款項方為有效</b>								
<b>申請參展商資料</b>								
公司名稱: _____ 展台編號: _____								
聯絡人: _____ 職位: _____ 電子郵件號: _____								
電話: _____ 傳真: _____ 簽署: _____ 日期: _____								
<b>付款方法 (請於下頁填寫)</b>								

## Hong Kong International Stationery & School Supplies Fair 2025

香港國際文具及學習用品展 2025

6-9/1/2025

### Return to :

Exhibition Services Department  
Hong Kong Trade Development Council  
Unit 13, Expo Galleria, HKCEC,  
1 Expo Drive, Wanchai, Hong Kong

Attn : Ms. Christine Ng  
Email : [hksss.es@hktdc.org](mailto:hksss.es@hktdc.org)  
Fax : (852) 3521-0450

### 請交回

香港貿易發展局, 展覽服務部  
香港灣仔博覽道一號  
香港會議展覽中心  
博覽商場13號

聯絡 : 伍紫祺小姐  
電郵 : [hksss.es@hktdc.org](mailto:hksss.es@hktdc.org)  
傳真 : (852)3521-0450

### Authorization from Exhibitor

Company Name: \_\_\_\_\_ Booth No.: \_\_\_\_\_

### Payment Method (Please see condition 6. No separate invoice will be issued)

- By Cheque (Payable to Hong Kong Trade Development Council)  
Cheque No.: \_\_\_\_\_ Amount : HKD/USD \_\_\_\_\_ Date : \_\_\_\_\_
- By Credit Card (Hong Kong Dollar Only)  VISA  MASTER CARD  
Name of Card Holder: \_\_\_\_\_ Card No: \_\_\_\_\_  
Expiry Date: \_\_\_\_\_ Amount: HKD \_\_\_\_\_ Signature: \_\_\_\_\_

### 申請參展商之授權

公司名稱 : \_\_\_\_\_ 展台編號 : \_\_\_\_\_

### 付款方法 (請參閱說明六, 主辦機構不會另開發票)

- 支票 (抬頭『香港貿易發展局』)  
支票號碼 \_\_\_\_\_ 所付款項: HKD / USD \_\_\_\_\_ 日期 : \_\_\_\_\_
- 信用卡 (只限港幣)  VISA  Master Card  
卡主名稱: \_\_\_\_\_ 信用卡號: \_\_\_\_\_  
有效日期: \_\_\_\_\_ 所付款項: HKD \_\_\_\_\_ 簽署: \_\_\_\_\_