2. Move-in & Move-out Schedule

		Custom-built Participation	Standard Booth & Premium Booth
Booth construction	10 Jan 2026 11 Jan 2026	1pm – 10pm 9am – 1pm	N/A
Booth decoration	11 Jan 2026	10am – 8:30pm All booths must be fully decorated by 8:30pm	
Move-in exhibits	11 Jan 2026	Please refer to schedule as shown on the Vehicle Permit	
Move-out exhibits	15 Jan 2026	Please refer to schedule as shown on the Vehicle Permit	
Termination of booth electricity	12 – 14 Jan 2026 15 Jan 2026	7pm 6pm	
Booth dismantling including additional lighting	15 Jan 2026	8pm – 12midnight	N/A

2.1 Exhibitors' Access

To allow preparation work for Exhibitors during fair period, the exhibition hall will be opened for Exhibitors at 9am (except for the first day of the exhibition which would be opened at 8:30am). **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

2.2 Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on 10, 11 and 15 January 2026, they shall pay to the Organisers the over-time penalty claimed by HKCEC against the Organisers. The rate of the over-time penalty for individual hall is listed on Section 5.2.4