

FORM 2A		Hong Kong International Stationery & School Supplies Fair 2026 香港國際文具及學習用品展 2026 12-15/1/2026		Return to : A.H Expo Limited Unit C, 12/F, Por Yen Building, No.478 Castle Peak Road, Cheung Sha Wan, Kowloon, Hong Kong Attn : Mr. Franky Cheng / Ms. Pinky Chiu Email: stationery2026@ahexpo.com.hk Tel : (852) 3705-8167/ (852) 3705-0047			
Deadline 8 Dec 2025		Additional Furniture Facilities / Modification of Standard Facilities (Not Applicable for Custom-built Participation Exhibitors)					
No.	Description of Facilities (HKD column for Hong Kong exhibitor only, USD column for all overseas exhibitor)		Unit Rate (4 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Additional Facilities							
1#	FA007	Wooden Display Shelf, Flat (1mL X 0.3mD), max loading 3kg per metre	195	26			
2#	FA008	Wooden Display Shelf, Slope (1mL X 0.3mD), max loading 3kg per metre	195	26			
3#	FA009	Wooden Display Shelf with Structure Pole Mounted - Flat (1mL X 0.5mD), max loading 10kg per metre	310	41			
4#	FA010	Glass Display Shelf, Flat (1mL X 0.3mD), max loading 2kg per metre	265	35			
5#	FA011	Glass Display Shelf with Structure Pole Mounted - Flat (1mL x 0.5mD), max loading 5kg per metre	410	55			
6#	FA012	Wooden Display Shelf change to Glass Display Shelf per metre	80	11			
7#	FA013	Cabinet with Sliding Doors (1mL X 0.5mW X 0.75mH)	505	67			
8#	FA020	Pegboard with 30 Hooks (1mL X 2.5mH)	555	74			
9#	FA021	Pegboard with 30 Hooks (1mL X 1.75mH)	555	74			
10#	FA022	Pegboard with 30 Hooks (0.5mL x 2.5mH)	325	43			
11#	FA022A	Pegboard with 30 Hooks (0.5mL x 1.75mH)	325	43			
12#	FA023	Additional Pegboard Hook (5 inches)	5	1			
13#	FA026	Square Meeting Table (0.7-0.76mL X 0.7-0.76mD X 0.75mH)	325	43			
14#	FA027	Rectangular Table (1mL X 0.5mD X 0.75m)	325	43			
15#	FA047	White Round Table (0.7m x 0.725mH)	475	63			
16#	FA029	Black Leather Chair	100	13			
17#	FA030	Black Bar Stool (Adjustable Height)	220	29			
18#	FA031	White Folding Door (1mL X 2mH)	630	84			
19#	FA032	Wooden Swinging Door (1mL X 2mH)	730	97			
20#	FA034	Partition Panel (0.5mL X 2.5mH)	230	31			
21#	FA035	Partition Panel (1mL X 2.5mH)	340	45			
22#	FA036	Transparent Acrylic Partition Panel (0.5mL X 2.5mH)	380	51			
23#	FA037	Transparent Acrylic Partition Panel (1mL X 2.5mH)	480	64			
24#	FA038	Smoked Acrylic Partition Panel (0.5mL X 2.5mH)	500	67			
25#	FA039	Smoked Acrylic Partition Panel (1mL X 2.5mH)	600	80			
26#	FA040	Ceiling Beam per meter (1mL X 70mmH)	75	10			
27#	FA044	Pentagonal Display Platform (0.75mH)	765	102			
Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 8 Dec 2025)							
28#	FA003	Relocate Cabinet/ Shelf / Platform (on-site charge HKD100 per unit/metre) Relocate Tall Showcase (on-site charge HKD500 per metre)					
29		Other modification (subject to prior confirmation on unit price)					
20% surcharge for late order received after 8 Dec 2025 30% surcharge for late order received after 27 Dec 2025							
#*Please read the Note clearly before you sign this Form ●You may refer to the colour photos of booth facilities ●NO Exchange and NO Refund for standard booth facilities				TOTAL AMOUNT			
Application will only be proceeded with installation layout plan and full payment.							
Exhibitor Information							
Company Name: _____ Booth No.: _____ Tel: _____ Fax: _____ Email: _____ Date: _____ Contact Person: _____ Position: _____ Signature: _____							
Payment Method (To be completed in page 2)							

Note:

1. All items are on rental basis only and no exchange or transfer or refund on ordered items.
2. Orders are valid only when accompanied by full payment. The Payer is responsible for all bank charges, including intermediate bank commissions. Please check with your bank for the total amount before transmitting the payment.
3. Order deadline is December 8, 2025. Orders placed after this date will incur a 20% late charge. Orders submitted after December 27, or placed on-site, will be subject to a 30% late charge. Cancellation of additional orders before deadline must be submitted in writing and a 10% cancellation charge will be levied. If cancellation is submitted after the deadline, a 30% cancellation charge will be imposed.
4. No cancellation of orders will be accepted 10 days before move-in date of the event.
5. The foregoing prices shall remain valid until deadline date.
6. Please complete and return the attached location plan for indicating the position of your ordered electrical fittings.
7. Provision of facilities and services not indicated on the forms are subject to quotation on individual job basis.
8. Electricity supply to facilities marked with * must be ordered separately unless otherwise stated. Exhibitor must order sockets separately
9. All dimensions are in meter, L=length, W=width, H=height, D=depth.
10. For items marked with + **deposit** for each telephone/fax line or broadband line is payable to the venue operator. HKCEC (1 Expo Drive, Wanchai, HK. Attn: Finance Department) at time of collection of telephone sets and/or IDD line passwords. Deposit shall be settled by cash, credit card or company cheque at HKCEC service counter and shall be refunded to hirer after deduction of IDD charges incurred (Should IDD charges exceed deposit amount, difference will be **payable by hire to HKCEC directly**). HKCEC will charge HKD4000.00 per set for the lost/ or damaged of the interface Modem or power adaptor. 100% cancellation charge will be levied for Broadband Line and DIA with fixed IP address 17 days before the fair opens.

Any complaints regarding rental furniture / electricity installation must be lodged the day before the exhibition commences to A.H Expo Limited onsite service counter person in charge. Otherwise all items are deemed to have been received in good order.

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Return to :

A.H Expo Limited

Unit C, 12/F, Por Yen Building, 478 Castle Peak Road, Cheung Sha Wan, Kowloon, Hong Kong

Attn : Mr. Franky Cheng / Ms. Pinky Chiu

Email : stationery2026@ahexpo.com.hk

Tel : (852) 3705-8167 / (852) 3705-0047

Authorization from Exhibitor

Company Name: _____ Booth No.: _____

Payment Method (No separate invoice will be issued)

☐ By Cheque (Payable to A.H Expo Limited)

Cheque No.: _____ Amount : HKD/USD _____ Date : _____

☐ By TT

Bank Name: The Hong Kong & Shanghai Banking Corporation Limited

Bank Address: 1 Queen's Road, Central, Hong Kong

Account name: A.H Expo Limited

Account number: 004-801-555905-838 (HKD & USD)

Swift code: HSBCHKHCHKH

FPS no.: 122360746

Please send us the remittance notice by fax or email for our easy checking

