



For exhibitors of Hong Kong, Chinese Mainland, Korea, Thailand and Vietnam, please complete, sign and return to:
香港、中國內地、韓國、泰國及越南之參展商請填妥參加表格交回：

Hong Kong Trade Development Council
Exhibitions Department
Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.
香港貿易發展局
展覽事務部
香港灣仔博覽道一號香港會議展覽中心博覽商場十三號
Tel 電話：(852) 2584 4333 Fax 傳真：(852) 2824 0249
Email 電子郵件：exhibitions@hktdc.org

Application Form 參加表格

For Official Use

O/N

A/N

Hong Kong International Stationery Fair 香港國際文具展

Application Deadline 截止申請日期：28/8/2010

10 – 13 / 1 / 2011

Important 請注意：

- Information supplied will be used in the Official Fair Catalogue and other official promotional materials. 貴公司所提供之資料，將用於展覽會場刊及其他大會宣傳資料內。
- All information must be completed in **English**. 所有資料請用**英文**填寫。
- The "Company Name" should be the same as appeared on the Business Registration Certificate and will be used to produce fascia board at your stand. 「公司名稱」應與商業登記證上所列之相同，並將作為製作展台名牌之用。
- Exhibitors email address will be put on the fair website. You may as a result receive inquiries directly from interested buyers. 各參展商之電郵地址將放在是次展覽會之網頁上，讓參展商可直接收到買家發出的電子諮詢郵件。
- Please submit completed application form, photocopy of Business Registration Certificate, the latest product catalogue & payment before deadline. 請於截止日期前遞交已填妥之參加表格、商業登記證副本、最新之產品目錄及參展費用。

Part I 第一部份 Company Information 公司資料

1. Company Name:

公司名稱 (中文):

2. Address 地址:

City/Town 市鎮: State/Province 州/省:

Postal Code 郵編: Country/Territory 國家/地區:

Contact information to be used in the Official Fair Catalogue for receiving general inquiries 將用於展覽會場刊內之聯絡資料

3. Tel No. 電話: / / Fax No. 圖文傳真: / /

Country code 國家號碼 City/Area code 區域字頭 Number 電話號碼 Country code 國家號碼 City/Area code 區域字頭 Number 電話號碼

4. Email 電子郵件:

5. Web Site 網址:

Contact information for fair related matters only 負責有關展覽事宜之聯絡人資料

6. Contact Person (Mr. / Ms.) 聯絡人(先生/小姐):

7. Position 職位:

8. Direct Tel No. 直線電話: / /

Country code 國家號碼 City/Area code 區域字頭 Number 電話號碼

9. Email 電子郵件:

Please make sure the email address you provided is a valid and frequently used email. The Organisers will communicate with your company via this email address only. If you would like to communicate with us via fax, please against the box

請確保以上填寫的電子郵箱為常用及有效，主辦機構日後只會以電子郵件方式與貴公司聯繫。如需要以傳真作為溝通及資訊交流，請在此空格內加上號。

10. Business Nature (tick all that apply) 業務性質 (請選擇合適者):

- 01 Manufacturer 製造商
- 02 OEM/ODM Company OEM/ODM 公司
- 03 Sole Agent/Agent, Wholesaler, Distributor 獨家代理/代理商、批發商、經銷商
- 04 Product Designer 產品設計師
- 05 Publisher 出版商
- 06 Others, please specify 其他，請註明

11. Exhibit Brand Name(s) 展品品牌:

12. Exhibit / Product / Service Description (maximum 50 words) 展品/產品/服務簡介 (最多五十個字):

13. Business Registration No. 商業登記証號碼:

14. Will your company source at the fair 貴公司會否在此展覽中進行採購? Yes 會 No 否

Part II 第二部份 Product Listing in the Fair Catalogue 產品索引

One general entry of company details and up to five product listings will be provided to each exhibitor free-of-charge. Additional entries will be charged at HK\$120 / US\$15 each. The same information will be used in the Exhibitors Locator System at the fairground. Please tick the appropriate product listing that your company wish to be listed.

各參展商之公司資料及最多5項產品類別廣告將免費刊登於展覽會場刊內。若參展商需要刊載多於5項產品類別廣告，則每項額外產品類別需另加港幣120元 / 美金15元。所有資料將同時用於會場內之「參展商索引系統」內，以供買家查閱。請選擇合適之產品類別作以上用途。

PRODUCT LISTING (Please tick where appropriate) 請選擇貴公司擬刊登之產品類別廣告

Office equipment 辦公室設備

- Abacus 算盤
- Badge / ID holder 證件套
- Banking equipment 銀行設備
- Binding divider 釘裝分類紙
- Book ends / rest / stand 書靠 / 書座
- Book rack 書架
- Briefcase / suitcase 公事包 / 手提箱
- Calculator 計算機
- Cash / cheque handling machines 現金 / 支票處理機
- Cash register 收銀機
- Clip board 連夾寫字板
- Copying machine 影印機
- Counterfeit banknote detector 偽鈔驗測機
- Desk caddy / organiser 案頭套裝文具
- Desk set 案頭文儀用具
- Desk top globe 座檯地球儀
- Document tray 公文格
- Ergonomic equipment 人體工學設備
- Facsimile machine 圖文傳真機
- File and folder 文件夾
- File binder 文件夾扣
- File holes reinforcement 文件孔貼紙
- Flipchart stand 活頁圖表架
- Forceps 鉗
- Laminated machine 過膠機
- Letter opener 開信刀
- Magazine box 雜誌架
- Magnetic memo holder 磁力備忘夾
- Magnifier 放大鏡
- Mailing machine 郵件處理機
- Memo / letter holder 紙座 / 信件座
- Microfilm reader & recorder 顯微膠片閱讀器及縮微攝影機
- Name card holder 名片套
- Name card stand 案頭名片座
- Paper clip 曲別針
- Paper clip holder 曲別針容器
- Paper cutter 切紙刀
- Paper shredder 碎紙機
- Paper weight 紙鎮
- Parts for office equipment 辦公室設備零件
- Pen stand 筆座
- Pin & push pin 大頭針及大頭釘
- Point of sales 零售系統
- Rubber band 橡皮圈
- Ruler 間尺
- Stamp / chop / seal 印章
- Stamp pad 印台
- Stapler, staple & staple remover 釘書機、釘書釘及除釘器
- Stationery label 文具標籤
- Stationery punch 打孔機
- Stationery scale 辦公室磅
- Tack 金屬平頭釘
- Tape dispenser 膠紙座
- Telephone index 電話記錄簿
- Telephone shoulder rest 電話肩墊
- Telephone stand 電話座
- Time recorder 打時鐘
- Typewriter 打字機

Artist supplies 美術用品

- Artist box 畫箱
- Artist materials 美術材料
- Canvas for artist 繪畫帆布
- Colouring pen 彩色筆
- Crayon 蠟筆
- Easel 美術用畫架
- Embossing seal 壓花封印
- Paint brush 畫筆
- Paper for artist 繪畫紙
- Paste & glue 漿糊及膠水
- Playdough 泥膠/黏土
- Scissors 剪刀
- Sponge dish 海綿碟
- Sticker 標貼
- Water colour dish 水彩調色碟
- Water colour for painting 繪畫水彩

Computer peripherals & related accessories

電腦週邊設備及配件

- Card reader 磁卡/聰明卡/記憶卡閱讀機
- Computer bag 電腦袋
- Computer optical disc 可讀寫電腦光碟
- Disc holder 光碟架/簿
- Headset 耳機
- Keyboard 鍵盤
- Mouse 滑鼠
- Mouse pad 滑鼠墊
- Printer 打印機
- Scanner 掃描器
- Screen filter 螢幕過濾鏡
- Speaker 揚聲器
- USB product USB產品
- Web camera 網絡攝影機

Consumables for office equipment 辦公室設備用消耗品

- Ink for copier & printer 影印/打印機用油墨
- Ink for printing 印刷用油墨
- Paper roll for fax & cash register 傳真機及收銀機用紙卷
- Printer & copier paper 打印機及複印機用紙
- Ribbon for office equipment 辦公室設備用色帶
- Toner 炭粉
- Toner cartridge 打印機碳粉盒

Paper & printing products 紙品及印刷品

- Adhesive memo pad 黏貼便條紙
- Calendar 日曆
- Corrugated paper 瓦通紙
- Desk calendar 座檯日曆
- Newsprint 印報刊用的新聞紙
- Notebook, exercise book and diary 筆記簿、練習簿及日記簿
- Paper bag 紙袋
- Paper box 紙盒
- Paper transfer 移印紙
- Photo album 相簿
- Postcard 明信片
- Recycled paper 再造紙
- Scapebook 貼紙簿
- Sketch book 草稿簿
- Wrapping paper 包裝用紙
- Writing pad & memo pad 寫字簿及記事簿

Children stationery & school supplies

兒童文具及學校用品

- Blackboard chalk 粉筆
- Bookmark 書籤
- Compass 圓規
- Correction fluid / tape 塗改液/修正帶
- Demonstration equipment for medical education 醫療教育器材
- Eraser 擦紙膠
- Laser pointer 鐳射指示器
- Lunch box 飯盒
- Map 地圖
- Model for teaching purpose 教學用模型
- Pencil box & bag 筆盒及筆袋
- Pencil sharpener 鉛筆削
- Pencil top 鉛筆頭
- Projector 投影機
- Protractor & set-square 量角器及三角尺
- School bag 書包
- School stationery set 學校文具套裝
- Slide album 幻燈片簿
- Specimen for teaching purpose 教學用標本
- Stamp album 郵票簿
- Water bottle 水瓶
- Writing board 寫字板
- Writing board duster 寫字板粉擦

Gift stationery 禮品文具

- Desktop gift 案頭文具禮品
- Gift box 禮品盒
- Gift stationery set 禮品文具套裝
- Gift writing equipment 禮品書寫設備
- Greeting cards 賀卡
- Licensed stationery 授權文具
- Promotional stationery 宣傳文具
- Ribbon and bow 絲帶及蝴蝶結

Writing equipment 書寫設備

- Ball pen 原子筆
- Chinese style ink pad 墨硯
- Chinese writing brush 毛筆
- Felt-tip pen 氈頭筆
- Fountain pen/Pens 墨水筆/鋼筆
- Highlighter 螢光筆
- Mechanical pencil 鉛芯筆
- Pencil 鉛筆
- Permanent marker 箱頭筆
- Whiteboard marker 白板筆
- Writing ink 書寫用墨水

No. of Additional Listing(s)

X HK\$120 / US\$15

Cost of Additional Listings

額外產品索引

X 港幣 120 元 / 美金 15 元 =

額外產品索引費用

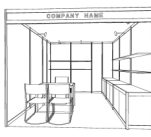
Part III 第三部份 Specification 展台規格

a. Booth Specification 展台規格

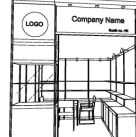
Booth rate includes 展台費用包括：

Space rental, partition wall (2.5m high), wall to wall carpet, fascia board including company name, booth number and country, 1 table, 3 chairs, 1 waste basket, security, stand cleaning & catalogue entry. 地租、圍板(2.5米高)、地毯、公司名牌(包括公司名稱、展台號碼及國家)、檯1張、椅3張、廢紙箱1個、保安費、清潔費及展覽會場刊資料。

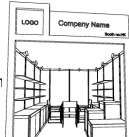
9 sq.m. Standard Booth 九平方米標準展台
5 spotlights w/ 23 watt energy saving lamp (yellow) 射燈(23瓦特恆電燈膽)(黃光) 5支
3m cabinets 3米儲物櫃
8m (flat) shelves 8米平放陳列架



9 sq.m. Premium Booth A 九平方米特級展台 A
6 longarmed spotlights w/ 23 watt energy saving lamp (yellow) 長臂射燈(23瓦特恆電燈膽)(黃光) 6支
5.5m cabinets in beige sticker lamination 5.5米米色地櫃
12m (flat) shelves 12米平放陳列架
1 tall showcase in beige sticker lamination 米白色高身陳列飾櫃1個
1 power socket 電插座1個
1 company logo 公司商標1個



9 sq.m. Premium Booth B 九平方米特級展台 B
8 longarmed spotlights w/ 23 watt energy saving lamp (yellow) 長臂射燈(23瓦特恆電燈膽)(黃光) 8支
5m cabinets in purple-blue sticker lamination 5米紫藍色地櫃
15m (flat) shelves 15米平放陳列架
3 display podiums in purple-blue sticker lamination 紫藍色陳列平台3個
1 power socket 電插座1個
1 company logo 公司商標1個



* The booth specification for 12 sq.m. and 15 sq.m. booths will be provided upon request. 如需十二及十五平方米展台規格，請直接與主辦機構聯絡

b. Raw Space Specification 展覽淨地規格

Raw space rate includes 展覽淨地費用包括：Space rental, carpet, security, stand cleaning and catalogue entry. 地租、地毯、保安費、清潔費及展覽會場刊資料。

Part IV 第四部份 Booth Size and Options 展台面積及類別

a. Please put a "✓" where appropriate. 請在適當的格上加上 "✓"。

Booth Options 展台類別	Price (HKD / USD) 價格 (港元/美元)			No. of Booth(s) 租用數目	Rental Cost 租金
a. Standard Booth 標準展台	<input type="checkbox"/> 9sq.m. 九平方米 HKD 港元 27,612 USD 美元 3,555	<input type="checkbox"/> 12sq.m. 十二平方米 HKD 港元 36,816 USD 美元 4,740	<input type="checkbox"/> 15sq.m. 十五平方米 HKD 港元 46,020 USD 美元 5,925	X	=
b. Premium Booth A 特級展台 A	<input type="checkbox"/> 9sq.m. 九平方米 HKD 港元 35,460 USD 美元 4,572	<input type="checkbox"/> 12sq.m. 十二平方米 HKD 港元 47,280 USD 美元 6,096	<input type="checkbox"/> 15sq.m. 十五平方米 HKD 港元 59,100 USD 美元 7,620	X	=
c. Premium Booth B 特級展台 B	<input type="checkbox"/> 9sq.m. 九平方米 HKD 港元 36,243 USD 美元 4,671	<input type="checkbox"/> 12sq.m. 十二平方米 HKD 港元 48,324 USD 美元 6,228	<input type="checkbox"/> 15sq.m. 十五平方米 HKD 港元 60,405 USD 美元 7,785	X	=
d. Raw Space 展覽淨地	HKD 港元 2,659 / USD 美元 341 per sq.m. 每平方米 (minimum 18 sq.m. 最少十八平方米)			X	=

Payment: 50% deposit required with application.

Balance payment due on 28 August 2010.

For bank account details see "Specific Terms and Conditions": No. 6: Terms of Payment.

付款方式：參加表格連同訂金(總參展費之50%) 匯交，其餘參展費須於2010年8月28日或之前付清。(請參閱「參展細則及條款」第6項「付款方式」)

b. Product zones 產品專區 (Optional 選擇性):

I would like to have my booth(s) in the following product zone 請把我司之展台安排於下列產品專區內：

(Please tick ONE of the following product zone if applied 如適用者，請選擇下列其中一個產品專區)：

Children's Stationery & School Supplies 兒童文具及學校用品 Office Supplies 辦公室用品 Paper & Printing Products 紙品及印刷品 Gift Stationery 禮品文具

If the above do not apply, your respected booth(s) will be located in the general stationery area. 如上述展區不適用，閣下的攤位會安排在一般文具展位。

Name of applicant. Please type or print last name, first name, title and sign below 申請人姓名 - 請以正楷填寫姓名、職位及簽名：

Name 姓名：_____ Title 職位：_____

We hereby agree to abide by the Rules and Regulations and the Specific Terms and Conditions. 本公司同意遵守展覽會規則、參展細則及條款。

Signature 簽名：_____ Date 日期：_____

(with company chop) (公司印章)

Specific Terms and Conditions 參展細則及條款：

1. Organisers

Hong Kong Trade Development Council
Unit 13, Expo Galleria, Hong Kong Convention & Exhibition Centre,
1 Expo Drive, Wan Chai, Hong Kong.
Tel: (852) 2584 4333 Fax: (852) 2824 0249
Email: exhibitions@hktcdc.org
and Messe Frankfurt (HK) Ltd.

2. Exhibition Venue

Hong Kong Convention and Exhibition Centre,
1 Expo Drive, Wanchai, Hong Kong

3. Date of Event

10 - 13 January 2011

4. Opening Hours

10 - 12 January 2011 From 9:30a.m. to 6:30p.m.
13 January 2011 From 9:30a.m. to 5:00p.m.

5. Registration and Confirmation

Application for acceptance as an exhibitor at the event must be made by submitting the completed and signed application form.

Acceptance of the application will be confirmed in writing by Hong Kong Trade Development Council for Hong Kong, Chinese Mainland, Korea, Thailand and Vietnam exhibitors.

6. Terms of Payment

For exhibitors from **Hong Kong, Chinese Mainland, Korea, Thailand & Vietnam**, payment can be paid by one of the following methods and please send with your application form to Exhibitions Department, Unit 13, Expo Galleria, Hong Kong Convention and Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong.

Cheque

Please issue two crossed cheques payable to "Hong Kong Trade Development Council", one equivalent to 50% of the participation fee for immediate payment, and the remaining 50% balance in form of a post-dated cheque dated 28 August 2010.

Bank Draft

Bank draft should be made payable to "Hong Kong Trade Development Council".

Remittance

Remittance should be paid by telegraphic transfer to Hong Kong Trade Development Council, USD Account Number 006-391-17819296 with Citibank, N.A., Hong Kong Branch. Bank receipt should be sent to HKTDC for verification. (All banking charges, if any, are to be borne by the applicant.)

7. Cancellation

If any applicant withdraws, for whatever reason, his application before receipt by him of a rejection of his application or after his application has been approved, the application fee paid will be forfeited.

Should the exhibitor under contract inform the organisers that he will not be participating at the event and providing the organisers are able to resell the stand without loss, the payment to be made by the exhibitor will be reduced to a handling fee of USD1,000 irrespective of the exhibitor's full liability for additional costs, catalogue fees, etc.

8. Whether an application will be accepted depends on a number of factors, including space availability. In case of over subscription of space, applicants will be placed on a waiting list and will be notified accordingly.

Applicants on the waiting list will be prioritized according to the dates of the applications and the history of participation.

Allocation of booth location will be at the discretion of the Organisers.

1. 主辦機構

香港貿易發展局
香港灣仔博覽道一號香港會議展覽中心博覽商場十三號
電話：(852) 2584 4333 傳真：(852) 2824 0249
電子郵件：exhibitions@hktcdc.org
及法蘭克福展覽(香港)有限公司

2. 展覽會地點

香港灣仔博覽道一號香港會議展覽中心

3. 展覽日期

2011年1月10日至13日

4. 展覽時間

2011年1月10至12日 上午九時三十分至下午六時三十分
2011年1月13日 上午九時三十分至下午五時

5. 申請及確認參展

申請者必須遞交簽妥之參加表格。

所有香港、中國內地、韓國、泰國及越南之申請公司一經確認後，香港貿易發展局將發確認信給各申請公司，以確認其參展資格。

6. 付款方式

所有香港、中國內地、韓國、泰國及越南之參展商請以下列其中一項付款方式將參展費連同參加表格交回香港貿易發展局 — 香港灣仔博覽道一號香港會議展覽中心博覽商場十三號展覽事務部收。

支票付款

請附上劃線支票兩張，一張為現付票(佔參展費五成)，另一張為2010年8月28日期票(佔參展費五成)，支票抬頭請註明“香港貿易發展局”。

本票

本票抬頭請註明“香港貿易發展局”。

電匯

如電匯付款請把費用直接存入本局之美元賬戶，花旗銀行香港分行(賬戶號碼：006-391-17819296)。請將匯款收據寄回或傳真致香港貿易發展局。(有關匯款之銀行收費需由申請人負責)

7. 取消參展

主辦機構發出確認信後或未發出拒絕信之前，若申請公司不論任何原因退出參展，則其已繳付之參展訂金將不獲退還。

若參展商退展而主辦機構能於無任何損失的情況下出售該展位，主辦機構將收取1,000美元作手續費(不包括參展商所需付的額外費用及場刊名錄等費用)。

8. 申請會否被接納取決於多種因素，包括可供使用空間的情況。在超額申請使用攤位的情況下，申請人會被列入輪候名單並據此接獲通知。

在輪候名單上的申請人會按遞交申請日期及過往參與記錄順序處理。主辦機構有權分配展位位置。

Terms of Application and Exhibition Rules and Regulations 展覽會規則

- Definition**
- In these Conditions, save as the context otherwise requires:
 - "Conditions" means the terms of Application and Exhibition Rules and Regulations as amended from time to time by the Organisers.
 - "Exhibition" means the exhibition to be organised by the Organisers as specified in the application form.
 - "Exhibition Stand" means a stand including a custom-built stand referred to in clauses 10 to 16 and 19 to 22 of the Conditions.
 - "Exhibition Venue" means the Hong Kong Convention & Exhibition Centre situated at 1 Expo Drive, Wanchai, Hong Kong or such other venue as the Organisers may announce and notified to the Exhibitor in writing prior to the commencement of the Exhibition.
 - "Exhibitor" means a sole proprietor, a partnership or a limited company applying to exhibit at the Exhibition or, as the case may be, whose application to exhibit at the Exhibition is accepted by the Organisers. For the purpose of doubt, "Exhibitor" shall include all employees' representatives and agents of such sole proprietor, partnership or limited company.
 - "Organisers" means the Hong Kong Trade Development Council and Messe Frankfurt (HK) Ltd, which as promoters and organisers, are responsible for the regulation and control of all aspects of the Exhibition.
 - "Publicity Material" means the promotional gifts, catalogues, pamphlets and all any advertising and publicity material whatsoever which an Exhibitor wishes to display, distribute or use at the Exhibition.
 - "Raw Space" means the empty floor space.
 - "Shell Booth" means a stand referred to in clauses 17 and 18 of the Conditions.
 - "Space" means area of Exhibition Venue allocated to Exhibitor for the purpose of exhibiting at the Exhibition in accordance with clause 8 of the Conditions.
 - "Stand" means Exhibition Stand and Shell Booth.
- Eligibility for the Conditions of Participation**
- The Organisers have the sole and absolute discretion in relation to the admission of Exhibitors. Until an Exhibitor's application has been accepted in writing by the Organisers, no rights to exhibit are granted notwithstanding payment or acceptance of the full rental submitted with the application. The Organisers reserve the right to decline any application without giving any reason.
 - All Exhibitors must be legally registered companies/businesses carrying on business either in Hong Kong or in their country of incorporation. Exhibitors at the Exhibition may require Exhibitors to produce a copy of their latest business registration certificate, certificate of incorporation or other company/business registration documents, business cards and/or product catalogues and/or other promotional materials which may be required by the Organisers proving that they are carrying on a bona fide business at any time.
 - The Space is licensed strictly to the Exhibitor for trade promotion purpose only for the duration of the Exhibition to exhibit the Space in a manner satisfactory to the Organisers. Exhibitors are responsible for both during assembling and installation of Stand as well as at the Exhibition. The Organisers reserve the right to clear all or part of the Space allocated to the Exhibitor at Exhibitor's expense without notice should it not be satisfied with the Space as being used as intended in these Conditions. No Exhibitor shall have any claim for any refund in respect of the Space rental or any other monies paid.
- Payment**
- The appropriate application fee, which shall be non-refundable (save as provided in these Conditions), must accompany each application.
 - The Organisers reserve the right to demand additional, non-interest bearing deposits) at any time as a guarantee for the cost of actual or potential damage.
 - In the event that an application for Space is not accepted by the Organisers, the application fee paid shall be refunded without interest to the applicant within 30 days from the date of notice of rejection of the application.
 - If an Exhibitor withdraws, for whatever reason, its application before receipt by it of a rejection of its application after its application has been approved, the application fee paid will be forfeited.
- Space Allocation**
- The Organisers have the sole and absolute discretion in allotting Space for Stands and determining the location of such Stands. All decisions to such effect shall be final and no request for change will be entertained.
 - Any Exhibitor who wishes to use a name on its Stand which is different to that submitted on its application must give written notice of such change to the Organisers at least three months prior to the commencement of the Exhibition together with the following:
 - (a) documentation (in form and substance satisfactory to the Organisers) signed by a certified accountant or other independent agent of a registered limited liability company to prove that only the name of the applicant company has changed and not its ownership; or
 - (b) other documentation (in form and substance satisfactory to the Organisers) to show that the new company name belongs to a wholly-owned subsidiary of the applicant.
 - If any Exhibitor which having had its application accepted by the Organisers subsequently divides its business between two or more of its existing shareholders, the Organisers shall have the right to alter the Space as follows:
 - (a) to the largest shareholder of the original applicant, who can exhibit under its own company name provided that it will be displaying the same category of products as the original applicant; and
 - (b) if the shareholding is divided evenly then the Organisers reserve the rights to terminate the agreement with the original applicant and reallocate the Space unless the parties can reach an agreement among themselves regarding the transfer of the right to exhibit of which the Organisers are notified at least 3 months prior to the commencement of the Exhibition.
 - The Exhibitor is licensed to exhibit at the Exhibition and to use, on a non-exclusive basis, the Space or Stand licensed to the Exhibitor with absolute discretion to the Organisers to sub-let, assign, sub-contract, sub-let or otherwise however shared with any third party. Any Exhibitor who is found by the Organisers in their absolute opinion to have transferred, assigned, sub-contracted, sub-let or otherwise however shared its Space or Stand with a third party, will be obliged to immediately withdraw from the Exhibition, dismantle its Stand at its own expense.
 - The Organisers reserve the right to maintain a record of those Exhibitors who have breached clause 9.1 of the Conditions and may at their sole and absolute discretion refuse to allow these Exhibitors or any of their partners, associates, affiliated and/or subsidiary companies to participate in any or all future events arranged by the Organisers.
 - In order to promote, or distribute, or display any business card, material or exhibit (promotional or otherwise) bearing the name of, or allow the presence of any employee or representative of, a wholly-owned subsidiary of the Exhibitor or a third party company for whom the Exhibitor is acting as a formal agent or distributor, on any Space or Stand, the Exhibitor must apply in writing to the Organisers for permission at least three months prior to the commencement of the Exhibition together with supporting documents showing the connection between the Exhibitor and the relevant subsidiary or third party company. The Organisers have the sole and absolute discretion to determine whether to give such permission. In giving such permission, the Organisers may, in their absolute discretion, require the Exhibitor to do so, the Exhibitor shall be deemed to have breached clause 9.1 of the Conditions if the Exhibitor distributes or displays any business card, material or exhibit bearing a third party's name or allow the presence of any other person than its employee without the prior permission of the Organisers or in violation of any condition so imposed.
 - The Organisers have the right at their sole and absolute discretion to prevent Exhibitors from having more than one Space at the Exhibition.
 - The Organisers have the right at their sole and absolute discretion to prevent two or more Exhibitors with a common ownership or shareholder to attempt to consolidate their Space or Stands or to display the same goods or product range at separate Stands, notwithstanding their application having been accepted.
- Stand Construction**
- Stands and exhibits shall not exceed the maximum floor loading limit as follows:
- | Hong Kong Convention & Exhibition Centre | Maximum floor loading limit |
|--|-----------------------------|
| Grand Hall | 500 kg/m ² |
- The Organisers reserve the right to alter or remove without notice and at the Exhibitor's expense any Stand which differs from the submitted specification or any Stand that does not conform to the Organisers' required standard, rules and regulations of the Exhibition. Otherwise, a late charge of HK\$1,200 (USD150) will be charged to the Exhibitor or its appointed contractor. Drawings submitted must be in a reasonable scale of not less than 1:100, fully dimensioned and must contain information such as floor plan, stand elevation, fittings, carpentering, and materials to be used, moving exhibits, audio-visual equipment, weights and point loading of exhibits. Drawings submitted will be forwarded to the management company of the Exhibition Venue for approval.
 - No contractor's badge or vehicle pass will be issued for the Exhibitor and no custom-built Stand will be permitted to be erected at the Exhibition Venue unless the Raw Space contractors' information, construction drawings and lighting distribution plan, site work deposit (including late charge, if applicable) and a copy of a valid insurance policy covering the Stand, the Exhibitor and the Organisers are submitted to the Organisers.
 - All custom-built stand designs, stand materials used and its construction must conform to the rules and regulations of the Exhibition Venue, and those of any public authority or department of the Hong Kong SAR Government.
 - The transporting, assembling, dismantling and the removing of custom-built stands are the responsibility of the Exhibitor or its appointed contractor. All such work must be carried out according to the additional rules and regulations of the Exhibition. The Exhibitor shall have no claim against the Organisers or their agents for any losses or damages relating thereto.
 - The suspension of Stands or lighting devices from the ceiling structure of the Exhibition Venue will not be permitted. All lighting devices must be suspended by chains or rods of no more than 1.0m height, with a minimum of 2.5m and a maximum of 6.0m ground clearance.
 - Fixings to the surface of the floors to secure margin boards and other stand fittings will not be permitted unless prior approval is obtained from the Organisers.
 - The removal and disposal of crates and stand fittings or materials are not covered by the rental and are subject to an additional charge based on the charges imposed by the Exhibition Venue or such other sum as the Organisers may reasonably determine.
- Shell Booths**
- Shell Booths are provided by the Organisers' official contractor and are of a standard design. No variation of the Shell Booth including but not limited to its fascia board, lettering and fittings, shall be allowed unless prior written approval is given by the Organisers.
 - No decoration, booth fitting or exhibit shall exceed 2.5m in height or the height of the Shell Booth, whichever is lower. **Custom-built Stands on Raw Space**
 - Raw Space contractors' information, construction drawings and lighting distribution plan and site work deposit should be submitted to reach the Organisers no later than six weeks before the commencement of the Exhibition, and a copy of a valid insurance policy should reach the Organisers no later than four weeks before the commencement of the Exhibition. Otherwise, a late charge of HK\$1,200 (USD150) will be charged to the Exhibitor or its appointed contractor. Drawings submitted must be in a reasonable scale of not less than 1:100, fully dimensioned and must contain information such as floor plan, stand elevation, fittings, carpentering, and materials to be used, moving exhibits, audio-visual equipment, weights and point loading of exhibits. Drawings submitted will be forwarded to the management company of the Exhibition Venue for approval.
 - No contractor's badge or vehicle pass will be issued for the Exhibitor and no custom-built Stand will be permitted to be erected at the Exhibition Venue unless the Raw Space contractors' information, construction drawings and lighting distribution plan, site work deposit (including late charge, if applicable) and a copy of a valid insurance policy covering the Stand, the Exhibitor and the Organisers are submitted to the Organisers.
 - All custom-built stand designs, stand materials used and its construction must conform to the rules and regulations of the Exhibition Venue, and those of any public authority or department of the Hong Kong SAR Government.
 - The transporting, assembling, dismantling and the removing of custom-built stands are the responsibility of the Exhibitor or its appointed contractor. All such work must be carried out according to the additional rules and regulations of the Exhibition. The Exhibitor shall have no claim against the Organisers or their agents for any losses or damages relating thereto.
 - Please note maximum booth height varies between halls and ancillary areas and the Exhibitor is advised to confirm this with the Organisers before commencing any Stand design work. As a general guide:
- | Exhibition Venue | Maximum Booth Height |
|--|----------------------|
| Hong Kong Convention & Exhibition Centre | 2500 – 5500 mm |
- For a Space situated within ± 500 mm of the smoke curtain at the Hong Kong Convention & Exhibition Centre, please note the maximum allowable Stand height is 2500mm. The Exhibitor shall confirm this on the exact location. Again the Exhibitor is advised to confirm this with the Organisers prior to commencing any Stand design work.
 - A safety report must be submitted for all custom built Stands on Raw Space exceeding 2500mm in height. Using a hanging lighting truss and/or otherwise deemed required by the Organisers and/or the Exhibition Venue. The Safety Report shall be endorsed by registered professional engineer in a structural discipline (required by the Engineer) and signed by the Organisers. The Organisers shall have full responsibility for the safety of the Stand, as the Construction Sites (Safety) Regulations (Chapter 59) is applicable.
 - The safety report required under clause 25.1 should be submitted to the Organisers by 1800 hrs on the last week-in-date before the Exhibition, at the latest. If this rule is not observed, the Organisers and/or the Exhibition Venue reserve the right to prohibit all access to the Stand.
 - All Stands should be dismantled and removed together with all other materials and waste by 2400 hrs
- on the last date of the Exhibition (unless extra move-out arrangements have been agreed with the Organisers). Otherwise, hall rental charges will be imposed until all such items have been cleared.
- For overseas Exhibitors, their appointed overseas contractor(s) intend to erect/dismantle their own Stands, it is mandatory to comply with the requirements imposed by the Immigration Department of Hong Kong. For further queries, please contact the Hong Kong Immigration Department.
 - For local exhibitors but regarding Stands on Raw Space, please refer to the Exhibitors' Manual with which all Exhibitors and/or their appointed contractors are required to comply.
- Electricity**
- Only electricity can be used as a source of light or power at the Exhibition Venue.
 - All electrical work must be carried out at Exhibitor's expense by the official contractor appointed by the Organisers. Design plan or proposals for electrical installation must be submitted to reach the Organisers for review no later than six weeks before the commencement of the Exhibition. The Organisers may require amendments or variations to be made to the design plan or proposals at their sole and absolute discretion.
 - Electric current will be supplied in 210-230 volt, single phase. Electric current of a higher voltage, (380 volt, three phase) should be supplied subject to prior agreement with the Organisers. The maximum electric power that will be supplied is 20 KW per 15 square meter of Space.
 - Electricity, whether from the mains, batteries or generators shall be supplied only through the Exhibition Venue's official contractor.
- Use of Stand & Safety**
- The Exhibitor shall be solely responsible for the precautionary measures (such as guards or other means of protection) to protect the public from any moving or working exhibits. Such moving or working exhibits shall only be demonstrated or operated by competent persons authorised by the Exhibitor and shall not be left running in the absence of such persons. Display of such working or moving exhibits must be subject to the Organisers' prior written approval.
 - The use of laser projectors at the Exhibition requires prior approval in writing from the Organisers. Application for approval of such use must be submitted to reach the Organisers not later than two months before the commencement of the Exhibition.
 - Any musical performance, including the use of music recording for fashion show, will be allowed at the Exhibition Venue unless the Organisers' advance approval in writing is obtained.
 - Any musical performance, including the use of music recording for fashion show, requires the Organisers' official contractor.
- Use of Stand & Safety**
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 - Any musical performance, including the use of music recording for fashion show, requires the Organisers' official contractor.
- (a) The Composers and Authors Society of Hong Kong Ltd., 18/F., Universal Trade Centre, 3 Arbutnot Road, Central, Hong Kong (Tel: 2846 2686 Fax: 2846 3261);
 - (b) Geographic Perfection (South East Asia) Ltd., 16/F., Guardian House, 32 Ol Kwan Road, Wanchai, Hong Kong (Tel: 2861 4318 Fax: 2866 8893);
 - (c) Hong Kong Recording Industry Alliance Ltd, 22/F Shanghai Industrial Investment Building, 40 – 62 Broadway Road, Central, Hong Kong (Tel: 2862 8888 Fax: 2862 8847)
 - (d) all such other relevant bodies which are entitled to grant the relevant permission from time to time. All fees and expenses in connection with application of musical performance shall be borne by individual exhibitor concerned.
- Publicity Materials of any Exhibitor may only be distributed from the Exhibitor's own Stand. No advertising, demonstration or canvassing for business may be carried out anywhere else within the Exhibition Venue. No exhibits or advertising signs shall be placed outside the confines of the Exhibitor's Stand.
 - The Exhibitor may only display exhibits and Publicity Material which correspond to the product category as stated in the booth confirmation letter to the Exhibitor.
 - The Exhibitor shall not hang on, or otherwise adhere to, the fascia boards any stickers, posters, hangers or other materials.
 - Raw-filled balloons shall not be permitted at the Exhibition Venue under any circumstances.
 - The Exhibitor's Stand must be manned by an authorised and competent representative of the Exhibitor at all times during the Exhibition. Such representative must be fully conversant with the Exhibitor's products and services and shall be available to answer questions or enquiries from the Organisers and the Exhibitor's products or services. The Exhibitor shall produce confirmation (in such form as may be reasonably required by the Organisers) that the representative shall comply with these Conditions and any and all directions which the Organisers or their agents may give before or during the Exhibition.
 - Organisers shall be entitled at their sole and absolute discretion to require forthwith to be removed, and to remove, at the Exhibitor's expense, from any Stand or any area of Space made available to any exhibitor, any goods, or Publicity Material, or other things displayed or placed in writing any obligation to give any reason therefor, and without incurring any liability for any loss, damage or expense whatsoever incurred by the Exhibitor or any other person as a consequence thereof.
 - The Exhibitor shall not display or otherwise exhibit any items which are Publicity Material or any other part of the display on the Stand in any way whatsoever violates or infringes any third party's rights including all intellectual property rights including but not limited to trademarks, copyright, designs, patents, and patents whether registered or otherwise. The Exhibitor agrees to fully indemnify the Organisers and their agents, representatives, contractors and employees against all claims, expenses and damages arising from any third party's claim of infringements by the Exhibitor and/or the Organisers and/or the latter's agents, representatives, contractors and employees.
 - The Exhibitor agrees that it shall comply with any Exhibitors' Brief on the Protection of Intellectual Property Rights at Exhibitions ("Exhibitors' Brief") that the Organisers may issue from time to time, including advising on any complaints, redress procedures and penalties stated in the Exhibitors' Brief, whether as a complainant of infringement of intellectual property right or as a party subject to such complaint. If the Exhibitor fails to abide by any of the terms and conditions of the Exhibitors' Brief, the Organisers shall have the sole and absolute discretion to ban the Exhibitor and any of their parent, associate, affiliated and/or subsidiary companies from any or all future Organisers' exhibitions and/ or to further ban any representatives of the Exhibitor in question from entering the venue of the current Organisers' Exhibition in which the Exhibitor is participating.
 - A complainant ("complainant") files a complaint with the Organisers in accordance with the Exhibitors' Brief and requests the Organisers to take action against an Exhibitor, the complainant agrees to hold the Organisers, their agents, representatives, contractors and employees (including but not limited to their legal advisors) harmless and to fully indemnify each and every one of them against any and all liabilities, losses, costs (including but not limited to legal costs), expenses and damages of any nature whatsoever incurred or suffered by any of them as a result of or in connection with any such complaint to such complaint. The complainant further agrees not to take any legal action or make any claim or demand against the Organisers, their agents, representative, contractors or employees (including but not limited to their legal advisors) in relation to such complaint and the alleged infringement of intellectual property rights.
 - Stand assembling, installation and decoration must be carried out within the time limits specified by the Organisers and must in any case be completed by 1800 hrs on the day immediately preceding the commencement date of the Exhibition. The Organisers reserve the right to refuse to accept, install or decorate any Space or Stand which is not completed by that time at the Exhibitor's expense.
 - Repairs or alterations to the Stand or displays may only be carried out after the Exhibition is closed to the public and only with the prior agreement of the Organisers.
 - No Stand or exhibits shall be dismantled or removed before the official closing time of the Exhibition on the last day of Exhibition unless special permission has been given by the Organisers.
 - All audio-visual equipment must generate a noise level which does not cause any annoyance or inconvenience to other Exhibitors or visitors. The Organisers reserve the right to appoint one or more exclusive audio-visual equipment suppliers whereupon the Exhibitor shall be obliged to hire the equipment of such exclusive supplier.
 - No Exhibitor shall engage in or permit filming, sound or video recording, telecasting and broadcasting at the Exhibition Venue unless prior written approval is obtained from the Organisers.
 - Public auctions shall not be permitted at the Exhibition Venue under any circumstances.
 - Full particulars of all personnel, agents or representatives of the Exhibitor must be submitted to the Organisers for approval and registration before they may be admitted to the Exhibition Venue. All such personnel, agents and representatives of the Exhibitor as approved by the Organisers ("authorised personnel") will be issued with badges for identification and admission purposes. The Exhibitor hereby undertake to procure that its authorised personnel shall:
 - (a) display their badges conspicuously whilst at the Exhibition Venue;
 - (b) not pass their badges to any other person;
 - (c) return their badges to the Organisers at the conclusion of the Exhibition upon demand by the Organisers;
 - (d) comply with all obligations expressed to be imposed by these Conditions on the Exhibitor; and
 - (e) comply with all obligations imposed on them as the condition of approval of their admission to the exhibition by the Organisers.
- Publicity**
- The Organisers shall arrange and be responsible for all publicity arrangements for the Exhibition both overseas and in Hong Kong and no Exhibitor, or its agents, shall give or intend to be given any interview, press conference, press statement, or any other publicity whatsoever intended to publicize the Exhibition as a whole.
 - The Exhibitor shall not disclose, appropriate or use and shall prevent its representative at the Exhibition from disclosing, appropriating or using any technical or confidential information regarding the business or affairs of the Organisers or any of the Exhibitors at the Exhibition acquired by way of the Exhibitor's license to exhibit at the Exhibition.
- Move-in and Move-out of Stand Materials/Publicity Material & Exhibits**
- Exhibitor shall move in to the Exhibition Venue according to the arrangements and within the time limits specified by the Organisers.
 - The arrangement and payment for transporting goods to and from the Exhibition Venue, and not receiving, decorating and removing its exhibits are entirely the responsibility of the Exhibitor.
 - No trophies shall be allowed in any carpeted areas of the Exhibition Venue.
 - All exhibits, Stand materials/Publicity Material and the like of the Exhibitor shall be removed by the relevant Exhibitor immediately after the closing of the Exhibition according to the arrangements and within the time limits specified by the Organisers. Any exhibits or Stand material/Publicity Materials and the like of the Exhibitor left behind at the Exhibition Venue shall be deemed abandoned and shall be disposed of by the Organisers at the expense of the Exhibitor concerned. All proceeds (if any) of such disposal shall be retained by the Organisers and the Organisers shall not be obliged to account the proceeds to the relevant Exhibitor.
 - The Organisers reserve the right to appoint one or more exclusive contractor(s) to handle the movements of all goods and exhibits in and out of the Exhibition Venue, whereupon the Exhibitor shall be obliged to hire the services of such exclusive contractor(s).
- Links to Exhibitor's Web Site**
- The Exhibitor's Web Site should:
 - (a) be professionally prepared, organised and maintained in a presentable and respectable manner, compatible with the quality image of the Organisers;
 - (b) contain information aimed at promoting trade and business, and should be in compliance with all applicable laws;
 - (c) not be a mail order catalogue for products or services as retail operations are not permitted to be conducted through the Exhibitor's website;
 - (d) not be a database or contact any link to other Web sites.
 - The Exhibitor agrees to and welcomes the Organisers' establishment and provision of a hypertext link to the Exhibitor's website and to accept the Organisers' terms and conditions of use of the Organisers' website and absolute discretion deem fit. The Exhibitor agrees that the Organisers shall not be liable for any loss or liability whatsoever arising from or in connection with the Organisers' provision or removal of the link to the Exhibitor's website or any other communications on the Organisers' Web site, whether caused by the Organisers or its employees or not.
 - The Exhibitor warrants to the Organisers that its Web site does not contain any of the following:
 - (a) defamatory or defamatory or defamatory messages;
 - (b) obscene, defamatory or defamatory messages, cultures, religions, persons, companies, organisations, entities, products, services or otherwise;
 - (c) obscene or indecent activities;
 - (d) messages, statements or material which may be considered violent, racist, harmful or otherwise objectionable in nature;
 - (e) any other information or material which is deceiving, misleading or likely to cause confusion to site visitors.
- Exhibitor's Undertakings**
- The Exhibitor hereby undertakes to the Organisers that it shall:
 - (a) take all necessary precautions to ensure that:
 - (i) the information or material contained in the Exhibitors' Web site is at all relevant time accurate, true and correct;
 - (ii) the Exhibitor's Web site is virus free and that it shall inform the Organisers immediately of any infection or suspected infection of any part of its Web site by any kind of virus;
 - (b) regularly monitor and update its website to maintain its accuracy and to ensure conformity with the established image and good reputation of the Organisers;
 - (c) inform the Organisers of any changes made to the name of a web page on the Exhibitor's Web site or its home page;
 - (d) ensure that the contents of its Web site:
 - (i) do not infringe any intellectual property rights or other rights of any third party;
 - (ii) must not at any time constitute any false or misleading information to the Organisers, including but not limited to any Hong Kong law, or any international conventions, codes or regulations applicable to the Internet or its usage, and other applicable laws; and
 - (iii) do not, in the reasonable opinion of the Organisers, unfavourable to the image of the Organisers or otherwise undesirable.
 - The Organisers reserve the right at any time to bar access to or delete the link between the Organisers' Web site and the Exhibitor's Web site at the Organisers' sole and absolute discretion without notice and without giving any reasons therefor.
 - The Exhibitor irrevocably waives all rights to bring any claim or action against the Organisers for any loss, damage or injury that may be suffered by the Exhibitor as a result of the way in which the linked site is depicted or portrayed on or accessible from the Organisers' Web site.
 - The Organisers shall not be responsible for any illegal or unauthorised use of materials from the Exhibitor's Web site or their irrefragable conducts of any visitors to the Exhibitor's Web site via the link on the Organisers' Web site.
 - The Exhibitor undertakes to fully indemnify and at all times to keep indemnified in full the Organisers from and against all claims, damages or losses (including but not limited to legal costs) and expenses whatsoever and wherever arising which the Organisers may suffer or incur by reason of or in relation to or otherwise associated with its hypertext link to the Exhibitor's web site.
- Exclusion of Liability**
- Other than death or personal injury caused by the negligence of the Organisers or their employees, none of the Organisers, their agents, representatives, contractors or employees shall be liable in any way whatsoever in respect of any loss, injury or other damages suffered by or caused to the Exhibitor, its agents, representatives, contractors or employees or to any property of the Exhibitor or of any other parties or of any other Exhibitors or visitors. For the avoidance of doubt, any death or personal injury caused by or resulting from the acts of God, war, health concerns (such as the outbreak of the Severe Acute Respiratory Syndrome (SARS)), terrorism, rioting, civil disturbances, civil disorders, inevitable accident or any other cause not within control of the Organisers shall not be regarded as the negligence of the Organisers or their employees. Any approval granted by the Organisers pursuant to the Conditions shall not constitute any form of endorsement of the subject matter of the approval by the Organisers.
 - The Organisers shall not be responsible in any manner whatsoever for the consequences of any imputation or controversial transaction made between the Exhibitor and other parties during or as a result of the Exhibition.
 - The Exhibitor undertakes to fully indemnify and at all times hereafter to keep indemnified in full the Organisers, their agents, representatives, contractors or employees from and against all claims, damages or losses, liabilities, actions, proceedings, claims, damages, costs (including but not limited to legal costs) and expenses whatsoever which it may suffer or incur by reason of or in relation to the negligence, willful default or fraud of the Exhibitor or the performance of any agreement hereunder or any breach by the Exhibitor of these Conditions.
 - The Organisers undertake no financial or legal responsibility for any type of risk concerning or affecting exhibitors/visitors, their personal belongings, their personal effects or other property of the Exhibitor or effecting insurance which shall include (but not limited to) its displays, exhibits and stands against loss or damage by theft, fire, water, public (including occupier's liability) and any other natural causes, and shall procure such appropriate insurance to the Organisers upon request.
 - The Exhibitor shall take out insurance policies to cover itself against all potential liabilities imposed on it in these Conditions as well as possible legal liability for negligence and shall produce such policy of insurance to the Organisers upon request. The Exhibitor shall be held liable for any loss or damage caused by an act or omission of the Exhibitor or its agents, representatives, contractors or employees to any property of the Exhibition Venue, the other Exhibitors or the Organisers. For Exhibitors with precious exhibits, they are requested to take out insurance coverage and/or special security service at the Exhibitors' expense for overnight storage.
 - The Organisers reserve the right to exercise a general lien over any property the Exhibitor has in all the Organisers' premises or spaces, including but not limited to the Organisers (including but not limited to claims for damages) in connection with the Exhibition.
 - The Exhibitor hereby agrees that the maximum liability of the Organisers under these Conditions shall not exceed the fee actually received by the Organisers from the Exhibitor.
- Waiver**
- The waiver by the Organisers of any of these Conditions shall not prevent the subsequent enforcement of these Conditions and shall not be deemed to act as a waiver in respect of any subsequent breach.
- Termination of Right to Exhibit**
- The Organisers reserve the right to terminate without notice an Exhibitor's right to exhibit in the Exhibition and in any other exhibition or trade fair organised by the Organisers and to close the Stand immediately at the Exhibitor's expense in any of the following circumstances:
 - (a) if an Exhibitor or any of its representatives commits a breach of any of the Conditions or any additional rules or regulations introduced in accordance with clause 8.0 of the Conditions; or
 - (b) if an Exhibitor, being a body corporate, enters into a liquidation whether compulsory or voluntarily or partnership with its creditors or has a receiver appointed over all or any part of its assets or takes or suffers any similar action in consequence of the insolvency of the Exhibitor or if an Exhibitor being a sole proprietor or partnership becomes, or one of its members becomes bankrupt or insolvent or enters into any arrangements with its creditors or takes or suffers any similar action in consequence of debt; or
 - (c) if the Exhibitor or any of its agents, representatives, contractors or employees does not conform to the nature and purpose of the Exhibition, or interferes with the rights of other Exhibitors at the Exhibition;
 - (d) if the Exhibitor displays prices or sells goods (which in either case does not conform to the nature and purpose of the Exhibition) to private persons or sells goods for immediate delivery in the Exhibition Venue; or
 - (e) if the Space or Stand is not occupied by the Exhibitor 30 minutes before the opening hour (as published in the Exhibitor's Manual produced by the Organisers) on the first exhibition day of the Exhibition, the Exhibitor shall be deemed to have withdrawn from the Exhibition, and the Organisers shall have the sole and absolute discretion to reallocate the Space to other Exhibitors. The application fee paid will be forfeited as if the Exhibitor had cancelled the participation as of such date; or
 - (f) if the Exhibitor's display on its stand incorporates less than 60% of its display area exhibiting the appropriate products corresponding to the product category zone as stated in the booth confirmation letter of the Exhibition or incorporates any product which does not correspond to the product listing set out in the application form of the Exhibitor; or
 - (g) if the Exhibitor is found to be acting in a discriminatory manner against certain visitors at the Exhibitors; or
 - (h) if the Exhibitor is found to have committed any act which, in the opinion of the Organisers, might prejudice or damage the reputation and/or image of Hong Kong, its industries, the fair or the Organisers. Areas of concern include product safety and respect for intellectual property rights (IPR), labour rights, environmental protection, human rights, etc.
 - (i) if the Exhibitor is accused or convicted of any criminal offence or otherwise so conducts itself as to bring (bail, the Exhibitor or the Organisers into disrepute; or
 - (j) if the Exhibitor is in breach of any applicable local laws, rules or regulations; or
 - (k) if the Organisers in their sole and absolute discretion decide that the Exhibitor's right to exhibit shall be terminated.
 - The Organisers reserve the right to terminate the Exhibitor's right to exhibit in the Exhibition if (a), (b), (c), (d), (e), (f), (g), (h), (i) or (j) of the conditions, the Exhibitor shall have no claim for refund of any monies paid to the Organisers.
 - The Organisers shall return to the Exhibitor all rental paid in the event of a termination of the Exhibitor's right to exhibit under clause 72(k) of the Conditions. The Exhibitor shall have no other claims against the Organisers for any of its losses or damages in connection with any such termination.
- Postponement and Cancellation of Exhibition**
- The Organisers reserve the right to interpret, alter and amend any of these Conditions and to issue additional rules and regulations (including but not limited to the exhibitors' manual) at any time it considers necessary for the orderly operation of the Exhibition. The amended Conditions and the additional rules and regulations shall become effective immediately upon posting of the same on our website at www.hktdc.com/hktradefairs. Once the amended Conditions and the additional rules and regulations have been posted on our website at www.hktdc.com/hktradefairs, you will be deemed to have notice of the Website and have accepted the amended Conditions and the additional rules and regulations. All interpretations of these Conditions and any additional rules and regulations by the Organisers shall be final and binding on the Exhibitor.
 - The Exhibitor shall be bound by the rules and regulations of the Exhibition Venue which are deemed to be integral parts of and incorporated into these Conditions. In the event of conflict between the provisions of such rules and regulations and these Conditions, these Conditions shall prevail. Copies of the rules and regulations of the Exhibition Venue are available from the Organisers on request.
- Conflict with Application Form**
- If the provisions of these Conditions conflict with the application form, the provisions of these Conditions shall prevail.
- Governing Law**
- The Conditions shall be governed by and construed in all respects in accordance with the laws of Hong Kong and the Exhibitor irrevocably submits to the non-exclusive jurisdiction of the Hong Kong courts.